

MINUTES

CALIFORNIA MENTAL HEALTH SERVICES AUTHORITY (CalMHSA)

BOARD OF DIRECTORS MEETING – REGULAR MEETING

Sacramento, California
December 15, 2011

MEMBERS PRESENT

Wayne Clark, PhD, CalMHSA President, Monterey County
Maureen F. Baumann, LCSW, CalMHSA Vice President, Placer County
Karen Baylor, PhD, MFT, CalMHSA Secretary, San Luis Obispo County
Scott Gruendl, MPA, CalMHSA Treasurer, Glenn County
Michael Kennedy, MFT, Bay Area Region Representative, Sonoma County
Brad Luz, PhD, Central Region Representative, Sutter/Yuba County
William Cornelius, PhD, Superior Region Representative, Colusa County
Anne Robin, MFT, Butte County
Suzanne Tavano, Contra Costa County
Gary R. Blatnick, Del Norte County
Daniel Nielson, MPA, El Dorado County
Barbara LaHaie, Humboldt County (alternate)
Bill Walker, Kern County (alternate)
Bruce Gurganus, MFT, Marin County
John Lawless, Mariposa County
Tara Shepherd, MA, Modoc County (alternate)
Jaye Vanderhurst, LCSW, Napa County
Mary Hale, Orange County (alternate)
Jerry Wengerd, Riverside County
Mary Ann Bennett, Sacramento County
CaSonya Thomas, MPA, CHC, San Bernardino County (alternate)
Alfredo Aguirre, LCSW, San Diego County
Stephen Kaplan, San Mateo County
Nancy Pena, PhD, Santa Clara County

Madelyn Schlaepfer, PhD, Stanislaus County

Noel J. O'Neill, MFT, Trinity County

Joan Beesley, Yolo County (alternate)

NON-VOTING ALTERNATES PRESENT

Jane Ann LeBlanc, Sacramento County

MEMBERS ABSENT

Donna Taylor, RN, Fresno County

Michael W. Horn, MFT, Imperial County

Kristy Kelly, MFT, Lake County

Ken Crandall, ASW, Lassen County

Marvin Southard, PhD, Los Angeles County

Janice Melton, LCSW, Madera County

Stacy Cryer, Mendocino County

Alan Yamamoto, LCSW, San Benito County

Jo Robinson, San Francisco City and County

Leslie Tremaine, EdD, Santa Cruz County

Michael Noda, Siskiyou County

Halsey Simmons, MFT, Solano County

Jesse Duff, Tri-City Mental Health Center

Steve Boyack, Tuolumne County

Meloney Roy, LCSW, Ventura County

STAFF PRESENT

John Chaquica, CPA, MBA, ARM, CalMHSA Executive Director

Kim Santin, CPA, CalMHSA Finance and Administration Director

Ann Collentine, MPPA, CalMHSA Program Director

Stephanie Welch, MSW, CalMHSA Program Manager

Allan Rawland, MSW, ACSW, Associate Administrator – Government Relations

Laura Li, CalMHSA Program Analyst

Maya Maas, George Hills Corporate Assistant

Doug Alliston, Legal Counsel, Murphy Campbell Guthrie & Alliston

MEMBERS OF THE PUBLIC

Delphine Brody, California Network of Mental Health Clients

Ida Farid, Central Valley Health Network

Patricia Ryan, California Mental Health Directors Association (CMHDA)

Kathleen Derby, NAMI California

Sandra Marley, Sacramento client advocate

John T. Liddle, Morgan Stanley Smith Barney

1. CALL TO ORDER

- The regular meeting of the Board of Directors of the California Mental Health Services Authority (CalMHSA) was called to order by President Wayne Clark, Ph.D., at 2:50 p.m. on December 15, 2011, at the Courtyard Marriott Hotel in Sacramento, California.

2. ROLL CALL AND INTRODUCTIONS

Laura Li, Program Analyst, called roll of the board and confirmed a quorum. Doug Alliston, Legal Counsel, Murphy Campbell Guthrie & Alliston, gave instructions on voting and roll call.

3. INSTRUCTIONS FOR PUBLIC COMMENT AND STAKEHOLDER INPUT

Mr. Alliston reviewed the instructions for public comment, including the process of public comment cards. He also noted items not on the agenda would be reserved for public comment at the end of the agenda.

President Clark congratulated CalMHSA's execution of 24 of the 25 contracts approved by the Board in light of the fact that one year ago the Work Plan was still under development. The last contract, the Stigma and Discrimination Reduction Consortium contract, is expected to be executed shortly.

4. BOARD OF DIRECTORS STUDY SESSION

A. Review of the Brown Act

Mr. Alliston gave a review of the basics of the Brown Act and how the Act applies to the CalMHSA Board of Directors as well as the Finance, Advisory and Executive Committees.

Action: *None, information only.*

Public comment was heard from the following individual(s):
None

5. APPROVAL OF AGENDA AS POSTED

President Clark called for approval of the agenda as posted and asked for comment from Board members or staff. Hearing none, President Clark entertained a motion to approve the agenda as posted.

Action: *A motion was made to approve the agenda as posted.*

Motion: *Mary Hale, Orange County*

Second: *Jaye Vanderhurst, Napa County*

Motion carried by unanimous consent.

Public comment was heard from the following individual(s):
None

6. CONSENT CALENDAR

President Clark acknowledged the consent calendar and asked for comment from Board members or staff. Hearing none, President Clark entertained a motion to approve the consent calendar.

Action: *A motion was made to approve the consent calendar.*

Motion: *Anne Robin, Butte County*

Second: *Madelyn Schlaepfer, Stanislaus County*

Motion carried unanimously.

Public comment was heard from the following individual(s):
None

7. MEMBERSHIP

B. CalMHSA New County Membership Application(s)

John Chaquica, Executive Director, notified the board of the County of Del Norte's completion of CalMHSA membership requirements and recommended approval of said membership.

Action: *A motion was made to approve CalMHSA membership for Del Norte County.*

Motion: *Scott Gruendl, Glenn County*

Second: *William Cornelius, Colusa County*

Motion passed unanimously.

Public comment was heard from the following individual(s):

None

C. County Outreach Report

Mr. Rawland provided information on the outreach process and activities used to engage the new members, and mentioned future outreach activities. He noted nine counties are in the process of joining CalMHSA. Staff will be distributing a pros and cons worksheet that will be helpful for those non-member counties considering membership. During the annual December CSAC meeting, staff had the opportunity to meet with the boards of supervisors of non-member counties.

President Clark noted that since bringing Mr. Rawland on staff as Associate Administrator – Government Relations, seven new members have joined CalMHSA and several additional counties are considering membership. The goal is still having all California counties and relevant cities as JPA members.

Action: None, information only.

Public comment was heard from the following individual(s):

None

8. FINANCIAL MATTERS

A. Report from the Finance Ad Hoc Committee

Kim Santin, Finance Director, gave an update on the status of CalMHSA financial matters since the October 2011 Board Meeting. The Finance Ad Hoc Committee is still in place and business has not yet been moved to the standing Finance Committee. The Finance Ad Hoc Committee hopes to have a Finance Committee slate to present to the board in February.

The financial audit is still in process and scheduled to be presented to the Board in February.

Ms. Santin called on John Liddle, Morgan Stanley Smith Barney (MSSB), to present his team's process in selecting Public Financial Management (PFM) for recommendation.

Mr. Liddle thanked the Board for the opportunity to work with CalMHSA. He then reviewed the steps taken to select PFM as the top candidate for investment manager. The six proposers were considered on qualitative (interviews) and quantitative (absolute rate of return all the way to track record) criteria which

aided the MSSB team in narrowing the candidates down to the top two—Blackrock and PFM. In the end, PFM was selected as the best candidate. Should the Board approve PFM as their investment management firm, MSSB will review their performance and stability on an ongoing basis.

Action: *Ratify the Finance Ad Hoc Committee's recommendation to approve Public Financial Management's selection as CalMHSA's investment management firm.*

Motion: *Jerry Wengerd, Riverside County*

Second: *Scott Gruendl, Glenn County*

Motion passed unanimously.

Public comment was heard from the following individual(s):

None

Ms. Santin presented the unaudited financial statements for the first quarter ending September 30, 2011 and asked the Board to receive and file the statements.

Action: *Receive and file the Unaudited Financial Statements for the First Quarter Ending September 30, 2011.*

Motion: *Jaye Vanderhurst, Napa County*

Second: *Alfredo Aguirre, San Diego County*

Motion passed unanimously.

Public comment was heard from the following individual(s):

None

Ms. Santin presented the Revenue and Expenditure Report as of October 31, 2011 previously requested by the Board, which looks back to the JPA's inception in July 2009.

Action: *Receive and file the Revenue and Expenditure Report as of October 31, 2011.*

Motion: *Brad Luz, Sutter/Yuba County*

Second: *Alfredo Aguirre, San Diego County*

Motion passed unanimously.

Public comment was heard from the following individual(s):
None

9. PROGRAM MATTERS

A. REPORT FROM CALMHSA PROGRAM DIRECTOR – ANN COLLENTINE

Ann Collentine, Program Director, presented an update on the CalMHSA's program matters. All of the contracts, except for the Consortium contract, are fully executed. Ms. Collentine and Ms. Welch are now in their contract management and implementation support phase.

On December 5th, key Statewide PEI Program Partners participated in a media training session. On December 6th, CalMHSA held the first Statewide Coordination Workgroup. The Workgroup included training on communications, the CalMatrix Portal and a presentation by RAND.

A Work Plan amendment will be presented to the Mental Health Services Oversight and Accountability Commission (MHSOAC) in March to incorporate the additional members who have joined since the original Work Plan. The Work Plan will be done through the Advisory Committee with plenty of time for stakeholder input.

On December 14th, staff facilitated the first County Liaison phone call with about 30 participants. Ms. Collentine emphasized the message that if there are problems going forward, please let staff know as soon as possible. The Liaisons now have access to CalMatrix so they can stay up to date on project activities.

Ms. Collentine outlined the Stigma and Discrimination Reduction Request for Interest (RFI) released on October 14th upon Board approval. At the end of November, an interview panel consisting of staff, Dr. Sandra Naylor Goodwin of CiMH and two mental health consumers convened, and Adele James was selected as their top candidate. Staff was moved by the commitment and compassion along with the exceptional skills Ms. James brought to the table. As discussed with the Board at the October meeting, administrative support will be needed for Ms. James to ensure the project is moved over to a client-led organization by September 2012. A contract will be negotiated with CiMH in conjunction with Ms. James' contract.

CalMatrix, the CalMHSA web portal, is now being used by the Program Partners and County Liaisons. It is being used in part as a tool to track the 5,600 deliverables required of the Statewide PEI Program Partners.

Sarah Brichler, former MHSA coordinator for San Diego County, has been hired to assist with program coordination. Ms. Brichler's first project will be coordinating a second Training/Technical Assistance & Capacity Building project. Ms. Collentine encouraged interested counties to contact her with the name of a staff member who can provide input in implementation of those remaining funds. Funds will revert on June 30, 2012, so the time line will be fast track.

President Clark let the Board know about RAND's December 6th presentation which provided a lot of good information on the synergy of the Statewide PEI Projects. The presentation will be posted on the CalMHSA website as an information item.

Action: *None, information only.*

Public comment was heard from the following individual(s):
Kathleen Derby, NAMI California

B. REPORT FROM THE CALMHSA ADVISORY COMMITTEE

Maureen Bauman, Placer County, as Co-Chair of the Advisory Committee, presented the CalMHSA Advisory Committee Report. The first Committee meeting took place on November 17th with eight of the twelve members in attendance. There were some phone issues which staff will work to resolve so that interested parties can participate more easily by phone.

The Committee discussed the SDR Program Two, Component Four Request for Proposal (RFP). Although in its initial inception the RFP did not receive any responses, several organizations have expressed interest. The Advisory Committee determined that the RFP should be reissued to a wider audience with the only updates reflecting changes to important dates and deadlines.

Action: *Approve the re-issuance of the Stigma and Discrimination Reduction Request for Proposal (RFP), Program Two: Values, Practices and Policies Program (VPPP), Component Four: Promoting Mental Health in the Workplace, to include: 1) distribution to an expanded mailing list; 2) with limited revisions which do not change intent or scope of work but emphasize the opportunity to leverage this program to expand current workplace or public health education programs to include a mental health and wellness component; 3) with caveat that CalMHSA is not obligated to fund if proposals are rejected and will re-evaluate this component for other options.*

Motion: *Stephen Kaplan, San Mateo County*
Second: *Michael Kennedy, Sonoma County*

The motion passed unanimously.

Public comments were heard from the following individuals:
Delphine Brody, California Network of Mental Health Clients

C. PEI STATEWIDE PROJECT EVALUATION

Stephanie Welch, Program Manager, provided an update on the evaluation component of the Statewide Projects. CalMHSA has executed a contract with RAND Corporation. RAND has assembled a team of about 30 experts and has been collaborating with the MHSOAC Evaluation Team. They are currently in the process of setting up individual meetings with the Program Partners.

CalMHSA staff has met with the California Department of Mental Health (DMH) leadership to discuss an extension of the CalMHSA contract to allow for appropriate evaluation after the Statewide Projects have been concluded.

Dorothy Lebron, PhD, has been hired as an Evaluation and Data Analyst. She will liaise between CalMHSA and RAND as well as facilitate the Statewide Evaluation Expert (SEE) Team. The inaugural SEE meeting is set for the end of January.

Action: *None, information only.*

Public comments were heard from the following individuals:
None

10. ADMINISTRATIVE MATTERS

A. BYLAW CHANGES

Mr. Alliston presented the bylaw changes as documented in the agenda packet. The primary impetus for the changes was regarding membership and provisions for potential members who may chose not to participate in the three PEI Statewide Projects. Such members will be able to vote on general and administrative matters. Mr. Alliston also incorporated the two new standing committees—the Finance Committee and the Advisory Committee—as well as some clarifications and corrections. The 30-day notice for future bylaw changes was also removed to allow for changes in a more timely fashion.

Jaye Vanderhurst, Napa County, advised the Board and staff that the 30-day notice is important for the instances when Board of Supervisor notification may be needed. Mr. Chaquica assured the Board that changes would be outlined in

future agendas to allow for members to table that item for a subsequent meeting if necessary.

Suzanne Tavano, Contra Costa County, asked for clarification on Section 4.3.7. Mr. Alliston explained that only participating counties would be able to vote on related program matters.

Action: *Approval of proposed bylaw changes.*

Motion: *Noel O'Neill, Trinity County*

Second: *Nancy Pena, Santa Clara County*

The motion passed unanimously.

Public comment was heard from the following individual(s):
None

11. GENERAL DISCUSSION

A. REPORT FROM CALMHSA EXECUTIVE DIRECTOR – JOHN CHAQUICA

Mr. Chaquica reported CMHDA has moved forward with the CalMHSA-CMHDA Business Plan. A collaborative council has been suggested to create a strategic platform linking the agencies. Further discussions will take place in January or early February.

As mentioned by Ms. Welch, staff has been working with DMH on reversion. Options have been explored to extend the contract. In the past, DMH staff has been hesitant to change the contract knowing a different agency will be managing the contract in the future, and not wanting to take a position without consultation. During a meeting that morning between Director Allenby and Kathy Gaither, there was a desire expressed by DMH to take ownership so that the succeeding agency has a buttoned-up contract to manage. DMH will talk to their legal counsel and the MHSOAC, who has expressed support of the extension.

The February Board Meeting falls at the same time as the CMHDA Policy Forum. Currently there is no CMHDA activity finalized on Friday, February 10th so the Board Meeting may be held in the morning or as soon as any morning's activities conclude. It is imperative that a meeting be held.

The CalMHSA website update has been finalized and Mr. Chaquica encouraged Board members to take a moment to visit the site.

CalMHSA has been approved as a CSAC affiliate which CalMHSA members' Boards of Supervisors should look favorably on.

Mr. Chaquica concluded by reflecting on how far CalMHSA has come and how much has been accomplished since the JPA's inception three years ago.

12. Public COMMENTS

A. Public Comments – Non-Agenda Items

President Clark invited members of the public to make comments on non-agenda items. Hearing none, he proceeded to the next agenda item.

13. NEW BUSINESS

President Clark asked the Board if there was any new business. Hearing none, he proceeded to the next agenda item.

14. CLOSING COMMENTS

President Clark asked the Board if there were any closing comments. Hearing none, he proceeded to the next agenda item.

15. ADJOURNMENT

There being no further comments, the meeting was adjourned at 4:19 p.m.


Action: *To adjourn meeting.*

Motion: *Karen Baylor, San Luis Obispo County*

Second: *Mary Hale, Orange County*


Motion carried unanimously.

Respectfully submitted,



Karen Baylor, PhD, LMFT

Secretary, CalMHSA



Date

CalMHSA PUBLIC COMMENT CARD

(Please Print)

All cards should be returned to staff prior to the start of the meeting. You will be called upon at the appropriate time to speak. Public Comment may be limited to three minutes per speaker. If you wish to remain anonymous, you can omit your name and organization, write your comment on the blank lines below and the President will read your comment/question.

(ONE COMMENT CARD PER AGENDA ITEM)

AGENDA ITEM: 9B

PAGE NUMBER: 82

NAME: Delphine Brody

ORGANIZATION: CA Network of Mental Health Clinics

(Speakers should address the Board, not each other or the audience, and are expected to conduct themselves in an appropriate manner. No debate or argument between speakers and/or members of the audience shall be permitted. Comments relative to any issues that are currently the subject of active litigation will not be heard in the meeting.)

Comment/Question: Please avoid scheduling conflicts with state- and local-level MMSA meetings when scheduling CalMHSA ^{Program} Advisory Comtee mtgs, in ^{and other public meetings,} the future. Many clients/survivors were not able to attend both the MMSOAC Commission meeting and the concurrent CalMHSA Program Adv. Comtee meeting. Thank you!

INSTRUCTIONS FOR PUBLIC COMMENT AND STAKEHOLDER INPUT

The Board welcomes and encourages public participation in its meetings. This time is reserved for members of the public (including Stakeholders) to address the Board concerning matters on the Agenda. Comments will be limited to three minutes per person and twenty minutes total. Those who wish to remain anonymous can submit written comments/questions which will be read during the relevant public comment period.

For Agenda Items, public comment will be taken at the time those items are addressed. Each interested party is invited to complete the Public Comment Card and provide it to CalMHSA staff prior to start of meeting. When it appears there are several members of the public wishing to address the Board on a specific item, at the outset of the item the Board President may announce the maximum amount of time that will be allowed for presentation of testimony on that item.

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(ONE COMMENT CARD PER AGENDA ITEM)

AGENDA ITEM: 9

PAGE NUMBER: _____

NAME: Kathleen Derby

ORGANIZATION: NAMI CA

(Speakers should address the Board, not each other or the audience, and are expected to conduct themselves in an appropriate manner. No debate or argument between speakers and/or members of the audience shall be permitted. Comments relative to any issues that are currently the subject of active litigation will not be heard in the meeting.)

Comment/Question: Are County Liaison Calls open to the public?

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