

## MINUTES

### **CALIFORNIA MENTAL HEALTH SERVICES AUTHORITY (CaIMHSA) BOARD OF DIRECTORS MEETING – REGULAR MEETING**

Sacramento, California  
June 14, 2012

#### **MEMBERS PRESENT**

Wayne Clark, PhD, CaIMHSA President, Monterey County  
Maureen F. Baumann, LCSW, CaIMHSA Vice President, Placer County  
Scott Gruendl, MPA, CaIMHSA Treasurer, Glenn County  
Michael Kennedy, MFT, Bay Area Region Representative, Sonoma County  
William Cornelius, PhD, Superior Region Representative, Colusa County  
William Arroyo, MD, Los Angeles Region Representative  
Anne Robin, MFT, Butte County  
Daniel Nielson, MPA, El Dorado County  
Barbara LaHaie, Humboldt County (alternate)  
Jim Waterman, PhD, Kern County  
John Lawless, LCSW, Mariposa County (alternate)  
Tom Pinizzotto, MSW, Mendocino County (alternate)  
Karen Stockton, PhD, MSW, Modoc County  
Doug Hawker, MA, Napa County (alternate)  
Mary Hale, Orange County  
Jerry Wengerd, LCSW, Riverside County  
CaSonya Thomas, MPA, CHC, San Bernardino County  
Karen Ventimiglia, San Diego County (alternate)  
Vic Singh, LCSW, San Joaquin County  
Stephen Kaplan, San Mateo County  
Nancy Pena, PhD, Santa Clara County  
Marta McKenzie, RD, MPH, Shasta County  
Marty Malin, PhD, MA, MFT, Solano County (alternate)  
Adrian Carroll, MFT, Stanislaus County (alternate)  
Tom Sherry, MFT, Sutter/Yuba County (alternate)  
Joan Beesley, Yolo County (alternate)

#### **MEMBERS ABSENT**

Karen Baylor, PhD, MFT, CaIMHSA Secretary, San Luis Obispo County  
Karyn Tribble, PsyD, LCSW, City of Berkeley  
Suzanne Tavano, BSN, PhD, Contra Costa County  
Gary R. Blatnick, Del Norte County

Donna Taylor, RN, Fresno County  
Michael Horn, MFT, Imperial County  
Gail Zwier, PhD, Inyo County  
Mary Ann Ford Sherman, MA, Kings County  
Kristy Kelly, MFT, Lake County  
Ken Mannel, Lassen County  
Janice Melton, LCSW, Madera County  
Margaret Kisliuk, HHS, Marin County  
Robin Roberts, MFT, Mono County  
Michael Heggarty, MFT, Nevada County  
Mary Ann Bennett, Sacramento County  
Alan Yamamoto, LCSW, San Benito County  
Jo Robinson, San Francisco City and County  
Leslie Tremaine, EdD, Santa Cruz County  
Michael Noda, Siskiyou County  
Jesse Duff, Tri-City Mental Health Center  
Noel J. O'Neill, MFT, Trinity County  
Timothy Durick, PsyD, Tulare County  
Rita Austin, LCSW, Tuolumne County  
Meloney Roy, LCSW, Ventura County

**STAFF PRESENT**

John Chaquica, CPA, MBA, ARM, CalMHSA Executive Director  
Kim Santin, CPA, CalMHSA Finance and Administration Director  
Ann Collentine, MPPA, CalMHSA Program Director  
Sarah Brichler, Med, CalMHSA Program Coordinator  
Allan Rawland, MSW, ACSW, CalMHSA Associate Administrator – Government Relations  
Laura Li, CalMHSA Program Analyst  
Maya Maas, CalMHSA Executive Assistant  
Michelle Yang, CalMHSA Executive Assistant  
Doug Alliston, Legal Counsel, Murphy Campbell Guthrie & Alliston

**MEMBERS OF THE PUBLIC**

Stacie Hiramoto, Racial and Ethnic Mental Health Disparities Coalition (REMHDCO)  
Michael Reiter, APS Healthcare  
Sandra Poole, Racial and Ethnic Mental Health Disparities Coalition (REMHDCO)  
Doretha Williams Flournoy, CiMH  
Adele James, Adele James Consulting  
Patricia Ryan, California Mental Health Directors Association (CMHDA)  
Delphine Brody

**1. CALL TO ORDER**

The regular meeting of the Board of Directors of the California Mental Health Services Authority (CalMHSA) was called to order by President Wayne Clark, Monterey County at 2:49 p.m. on June 14, 2012, at the Holiday Inn Capitol Plaza El Dorado Room, located at 300 J Street, Sacramento, California. President Clark asked for roll to be called in order to confirm a quorum of the board.

**2. ROLL CALL AND INTRODUCTIONS**

Ms. Li called roll and informed President Clark the Board was one member short of a quorum. President Clark proceeded with the meeting, noting that several members were still on their way down from the previous meeting and, pending their arrival, the board would need to hold off on any action items.

**3. INSTRUCTIONS FOR PUBLIC COMMENT AND STAKEHOLDER INPUT**

Mr. Alliston reviewed the instructions for public comment, including the process of public comment cards. He also noted items not on the agenda would be reserved for public comment at the end of the agenda.

**5. STATEWIDE PEI PROGRAMS**

**A. Program Partner Presentation – Adele James Consulting, Stigma and Discrimination Reduction Consortium**

Adele James, Adele James Consulting, Stigma and Discrimination Reduction (SDR) Consortium Project Manager, presented an update. Ms. James described the Consortium's role as an advisory body that will be providing support to the other Statewide Prevention and Early Intervention (PEI) programs. She then gave an overview of the various representations of the members. The Consortium has had two meetings thus far and will be holding a two-day meeting on July 9<sup>th</sup> and 10<sup>th</sup> to include a steering committee. The July meeting will be open to the public.

President Clark thanked Ms. James for her update and informed the board that because of some late arrivals, they had reached a quorum and could proceed with agenda items that required an action.

**4. APPROVAL OF AGENDA AS POSTED**

President Clark called for approval of the agenda as posted and asked for comment from Board members. Hearing none, President Clark entertained a motion to approve the agenda as posted.

**Action:**            *A motion was made to approve the agenda as posted.*

**Motion:**           *Stephen Kaplan, San Mateo County*

**Second:** *Karen Stockton, Modoc County*

**Motion carried by unanimous consent.**

Public comment was heard from the following individual(s):  
None

**6. CONSENT CALENDAR**

President Clark acknowledged the consent calendar and asked for comment from Board members. Hearing none, President Clark entertained a motion to approve the consent calendar.

**Action:** *A motion was made to approve the consent calendar.*

**Motion:** *Michael Kennedy, Sonoma County*

**Second:** *Jim Waterman, Kern County*

**Motion carried unanimously.**

Public comment was heard from the following individual(s):  
None

**7. MEMBERSHIP**

**A. CalMHSA New County Membership Application(s)**

John Chaquica, CalMHSA Executive Director, notified the Board that the City of Berkeley along with Inyo, Mono, and Nevada counties have completed their CalMHSA membership requirements and recommended approval of said memberships. Of note, Mono County's Board of Supervisors approved the county's membership application at their June 12, 2012 meeting.

**Action:** *A motion was made to approve CalMHSA membership for the City of Berkeley, Inyo County, Nevada County, and Mono County, contingent upon Board of Supervisors' approval on June 12, 2012.*

**Motion:** *William Cornelius, Colusa County*

**Second:** *Mary Hale, Orange County*

**Motion passed unanimously.**

Public comment was heard from the following individual(s):  
None

Mr. Chaquica updated the Board on discussions had by staff regarding the status of the four counties who have assigned funds to CalMHSA but have not yet applied for membership and a need for a separate classification. The term "affiliate member" has been recommended in correlation with CSAC's similar designation for their affiliate organizations that have no voting power.

**B. County Outreach Report**

Mr. Rawland provided an update on outreach efforts. CalMHSA's membership now includes 51 entities (50 voting members, as Sutter and Yuba counties share membership)—49 counties and two cities.

**Action:** *None, information only.*

Public comment was heard from the following individual(s):  
None

**8. FINANCIAL MATTERS**

**A. Finance Committee Report**

Scott Gruendl, CalMHSA Treasurer and Finance Committee Chair, Glenn County, gave an update on the Finance Committee and summarized some of the business addressed at their May 21, 2012 teleconference, including review of the financial statements and proposed budget for the next fiscal year.

**1. Action:** *Receive and file the Financial Statements for the Third Quarter Ended March 31, 2012.*

**Motion:** *William Arroyo, Los Angeles County*

**Second:** *Mary Hale, Orange County*

*Motion passed unanimously.*

Public comment was heard from the following individual(s):  
None

**2. Action:** *Adopt the Annual Revenue and Expense Report – Proposed Budget, June 30, 2013.*

**Motion:** *William Cornelius, Colusa County*

**Second:** *William Arroyo, Los Angeles County*

*Motion passed unanimously.*

Public comment was heard from the following individual(s):

None

9. **PROGRAM MATTERS**

**A. Regional Consultants**

Ms. Collentine reviewed the background and rationale for the hiring of regional consultants to assist staff with oversight of the Statewide PEI Programs. There is a need for five or six individuals to provide leadership and program expertise to assist in the management of regional contracts for Suicide Prevention (SP) and Student Mental Health (SMH), and to provide support for the regional portion of the Statewide SDR efforts. The ideal candidates will reside within their respective regions and have positive, established working relationships with counties and their key stakeholders. Staff suggests that former mental health directors or others with county mental health experience would be ideal candidates. Staff anticipates that 15 to 20 hours per week would be adequate in most regions, although hours may vary depending on program activities.

CaSonya Thomas, San Bernardino County, asked for more justification for the salary outlined in the recommendation and noted that the Southern Region may need more time invested than the estimated 20 hours per week. Doug Alliston, CalMHSA Legal Counsel, assured Ms. Thomas that staff had given the estimate of \$450,000 as a high estimate, not to be exceeded. Ms. Collentine responded to Ms. Thomas' second question, assuring her that where staff time is needed, consideration will be made.

Ms. Thomas then asked how the transition will be handled between Ms. Collentine and Sarah Brichler, CalMHSA Program Coordinator, who will oversee the regional consultants. Ms. Collentine assured Ms. Thomas and the Board that there would be a deliberate transition process, with Ms. Collentine being available and kept aware by Ms. Brichler of any issues.

Ms. Collentine was asked what the hiring process would be. She replied that staff will be contacting individuals recommended to staff by the Board and public. Based on qualifications, staff would schedule interviews with those recommended individuals.

Maureen Bauman, Placer County asked why an announcement would not be issued to assist with recruitment. Ms. Collentine explained that it was necessary to move as quickly as possible.

**Action:**

1. ***Authorize staff to select and retain Regional Program Consultants in the CMHDA regions to perform the functions described above at a rate commensurate with experience and no more than \$450,000 per year, including travel expense reimbursement.***

2. ***Authorize the President and Executive Director to execute professional services contracts with the selected consultants as negotiated by staff, consistent with the specified authority.***

**Motion:** William Arroyo, Los Angeles County  
**Second:** Michael Kennedy, Sonoma County

***Motion passed unanimously.***

Public comment was heard from the following individual(s):  
None

**B. Report from CalMHSA Program Director – Ann Collentine**

Ms. Collentine provided a review of the preliminary dashboard distributed via email and available on the CalMHSA Website. The data was pulled from the CalMatrix system and reflects activities for the last two quarters. As the Statewide PEI Projects move forward, staff will continue to create dashboards which will be distributed to the board and stakeholders.

Stephen Kaplan, San Mateo County, asked if there was a relationship between what was just approved in the previous motion and the accomplishment rate shown on the preliminary dashboard of 90%. Ms. Collentine replied staff foresees complexity with deliverables moving forward; therefore, there is a need for additional, regional staff.

Ms. Collentine let the board know staff is working on contract amendments related to the First Amendment to the Statewide PEI Work Plan. She then outlined a timeline for the proposed Second Amendment to the Work Plan, to be vetted by the Advisory Committee and then presented to the Board for approval at the October 11, 2012 meeting.

Staff is in the planning stages of a cultural and linguistic competency assessment of the Statewide PEI Programs.

A 24-month calendar is being developed to schedule media spots for the Statewide PEI Program Partners with a partner being featured each week.

**Action:** ***None, information only.***

Public comment was heard from the following individual(s):  
None

**C. Report from the CalMHSA Advisory Committee – Maureen Bauman**

Ms. Bauman, CalMHSA Advisory Committee Co-chair, gave an update on the activities of the Committee. The Committee has received presentations and ongoing updates by SP

and SDR Program Partners on their campaigns, providing the Committee an opportunity to give feedback.

Committee meetings have had good attendance with good representation by stakeholder organizations. Ms. Collentine added that staff, with guidance from the Committee, will continue to work on a strategy for getting word out to the communities and stakeholders in each of the CMHDA regions. Feedback on the initial plan for staff to visit California Mental Health board meetings as a venue for local communication regarding the Statewide PEI Projects has prompted the Committee to re-evaluate the plan. Ms. Bauman concluded saying the Committee will continue to work on making the necessary connections with local communities and stakeholders.

**Action:** *None, information only.*

Public comment was heard from the following individual(s):

None

**D. State Hospital Beds – County Contract with Department of State Hospitals**

Mr. Chaquica reviewed the background for the pursuit of a contract for state hospital beds and gave an update on the progress. CalMHSA staff has a meeting scheduled for June 19, 2012 with the Department of Mental Health to begin a dialogue about the possibility.

**1. Action:** *Approval of CalMHSA to act as contracting party on behalf of all participating counties.*

**Motion:** *William Arroyo, Los Angeles County*

**Second:** *Adrian Carroll, Stanislaus County*

**Abstain:** *Vic Singh, San Joaquin County*

**Motion passed unanimously.**

Public comment was heard from the following individual(s):

None

Staff is recommending a funding proposal as there are no funds for staff and legal costs outside of the Statewide PEI Projects.

Mr. Kaplan and Karen Stockton, Modoc County, asked staff to clarify if this was only referring to participating counties. Dr. Clark affirmed the recommendation was only referring to participating counties. He added the hope was to put participating counties and small county risk pools together.



Dr. Arroyo asked for a friendly amendment to add "up to \$100,000", which was accepted by Mr. Kaplan.

Ms. Thomas asked if a consideration had been made for those counties that may require Board of Supervisors' approval, therefore, causing delays. Mr. Chaquica assured her they had made that consideration for delays from the various jurisdictions based on necessary approvals.

**2. Action:** *Approval of assessing participating counties the initial estimate of up to \$100,000 for the research and development of CalMHSA to contract for State Hospital Beds.*

**Motion:** *Stephen Kaplan, San Mateo County*

**Second:** *William Arroyo, Los Angeles County*

**Abstain:** *Vic Singh, San Joaquin County*

**Motion passed unanimously.**

Public comment was heard from the following individual(s):

None

**E. Statewide Prevention and Early Intervention Evaluation Plan – RAND Corporation**  
Audrey Burnam, PhD, Senior Researcher with RAND Corporation gave a summary presentation of the Statewide PEI Evaluation Plan. RAND has been working on the plan for the past five and a half months. As they become available, parts of the plan will be posted on the CalMHSA Website.

**Action:** *Adopt the draft evaluation plan, inclusive of the revisions based on SEE Team recommendations, and delegate final approval of revised plan.*

**Motion:** *Karen Stockton, Modoc County*

**Second:** *William Arroyo, Los Angeles County*

**Motion passed unanimously.**

Public comment was heard from the following individual(s):

None

**F. Training/Technical Assistance and Capacity Building**

Ms. Brichler provided a brief overview of the Training/Technical Assistance and Capacity Building (TTACB) program. A regional data workgroup has been created, which is open to all interested counties. Phase I of the program is wrapping up at the end of this month.

**Action:** *None, information only.*

Public comment was heard from the following individual(s):

None

**10. ADMINISTRATIVE MATTERS**

**A. Request for Sole Source Contract with Marketing Firm, MIG, Inc.**

Staff is recommending a sole source contract with the marketing firm MIG, Inc., for the creation of communication pieces for distribution to local communities and stakeholders. Feedback has been received from county liaisons that, due to the size and complexity of the 25 programs being implemented, tools are needed to effectively communicate the variety of activities and their impact to local stakeholders, including Boards of Supervisors. MIG Inc., with their extensive experience working with mental health organizations, particularly on communication related to MHSA services, is uniquely qualified to perform this task.

Staff is also looking for volunteers to form an ad hoc committee to oversee the project and review the content and design of the packet.

Dr. Arroyo inquired if there was a way for individual county names to be printed on the materials. Ms. Collentine replied this option is included in MIG's proposal and counties would need to work with the ad hoc committee on specific requests.

**Action:**

- 1. Approval of the request for sole source contract for PEI Statewide Projects communication tools, printing and dissemination to MIG, Inc., for no more than \$200,000.**
- 2. Authorize staff to negotiate a contract consistent with the description above.**
- 3. Authorize the President of the Board and Executive Director to execute the negotiated contract on behalf of CalMHSA.**

**Motion:** *Michael Kennedy, Sonoma County*

**Second:** *Nancy Pena, Santa Clara County*

**Motion passed unanimously.**

Public comment was heard from the following individual(s):

None

## **B. Business Plan**

Mr. Chaquica provided a brief background on the business plan in development by CMHDA, with assistance by CalMHSA and CiMH. He acknowledged the business plan has been discussed substantially by the Board at past meetings but an action has never been taken in support of the Executive Summary or the subsequent CalMHSA priorities, which have been pulled from the Executive Summary and detailed in the provided grid.

**Action:** *Approval of the CalMHSA Business Plan – Executive Summary and related priorities.*

**Motion:** *Nancy Pena, Santa Clara County*

**Second:** *William Arroyo, Los Angeles County*

*Motion passed unanimously.*

Public comment was heard from the following individual(s):

None

## **C. Strategic Planning Update**

Mr. Chaquica directed the Board's attention to the goal grid provided in the agenda packet. The goals listed were developed at the April 13, 2012 CalMHSA Strategic Planning Session and replace the completed three-year goals developed at the 2009 CalMHSA Strategic Planning Session. Mr. Chaquica informed the Board that the goal grid and the previously discussed priorities grid will be updated continually and provided as information only in future agenda packets.

**Action:** *Approval of CalMHSA new three-year goals as developed at the April 13, 2012 Strategic Planning Session.*

**Motion:** *CaSonya Thomas, San Bernardino County*

**Second:** *John Lawless, Mariposa County*

*Motion passed unanimously.*

Public comment was heard from the following individual(s):

None

## **D. Executive Committee Update**

Mr. Chaquica presented the slate of Executive Committee members for election. Mr. Kennedy, Bay Area Regional Representative, and Dr. Arroyo, Los Angeles Regional Representative, will continue in the same capacity with Ms. Thomas of San Bernardino County serving as the Southern Regional Representative.

**1. Action:** *Election of the Bay Area, Southern and Los Angeles Regional Representatives to a two-year term ending June 30, 2014.*

**Motion:** *William Cornelius, Colusa County*

**Second:** *Karen Stockton, Modoc County*

**Motion passed unanimously.**

Public comment was heard from the following individual(s):

None

Mr. Chaquica explained CalMHSA Bylaws designate a two year term for the treasurer, requiring re-appointment annually as the investment delegate. Mr. Gruendl's term began on July 1, 2011 and will end on June 30, 2013.

**2. Action:** *Appointment of the Treasurer as investment delegate to complete a two-year term ending June 30, 2013.*

**Motion:** *William Cornelius, Colusa County*

**Second:** *Marta McKenzie, Shasta County*

**Abstain:** *Scott Gruendl, Glenn County*

**Motion passed unanimously.**

Public comment was heard from the following individual(s):

None

#### **E. 2012-2013 Calendar**

The 2012-2013 Board of Directors Meeting Calendar reflects all known CMHDA All Directors Meetings. The location and final times of the recommended meetings will be contingent upon CMHDA's plans. Staff is recommending a continuance of bi-monthly meetings, with the Advisory Committee meeting during the off months.

**Action:** *Approval of the 2012-2013 Board of Directors Meeting Calendar.*

**Motion:** *Karen Stockton, Modoc County*

**Second:** *William Arroyo, Los Angeles County*

**Motion passed unanimously.**

Public comment was heard from the following individual(s):

None

**11. GENERAL DISCUSSION**

**A. CMHDA Standing Report**

Mr. Chaquica explained that going forward at Board of Directors' meetings; a CMHDA staff member would present an update on any CalMHSA-related CMHDA items.

**Action:** *None, information only.*

Public comment was heard from the following individual(s):

None

**12. PUBLIC COMMENTS**

**A. Public Comments – Non-Agenda Items**

President Clark invited members of the public to make comments on non-agenda items.

Public comment was heard from the following individual(s):

None

**13.-14. NEW BUSINESS AND CLOSING COMMENTS**

President Clark asked the Board if there was any new business or closing comments. Hearing none, he entertained a motion to adjourn.

**15. ADJOURNMENT**

There being no further comments, the meeting was adjourned at 4:53 p.m.

**Action:** *To adjourn meeting.*

**Motion:** *Maureen Bauman, Placer County*

**Second:** *William Arroyo, Los Angeles County*

**Motion carried unanimously.**

Respectfully submitted,



Karen Baylor, PhD, LMFT  
Secretary, CalMHSA



Date