

MINUTES

CALIFORNIA MENTAL HEALTH SERVICES AUTHORITY (CalMHSA)

BOARD OF DIRECTORS MEETING – REGULAR MEETING

Sacramento, California
February 10, 2012

MEMBERS PRESENT

Wayne Clark, PhD, CalMHSA President, Monterey County
Maureen F. Baumann, LCSW, CalMHSA Vice President, Placer County
Karen Baylor, PhD, MFT, CalMHSA Secretary, San Luis Obispo County
Michael Kennedy, MFT, Bay Area Region Representative, Sonoma County
William Cornelius, PhD, Superior Region Representative, Colusa County
Anne Robin, MFT, Butte County
Suzanne Tavano, Contra Costa County
Barbara LaHaie, Humboldt County (alternate)
Jim Waterman, PhD, Kern County
Kristy Kelly, MFT, Lake County
Marvin J. Southard, DSW, Los Angeles County
Tom Pinizzotto, MSW, Mendocino County (alternate)
Karen Stockton, PhD, MSW, Modoc County
Mark Refowitz, MSW, Orange County
Jerry Wengerd, LCSW, Riverside County
Mary Ann Bennett, Sacramento County
CaSonya Thomas, MPA, CHC, San Bernardino County (alternate)
Alfredo Aguirre, LCSW, San Diego County
Marta McKenzie, RD, MPH, Shasta County
Madelyn Schlaepfer, PhD, Stanislaus County
Tom Sherry, MFT, Sutter/Yuba County (alternate)
Noel J. O'Neill, MFT, Trinity County
Kim Suderman, LCSW, Yolo County

MEMBERS LISTENING IN VIA TELECONFERENCE

Gary R. Blatnick, Del Norte County

Joan Meis-Wilson, El Dorado County (alternate)

Andrea Kuhlen, MPA, Imperial County (alternate)

Margaret Kisliuk, HHS, Marin County

Christi Lupkes, Tulare County (alternate)

Susan Kelly, LMFT, Ventura County (alternate)

NON-VOTING ALTERNATES PRESENT

William Arroyo, MD, Los Angeles County

Jane Ann LeBlanc, Sacramento County

Donnell Ewert, Shasta County

MEMBERS ABSENT

Scott Gruendl, MPA, CalMHSA Treasurer, Glenn County

Donna Taylor, RN, Fresno County

Ken Mannel, Lassen County

Janice Melton, LCSW, Madera County

Jim Rydingsword, Mariposa County

Jaye Vanderhurst, LCSW, Napa County

Alan Yamamoto, LCSW, San Benito County

Jo Robinson, San Francisco City and County

Stephen Kaplan, San Mateo County

Nancy Pena, PhD, Santa Clara County

Leslie Tremaine, EdD, Santa Cruz County

Michael Noda, Siskiyou County

Halsey Simmons, MFT, Solano County

Jesse Duff, Tri-City Mental Health Center

Rita Austin, LCSW, Tuolumne County

STAFF PRESENT

John Chaquica, CPA, MBA, ARM, CalMHSA Executive Director

Kim Santin, CPA, CalMHSA Finance and Administration Director

Ann Collentine, MPPA, CalMHSA Program Director

Stephanie Welch, MSW, CalMHSA Program Manager

Allan Rawland, MSW, ACSW, CalMHSA Associate Administrator – Government Relations

Laura Li, CalMHSA Program Analyst

Maya Maas, George Hills Corporate Assistant

Doug Alliston, Legal Counsel, Murphy Campbell Guthrie & Alliston

MEMBERS OF THE PUBLIC

David Hollinger, Ventura County (listening in)

Kerryann Schuette, Ventura County (listening in)

Kate Osborn, California County Superintendents Educational Services Association (CCSESA) (listening in)

Theresa Lee, Education Development Center

Margaret Hallett, Family Service Agency of Marin

Amy Faulstich, Family Service Agency of Marin

Sandra Poole, Racial and Ethnic Mental Health Disparities Coalition (REMHDCO)

Sandra Berry, RAND Corporation

Kathleen Derby, NAMI California

David Becker, James Marta & Company

Sandra Marley, consumer, family and client advocate

Don Kingdon, California Mental Health Directors Association (CMHDA)

Deborah Lee, Mental Health Services Oversight and Accountability Commission (MHSOAC)

Enrica Bertoldo, Mental Health Services Oversight and Accountability Commission (MHSOAC)

Patricia Ryan, California Mental Health Directors Association (CMHDA)

Gwen Foster, California Social Work Education Center (CalSWEC)

1. CALL TO ORDER

The regular meeting of the Board of Directors of the California Mental Health Services Authority (CalMHSA) was called to order by President Wayne Clark, Ph.D., at 10:34 a.m. on February 10, 2012, at the California Institute for Mental Health located at 2125 19th Street, 2nd Floor, Sacramento, California.

2. ROLL CALL AND INTRODUCTIONS

Laura Li, Program Analyst, called roll of the board and informed President Clark there was not currently a quorum. President Clark proceeded with introductions and the scheduled presentations from Family Service Agency of Marin County and RAND Corporation while waiting for the late arrival of several members to bring the board to a quorum.

3. INSTRUCTIONS FOR PUBLIC COMMENT AND STAKEHOLDER INPUT

Mr. Alliston reviewed the instructions for public comment, including the process of public comment cards. He also noted items not on the agenda would be reserved for public comment at the end of the agenda.

4. BOARD OF DIRECTORS STUDY SESSION

A. Review of the Brown Act

Mr. Alliston gave a review of the basics of the Brown Act, the guidelines for conducting an open meeting, and outlined the process for board members who might want to host an additional meeting location.

Action: *None, information only.*

Public comment was heard from the following individual(s):

None

5. STATEWIDE PEI PROGRAMS

B. Program Partner Presentation – FSA of Marin County, SP Regional Program

Margaret Hallett, Executive Director, and Amy Faulstich, Program Coordinator, of Family Service Agency (FSA) of Marin County gave a presentation on their regional Suicide Prevention Program—North Bay Suicide Prevention (NBSP). FSA of Marin has contracted with CalMHSA to expand their suicide prevention hotline services to Sonoma, Napa, Lake, Mendocino and Solano counties.

Kristy Kelly, Lake County, thanked Ms. Faulstich for her outreach to Lake County.

Alfredo Aguirre, San Diego County, said he was glad to see the outreach efforts to the tribal communities in Mendocino and Lake counties. The reducing disparities report on Native Americans is being released shortly and it would be good to see how that report informs FSA of Marin's efforts.

President Clark asked about the creation of a network across the state. Stephanie Welch, CalMHSA Program Manager, replied that the contract with Didi Hirsch connects the crisis centers across the state to identify best practices and to share information as well as include and involve the regional contractors. In the First Amendment to the

Implementation Work Plan, staff is recommending an additional \$1.9 million to expand Suicide Prevention Program Two so contractors can better address the needs of their designated communities.

Michael Kennedy, Sonoma County, informed the board that in Sonoma County the Indian Health Project, which provides services locally, has been working closely with NBSP. The Indian Health Project's Executive Director Molin Malicay sits on the CalMHSA Advisory Committee.

Kim Suderman, Yolo County, noticed that her county is seeing an increase in warm line calls as well as an increase in suicidal thoughts related to the economy. She asked if FSA of Marin is seeing a similar increase. Ms. Faulstich replied that she has seen a similar trend in their data collection system but they are currently setting their base-line so they can certainly share that type of information over time in their reports to CalMHSA.

Anne Robin, Butte County, noted that she is looking forward to similar roll-out in the Superior Region. In her community there is discussion of texting capabilities and that might be something for Didi Hirsch and the regional network to consider.

Ms. Kelly expressed her appreciation for Ms. Welch for passing on her comment of connecting NBSP with AdEase. Lake County has met and is collaboration with AdEase.

Ms. Welch noted that AdEase is working on the texting capabilities.

Tom Pinizzotto, Mendocino County, expressed his pleasure with the collaboration and the regionalization.

Action: ***None, information only.***

Public comment was heard from the following individual(s):

None

President Clark took a moment to note that a quorum had been established with the arrival of additional board members.

Marvin J. Southard, Los Angeles County, took a moment to express the need for media coverage of the activities for the benefit of both CalMHSA and MHSA. As well, for those families impacted by the economy who are contacting the hotlines, it would be helpful to provide linkage to low income health plans, which also cover mental health services.

Suzanne Tavano, Contra Costa County, requested the dissemination of information regarding texting options and privacy regulations once NBSP knows more.

C. RAND Presentation – Evaluation Update

Sandra Berry, Senior Director, Survey Group, gave a presentation of RAND Corporation's evaluation timeline as well as providing an update on RAND's activities to date.

Jerry Wengerd, Riverside County, asked if in the evaluation structure will be there separate components. Ms. Berry replied there would be an evaluation at the program, initiative, and statewide level.

Noel O'Neill, Trinity County, asked how the data will be adapted for media release. Ms. Berry noted RAND has a public affairs office who will handle dissemination and coordination with other agencies.

Mr. Aguirre noted that outcome data will be important for counties in developing their own PEI initiatives. Ms. Berry acknowledged that there is no way to predict the results as the evaluation will be independent. Ms. Welch added that RAND will be reporting every six months so it will be obvious what is working and what is not.

Allan Rawland, CalMHSA Associate Administrator – Government Relations, asked if RAND would comment on the work of individual organizations to which Ms. Berry responded they would not be commenting on the organizational level, except as part of the program evaluation.

Ms. Robin asked if the evaluation will allow for course changes. Ms. Berry affirmed that course changes are integral to the evaluation process that has been developed. Ms. Welch noted that challenges found during in the evaluation would be addressed with technical assistance.

President Clark thanked Ms. Berry for presenting and expressed the board's excited anticipation of future updates.

Mr. Aguirre suggested creating a strategy for dealing with the media. Ann Collentine, CalMHSA Program Director, concurred with Mr. Aguirre that a media strategy is important and assured Mr. Aguirre and the board that staff has a communication plan and a communication consultant. Program Partners have gone through media training as well as protocol for media contact.

Action: *None, information only.*

Public comment was heard from the following individual(s):
None

6. APPROVAL OF AGENDA AS POSTED

President Clark called for approval of the agenda as posted and asked for comment from Board members or staff. Hearing none, President Clark entertained a motion to approve the agenda as posted.

Action: *A motion was made to approve the agenda as posted.*

Motion: *Alfredo Aguirre, San Diego County*

Second: *Karen Stockton, Modoc County*

Motion carried by unanimous consent.

Public comment was heard from the following individual(s):

None

7. CONSENT CALENDAR

President Clark acknowledged the consent calendar and asked for comment from Board members or staff. Hearing none, President Clark entertained a motion to approve the consent calendar.

Action: *A motion was made to approve the consent calendar.*

Motion: *Marvin J. Southard, Los Angeles County*

Second: *Anne Robin, Butte County*

(Abstention: *Tom Sherry, Sutter/Yuba County)*

Motion carried unanimously.

Public comment was heard from the following individual(s):

None

8. MEMBERSHIP

A. CalMHSA New County Membership Application(s)

Mr. Chaquica notified the board of the Shasta and Tulare counties' completion of CalMHSA membership requirements and recommended approval of said memberships.

Action: *A motion was made to approve CalMHSA membership for Shasta and Tulare counties.*

Motion: *Noel O'Neill, Trinity County*

Second: *William Cornelius, Colusa County*

Motion passed unanimously.

Public comment was heard from the following individual(s):

None

B. County Outreach Report

Mr. Rawland provided information on the outreach process and activities used to engage the new members, and mentioned future outreach activities. Staff has distributed a pros and cons worksheet that will be helpful for those non-member counties considering membership. There are still thirteen more counties and the City of Berkeley, whose plan is to go before their city council soon, left to become members.

Action: *None, information only.*

Public comment was heard from the following individual(s):

None

9. FINANCIAL MATTERS

A. Finance Ad Hoc Committee Report

Kim Santin, CalMHSA Finance Director, gave an overview of the Finance Ad Hoc Committee's work since the December 15, 2011 board meeting and called on David Becker, James Marta & Associates; Allan Rawland, CalMHSA Finance Ad Hoc Committee Chair, San Bernardino County; and John Chaquica, CalMHSA Executive Director, to present on various items.

Ms. Santin gave an update on the investments. Currently assignments total \$144 million, with current cash as of December 31, 2011 at \$136 million. There are two buckets of money: \$45 million invested through LAIF and \$91.3 million invested through Morgan Stanley Smith Barney. Staff has conducted a cash flow projection analysis to determine the terms allowable. CalMHSA will need to spend 75% of the money by June 30, 2013, which would put monthly expenditures at \$5 million.

Ms. Santin called on Mr. Becker to present the inaugural financial audit to the board. Mr. Becker gave a brief overview of the process and report noting CalMHSA was issued an unqualified opinion, the best opinion that can be given. There were a couple of adjustments to the financial statement relating to county membership becoming official versus when the revenue was recognized. CalMHSA has a strong management team with a good reporting process in place. Next year, an audit will need to happen more quickly with the process beginning in August or September 2012 with an audit completed by the end of the fiscal year.

Action: *Receive and file the CalMHSA Financial Audit for the Fiscal Years Ended June 30, 2011 and 2010.*

Motion: *Mark Refowitz, Orange County*
Second: *Tom Sherry, Sutter/Yuba County*

Motion passed unanimously.

Public comment was heard from the following individual(s):
None

Mr. Rawland presented the standing Finance Committee slate to the board for approval, noting the Bay Area seat is still being filled. The goal was to have two County Finance Officers serve on the committee. With the approval of the slate, the Finance Ad Hoc Committee will be disbanded. Hearing no comments or questions, President Clark entertained a motion to approve the slate as presented.

Action: *Approval of recommended Finance Committee slate.*

Motion: *William Cornelius, Colusa County*
Second: *Madelyn Schlaepfer, Stanislaus County*

Motion passed unanimously.

Public comment was heard from the following individual(s):
None

Ms. Santin gave an overview of the unaudited financial statements. In addition to the statements, staff has provided a report showing expenditures per initiative.

Action: *Receive and file the Unaudited Financial Statements for the Second Quarter Ended December 31, 2011.*

Motion: *William Cornelius, Colusa County*
Second: *Marvin J. Southard, Los Angeles County*

Motion passed unanimously.

Public comment was heard from the following individual(s):
None

Mr. Chaquica gave a brief background on the staffing analysis, the process of which began in October 2011 upon a request from the officers. The analysis covers the costs associated with management by George Hills Company from inception in 2008 through 2011. Mr. Rawland noted the Finance Ad Hoc Committee had extensive discussions

regarding the analysis and acknowledged George Hills Company's willingness to stay with the first six counties and contribute in-kind to make the JPA work.

Mr. Chaquica then called on Don Kingdon, California Mental Health Directors Association (CMHDA), to provide the background and detail regarding CalMHSA functioning as a fiscal repository and reimbursement agent for EPSDT funds. This would be for CMHDA's recommendation for expenditure of funds under AB 100. Upon the board's approval, CMHDA will include it in their recommendation to the Department of Finance and the State Controller's office for distribution at the close of the fourth quarter. The recommendation would still be subject to the Department of Finance and State Controller's approval. Mr. Kingdon gave a verbal correction to the staff report noting that the fiscal year under consideration is 2010/2011.

President Clark asked Mr. Kingdon if the Department of Finance is enthusiastic about his opportunity. Mr. Kingdon replied that CMHDA has not discussed it with them yet, wanting to present it to the board beforehand. He added the Department of Finance has worked with other entities (e.g., Small Counties Risk Pool) in a similar fashion so CMHDA does not believe they would be opposed.

Action: *Approval of CalMHSA acting as fiscal repository and agent for reimbursement of EPSDT funds.*

Motion: *Mark Refowitz, Orange County*

Second: *Kim Suderman, Yolo County*

Motion passed unanimously.

Public comment was heard from the following individual(s):

None

10. PROGRAM MATTERS

A. Report from CalMHSA Program Director – Ann Collentine

Ms. Collentine provided a review of current activities. She and Ms. Welch are meeting regularly with the Program Partners as well as hosting monthly calls and collaboratives. Contract management—specifically management of the 5,600 deliverables—has been aided by the use of CalMatrix, a demo of which will be given at the April 13, 2012 Strategic Planning Session. All of the County Liaisons are using CalMatrix as well to assist with communication with the Program Partners.

Action: *None, information only.*

Public comment was heard from the following individual(s):

None

B. Report from CalMHSA Advisory Committee – Maureen Bauman

Maureen Bauman, Placer County and CalMHSA Advisory Committee Co-Chair, gave a report on the Advisory Committee's January 12, 2012 teleconference. The committee discussed the application process for becoming members of the SDR Consortium being formed and Program Manager Adele James gathered extensive feedback.

The committee reviewed and granted support to the First Amendment to the Implementation Work Plan as presented to the board. Ms. Collentine added that public comment has been received, including a letter from the California Community College Chancellor's Office. Staff will be amending the plan to include discussion of the PEI Evaluation Framework.

Action: *Grant authority to the Executive Committee to approve the final First Amendment to the CalMHSA Statewide Prevention and Early Intervention Implementation Work Plan prior to presentation at the MHSOAC meeting on March 22, 2012.*

Motion: *Kristy Kelly, Lake County*

Second: *Alfredo Aguirre, San Diego County*

Motion passed unanimously.

Public comment was heard from the following individual(s):

None

President Clark took a moment to thank Ms. Bauman for picking up the ball on the Advisory Committee, which allows stakeholders to continue to have a transparent process as CalMHSA moves forward.

C. Training/Technical Assistance and Capacity Building

Ms. Collentine provided the background on the Training/Technical Assistance and Capacity Building plan as presented to the board. Sarah Brichler, CalMHSA Program Coordinator, has gathered county input and created a plan. Ten counties have expressed interest, totaling approximately \$300,000 to be spent by June 30, 2012. Staff is emphasizing collaboration between this effort and other ongoing efforts beginning with a staff-to-staff meeting between CMHDA, CiMH, MHSOAC and CalMHSA.

Ms. Collentine called on Ms. Berry, RAND Corporation, to explain their participation. Ms. Berry explained the connection between this program and PEI Statewide Evaluation Framework while noting RAND's awareness of their existing PEI obligations. Staff has been identified who would be available over the next six months to work on this

program, some of whom are already working on the PEI evaluation, should the board grant approval.

Ms. Bauman asked for confirmation that staff would be available for help with deliverables as well as training because of limited staff in some counties. Ms. Berry confirmed that staff was available and acknowledged that they would need to get up to speed very quickly.

Mr. Aguirre asked for clarification on the link between the evaluation framework and TTACB and CBOs and stakeholders, and was the idea to develop capacity to help with the evaluation at the end of the day. Ms. Collentine explained that counties were experiencing difficulty with community-based partners who understand and have the capacity to analyze, work with, and use data. Also staff is looking to develop capacity among local mental health boards in understanding the use of data and how to evaluate county data in a way that leads to full participation as counties are moving to performance outcomes.

Mr. Chaquica informed the board that this vote was not for the program itself, as it is a continuation of the TTACB project approved by the board in November 2009, but a vote on the contract so all board members are able to vote on the recommendation.

Action: ***Approval of the request to sole source evaluation services to RAND Corporation for the Multi-year Regional Data Workgroup Program.***

Motion: ***Karen Stockton, Modoc County***

Second: ***Alfredo Aguirre, San Diego County***

Motion passed unanimously.

Public comment was heard from the following individual(s):
None

11. GENERAL DISCUSSION

A. Report from CalMHSA Executive Director – John Chaquica

Mr. Chaquica started by asking President Clark to provide an update on the business plan. President Clark informed the board that the CMHDA governing board had reviewed a draft of the business plan and there would continue to be discussion between CalMHSA, CMHDA and CiMH. Once the full CMHDA board has approved the plan, the CalMHSA board would have an opportunity to see and review it.

Mr. Chaquica updated the board on the DMH contract as it related to reversion. With MHSOAC staff and commissioner support, DMH is receptive to funds being spent upon assignment to CalMHSA, which would mean that statewide funds would not be subject

to reversion. A revised contract is being drafted and staff's goal is to have the contract executed by the April strategic planning session.

Mr. Chaquica informed the board of the scheduled April 13, 2012 Strategic Planning Session. The session will begin at 8:30 a.m. and will conclude at 3:00 p.m. for a brief board meeting to conduct any business. Eric Douglas, Leading Resources, will be returning to facilitate the session.

CalMHSA's second semi-annual report will be presented to the MHSOAC by President Clark on March 22, 2012. At that time CalMHSA will ask the commissions for approval of the First Amendment to the Work Plan.

Staff has collected media coverage of CalMHSA and has posted links on the Website. Under In the News, readers can select Articles or Press Releases for press coverage of CalMHSA and its programs. The CalMHSA newsletter has been posted on the Website. It has been reformatted to look similar to the CSAC newsletter and has been distributed to all of the boards of supervisors as well. Any feedback is welcome.

Dr. Southard asked if there is assistance members may be able to provide for getting clarity on the status of reversion of funds as a timely answer is needed. He also wondered if any future funds be considered expended should they be assigned to CalMHSA. Mr. Chaquica agreed that a timely answer is desired and clarified that the reversion discussions to date only applied to the \$160 million in PEI funds. President Clark clarified that it was the members' request to add any future funds they might assign to the discussion, which Mr. Chaquica acknowledged.

Action: *Discussion and/or action as deemed appropriate.*

Public comment was heard from the following individual(s):
None

12. PUBLIC COMMENTS

A. Public Comments – Non-Agenda Items

President Clark invited members of the public to make comments on non-agenda items.

Public comment was heard from the following individual(s):
Sandra Marley, Sacramento client advocate

13. NEW BUSINESS

President Clark asked the Board if there was any new business. Hearing none, he proceeded to the next agenda item.

14. CLOSING COMMENTS

President Clark asked the Board if there were any closing comments. Hearing none, he proceeded to the next agenda item.

15. ADJOURNMENT

There being no further comments, the meeting was adjourned at 12:28 p.m.

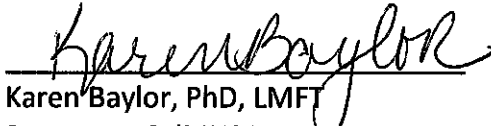
Action: *To adjourn meeting.*

Motion: *Noel O'Neill, Trinity County*

Second: *Jerry Wengerd, Riverside County*

Motion carried unanimously.

Respectfully submitted,



Karen Baylor, PhD, LMFT
Secretary, CalMHSA

4/13/12
Date