

## MINUTES

### CALIFORNIA MENTAL HEALTH SERVICES AUTHORITY (CalMHSA)

#### BOARD OF DIRECTORS MEETING – REGULAR MEETING

Sacramento, California  
March 11, 2011

Meeting Start at 3:00 p.m.

#### MEMBERS PRESENT

Allan Rawland, MSW, ACSW, CalMHSA President, San Bernardino County  
Wayne Clark, PhD, CalMHSA Vice-President, Monterey County  
Maureen Baumann, LCSW, Secretary, Placer County  
Karen Baylor, PhD, MFT, CalMHSA Treasurer, San Luis Obispo County  
William Arroyo, MD, Los Angeles Region Representative, Los Angeles County (alternate)  
Mark Refowitz, MSW, Southern Region Representative, Orange County  
Michael Kennedy, MFT, Bay Area Region Representative, Sonoma County  
Anne Robin, MFT, Butte County  
William Cornelius, PhD, Colusa County  
Neda West, El Dorado County  
Karen Markland, Fresno County (alternate)  
Kristy Kelly, MFT, Lake County  
Karen Stockton, PhD, MSW, Modoc County  
Karen Ventimiglia, San Diego County  
Sandra M. Santana-Mora, MA, San Mateo County  
Michelle Callejas, MFT, Sacramento County  
Arden Carr, Siskiyou County (alternate)  
Madelyn Schlaepfer, PhD, Stanislaus County (alternate)  
Brad Luz, PhD, Sutter/Yuba County  
Susan Kelly, LMFT, Ventura County

Joan Beesley, Yolo County (alternate)

**NON-VOTING ALTERNATE**

None

**MEMBERS ABSENT**

Scott Gruendl, Superior Region Representative, MPA, Glenn County

Donna M. Wigand, LCSW, Contra Costa County

Michael Horn, MFT, Imperial County

James A. Waterman, PhD, Kern County

Janice Melton, LCSW, Madera County

Bruce Gurganus, MFT, Marin County

Stacey Cryer, Mendocino County

Jerry Wengerd, LCSW, Riverside County

Kathleen Minioza, San Francisco City and County

Nancy Pena, PhD, Santa Clara County

Leslie Tremaine, EdD, Santa Cruz County

Jayleen Richards, MPA, HSA, Solano County (alternate)

Noel J. O'Neill, MFT, Trinity County

**STAFF PRESENT**

John Chaquica, CPA, MBA, ARM, CalMHSA Executive Director

Edward Walker, LCSW, CalMHSA Program Director

Kim Santin, CPA, CalMHSA Finance and Administration Director

Laura Li, CalMHSA Program Executive Assistant

Maya Maas, CalMHSA Executive Assistant

Doug Alliston, Legal Counsel, Murphy Campbell Guthrie & Alliston

**MEMBERS OF THE PUBLIC**

Eric Douglas, Leading Resources, Inc

Peggy Lopez, California Network of Mental Health Consumers

**1. CALL TO ORDER**

3:00 p.m. The CalMHSA Board Meeting was called to order.

**2. ROLL CALL AND INTRODUCTIONS**

President Rawland asked the clerk to call the roll.

Laura Li, CalMHSA staff, called roll of the board and confirmed a quorum.

**3. INSTRUCTIONS FOR PUBLIC COMMENT AND STAKEHOLDER INPUT**

Ms. Li was asked to review the instructions for public comment to include the process of public comment cards. It was also mentioned public comment and stakeholder input on non-agenda items would be taking place at the end of the meeting.

**4. APPROVAL OF AGENDA AS POSTED**

President Rawland asked if there were any amendments to the existing agenda. With no amendments made, he entertained a motion to approve the agenda as posted.

*Action: A motion was made to approve the agenda as posted.*

*Motion – Mark Refowitz, Orange County*

*Second – Ann Robin, Butte County*

*Motion carried unanimously.*

Public comment was heard from the following individual(s):

None

**5. CONSENT CALENDAR**

President Rawland acknowledged the consent calendar and asked for comment from Board members or staff. With no comments, he entertained a motion to approve the consent calendar.

*Action: A motion was made to approve the consent calendar.*

*Motion – Mark Refowitz, Orange County*

*Second – Karen Baylor, San Luis Obispo County*

*Motion carried unanimously.*

Public comment was heard from the following individual(s):

None

**6. NEW COUNTY MEMBERSHIP**

John Chaquica, CalMHSA Executive Director, indicated El Dorado and San Mateo Counties were before them seeking membership approval. This brings CalMHSA's membership to 35 counties, 34 members.

***Action: A motion was made to approve El Dorado and San Mateo Counties' membership to CalMHSA.***

***Motion – Mark Refowitz, Orange County***

***Second – Karen Baylor, San Luis Obispo County***

***Motion carried unanimously.***

Public comment was heard from the following individual(s):

None

**7. FINANCIAL MATTERS**

**A. Financial Statement**

Kim Santin, CalMHSA Finance and Administration Director, presented the balance sheet. She noted the meeting expenditures include the purchase of the board members' iPads and encouraged their use. Ms. Santin indicated staff is waiting for clarification from DMH on how the funds will be distributed in relation to the Steinberg bill.

President Rawland added his encouragement in the use of the iPads. He then entertained the motion to accept the financial statement and report.

***Action: A motion was made to accept the financial statement and report.***

***Motion – Karen Baylor, San Luis Obispo County***

***Second – Arden Carr, Siskiyou County***

***Motion carried unanimously.***

Public comment was heard from the following individual(s):

None

**8. PROGRAM MATTERS**

**A. Report from Implementation Ad Hoc Committee Chair – *Dr. Wayne Clark***

Dr. Clark stated activities of the Ad Hoc Committee have slowed down as all the RFPs/RFAs have been finished. However, CalMHSA's work has not. Work has been assigned to CiMH under its contract with George Hills, which includes recruiting the RFP review panels which will be formed over the next month.

The Committee met on February 14<sup>th</sup> to discuss the status of the RFPs/RFAs. Letters of intent have been received for SP and SDR. The SMHI RFA was sole sourced to the three higher educational systems, the California County Superintendents Educational Services Association (CCSESA), and the California Community College District. The next Committee meeting with stakeholders will take place on March 21<sup>st</sup>. The Committee has also been working with CiMH and staff to develop the evaluation process, which is funded separately.

Mr. Walker, Program Director, provided more information on the RFP/RFA process and timeline. All program recommendations are scheduled to come to the board in April and May, June at the outside.

Dr. Clark acknowledged CiMH's work on the RFP process thus far.

President Rawland noted that the item does not call for action and asked if there was any comment. No comments were made.

Public comment was heard from the following individual(s):

None

**9. CalMHSA – GENERAL DISCUSSION**

**A. CalMHSA Officers and Executive Committee Election**

Mr. Chaquica noted that the officer's and two regional representatives' first two year term are drawing to a close at the end of June. Today the President will appoint a Nominating Committee who will gather nominations by the May meeting. The Committee will present the slate of new officers for the full board to take action on at the June meeting.

Karen Baylor, San Luis Obispo County, asked for clarification on Denise Hunt's, Stanislaus County, Central Regional Representative position as Ms. Hunt is retiring this month. The Central Region will nominate a new representative who will be appointed by the president to finish Ms. Hunt's term, at the April 14, 2011 meeting.

President Rawland appointed himself as the chair of the Nominating Committee, as he will not be running again, and asked those interested in serving on this committee to raise their hands. President Rawland proceeded by confirming the Nominating Committee consisting of the following board members:

Allan Rawland, San Bernardino County  
Michael Kennedy, Sonoma County  
William Arroyo, Los Angeles County  
Meloney Roy, Ventura County  
William Cornelius, Colusa County

***Acton: A motion to approve the nominating committee.***

***Motion – Karen Baylor, PhD, LMFT, San Luis Obispo County***  
***Second – Mark Refowitz, MSW, Orange County***

***Motion passed unanimously.***

Public comment was heard from the following individual(s):  
None

#### **B. Strategic Planning Review**

Mr. Chaquica outlined the items to address in regard to today's strategic planning session:

1. Eric Douglas and his staff at Leading Resources, Inc. will synthesize and prioritize the notes from the board of directors' strategic planning session.
2. The criteria of a Formation Advisory Committee involving the stakeholders and Board to the next steps.
3. Affirming discussion today that the Executive Committee is the right body to address and discuss the Next Steps for CalMHSA.
4. Opportune time for board members to reflect on whether this was a successful and effective process and to provide any suggestions for the future.

Dr. Clark made the motion for the board to approve the formation of an Formation Committee, made up of board members and stakeholders, who will bring a recommendation back to the board. Mr. Douglas will act as facilitator. The Committee's goal for recommendation will be 60 days from now.

Peggy Lopez, California Network of Mental Health Clients volunteered to serve on the committee. Staff will poll the board and work to gather names.

Ms. Robin and Neda West, El Dorado County, volunteered to serve on the Formation Committee. If more volunteers do not come forward, staff will poll the board.

***Action 1: A motion for the board to approve the formation of an Advisory Council Formation Committee, made up of board members and stakeholders, who will bring a recommendation back to the board.***

***Motion – Mark Refowitz, MSW, Orange County  
Second – Maureen Bauman, LCSW, Placer County***

***Motion passed unanimously.***

President Rawland entertained the motion to have the Executive Committee be responsible for the deliberation of CalMHSA's Next Steps.

***Action 2: A motion to have the Executive Committee be responsible for the deliberation of CalMHSA's Next Steps.***

***Motion – Wayne Clark, PhD, Monterey County  
Second – Karen Baylor, PhD, LMFT, San Luis Obispo County***

***Motion passed unanimously.***

Public comment was heard from the following individual(s):  
None

**C. Report from CalMHSA Executive Director – John Chaquica**

Mr. Chaquica had nothing to report at this time.

**10. PUBLIC COMMENTS**

Public comment was heard from the following individual(s):  
None

**11. NEW BUSINESS**

Karen Stockton, Modoc County, asked that the topic of Technical Assistance monies being made available for stakeholder use be placed on the April 14<sup>th</sup>

agenda. Mr. Chaquica provided a brief update on the topic. Staff has conducted a poll of board members for interest and direction; however, it was determined that a teleconference for discussion of use and options available was needed.

President Rawland asked to revisit the consumer and family travel policy.

Public comment was heard from the following individual(s):  
None

**12. CLOSING COMMENTS & ADJOURNMENT**

President Rawland asking for closing comments of which there were none.

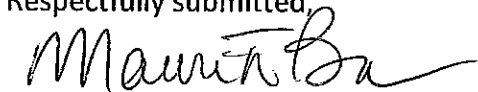
**Hearing no further comments, a motion was made to adjourn at 3:50 p.m.**

*Motion – Wayne Clark, Monterey County*

*Second – Anne Robin, MFT, Butte County*

*Motion passed unanimously.*

Respectfully submitted



Ms. Maureen Bauman, LCSW, MPA  
Secretary, CalMHSA

4/14/11  
Date