



"A George Hill Company Administered JPA"

CalMHSA Executive Committee Meeting Minutes from January 24, 2013

Teleconference start time: 2:35 p.m.

ROLL CALL:

MEMBERS PRESENT:

Wayne Clark, PhD, Monterey County
Maureen Bauman, LCSW, Placer County
Karen Baylor, PhD, LMFT, San Luis Obispo County
Scott Gruendl, MPA, Glenn County, Superior Region
Brad Luz, PhD, Sutter/Yuba Counties, Central Region
Rita Austin, LCSW, Tuolumne County, Central Region
William Arroyo, PhD, Los Angeles County, Los Angeles Region (*not at a noticed location*)
CaSonya Thomas, MPA, CHC, San Bernardino County, Southern Region
Karen Stockton, PhD, MSW, Modoc County, Superior Region

MEMBERS ABSENT:

Michael Kennedy, MFT, Sonoma County, Bay Area Region
Jo Robinson, San Francisco City & County, Bay Area Region
Marvin Southard, DSW, Los Angeles County, Los Angeles Region
Frank Warren, San Luis Obispo County, Southern Region
Anne Robin, MFT, Butte County, Superior Region

STAFF:

John Chaquica, CalMHSA
Ann Collentine, CalMHSA
Stephanie Welch, CalMHSA
Kim Santin, CalMHSA
Doug Alliston, Murphy, Campbell, Guthrie & Alliston, PLC
Sarah Brichler, CalMHSA
Laura Li, CalMHSA
Maya Maas, CalMHSA

OTHERS:

None

1. CALL TO ORDER

Wayne Clark, PhD, Monterey County, CalMHSA President, Executive Committee Chair, called the meeting to order.

2. ROLL CALL AND INTRODUCTIONS

Laura Li, CalMHSA, called roll and a quorum was established at 3:02 p.m. Ms. Li asked if any members of the public were present. No members of the public identified themselves.

3. INSTRUCTIONS FOR PUBLIC COMMENT AND STAKEHOLDER INPUT

Doug Alliston, Legal Counsel, reviewed the meeting process. The chair will take comment from members first. Once members have commented, he will open the subject up for public comment by call-in location followed by comment by those calling in from un-posted locations. Roll call of committee members at posted locations will be taken on substantive matters.

4. APPROVAL OF AGENDA AS POSTED (OR AMENDED)

Chair Clark entertained a motion to approve the agenda as posted.

Action: *A motion was made to approve the agenda as posted.*

Motion – Maureen Bauman, Placer County

Second – Scott Gruendl, Glenn County

Public comment was heard from the following individual(s):

None

5. APPROVAL OF CONSENT CALENDAR

Chair Clark entertained a motion to approve the consent calendar as posted.

Action: *A motion was made to approve the consent calendar as posted.*

Motion – Maureen Bauman, Placer County

Second – Scott Gruendl, Glenn County

Public comment was heard from the following individual(s):

None

6. PROGRAM MATTERS

A. Resources from Statewide Project

Ann Collentine, CalMHSA Program Director, provided a brief overview of the resources available for county and public use from CalMHSA's program partners.

Links were provided in the agenda packet and will continually be added to the CalMHSA Website and distributed via the weekly CalMHSA Express. At the request of William Arroyo, Los Angeles County, staff will create samples of the customizable resources to be presented at the February 15, 2013 board meeting.

Recommendation: *None, information only.*

Public comment was heard from the following individual(s):
None

B. Plan Update Contract Amendments

Ms. Collentine explained the oversight in funding amounts recommended to the board at the December 13, 2012 meeting for the Institute on Aging and the University of California. Both contract amendments were approved at the December 13, 2012 board meeting.

Action: *Approval of increasing the range of funding allocation for Institute on Aging by \$50,000, or up to \$282,920, and for the University of California by \$19,224, or up to \$877,224.*

Motion – Karen Stockton, Modoc County
Second – Brad Luz, Sutter/Yuba County

Wayne Clark	Aye	Rita Austin	Aye
Maureen Bauman	Aye	Marvin Southard	*
Karen Baylor	Aye	William Arroyo	***
Scott Gruendl	Aye	CaSonya Thomas	Aye
Michael Kennedy	*	Frank Warren	*
Jo Robinson	*	Karen Stockton	Aye
Brad Luz	Aye	Anne Robin	*

*Not Present **Abstain ***Not at a noticed location

Motion passed unanimously.

Public comment was heard from the following individual(s):
None

7. ADMINISTRATIVE MATTERS

A. Amended Travel Policy(ies)

John Chaquica, CalMHSA Executive Director, provided an overview of the changes being recommended to the non-board committee member and the board of directors’ travel policies. Both policies would include changes which would bring them in line with the current procurement policy, giving the CalMHSA Executive Director the authority to approve expense reimbursement

requests under \$5,000 and requests for an amount up to \$100,000 to be approved by the President and Treasurer of the Board (per event). In addition, to receive reimbursement under the proposed member policy, an approved county must be designated as a “hardship county,” for one year. As the current policies state, there is a yearly cap per county or non-board committee member of \$600.

The amendment to the board of directors’ travel policy came up specifically in regard to having the county liaisons participate in some of the travel related events around the PEI Statewide Projects. The amended policy would expedite the process without tying up the Executive Committee’s time.

Rita Austin, Tuolumne County, asked if there was ever a time when the Executive Committee was not in agreement with travel expenses. Mr. Chaquica responded that he did not recall there ever being an issue in regard to travel expenses. He added that all expenses are reviewed and signed by the treasurer. This amendment would also assist with any future travel for the county staff who participates on the Finance Committee as well as the State Hospital Bed Work Group.

Dr. Arroyo expressed concern with extending the board of directors travel policy to cover more than just the delegated board member and his or her alternate, preferring to use funds for programs and initiatives instead of for county travel. He stated the need for this proposal to be given serious consideration by the board. Upon further discussion, a motion was made and approved to table the proposed changes as recommended.

Recommendation: *Approval of the Amended Non-Board Committee Member Travel Policy and Amended Board of Directors Travel Policy.*

Action: *To table the proposed changes to the travel policies.*

Motion – Karen Stockton, Modoc County
Second – Rita Austin, Tuolumne County

Wayne Clark	Aye	Rita Austin	Aye
Maureen Bauman	Aye	Marvin Southard	*
Karen Baylor	Aye	William Arroyo	***
Scott Gruendl	Aye	CaSonya Thomas	Aye
Michael Kennedy	*	Frank Warren	*
Jo Robinson	*	Karen Stockton	Aye
Brad Luz	Opposed	Anne Robin	*

*Not Present **Abstain ***Not at a noticed location

Public comment was heard from the following individual(s):
None

8. GENERAL DISCUSSION

A. Report from CalMHSA President – Wayne Clark

- a. Strategic Planning Task Force
- b. American Journal of Public Health Article
- c. Finance Committee Task Force
- d. Other

Chair Clark notified the Committee of the Strategic Planning Task Force's first meeting on February 1, 2013 to discuss the list of ideas previously discussed. The second meeting will take place during the February Policy Forum in Sacramento. The Strategic Planning Session will take place on April 12, 2013. The American Journal of Public Health article has been accepted and will be published in the journal in the next month or two. As a side note, Chair Clark noted Senator Darrell Steinberg's references to several of the CalMHSA statewide prevention activities in his presentation to Vice President Biden regarding violence prevention. The Finance Committee Task Force is scheduled to meet on January 25, 2013 to discuss the contractual relationship with George Hills Company.

Recommendation: Discussion and/or action as deemed appropriate.

Public comment was heard from the following individual(s):
None

B. Report from CalMHSA Executive Director – John Chaquica

- a. Department of Health Care Services No-cost Extension
- b. State Hospital Beds
- c. CalMHSA Projects Funding Model
- d. Paschal/Roth Agreement Amendment
- e. General

Mr. Chaquica provided an update on the discussion with Department of Health Care Services regarding a no-cost extension. There was a meeting in October at which there was a receptive response. The discussions stalled in December and a new DHCS staff member is being assigned.

Staff will be sending out an email regarding the MOU and the results of discussion with Department of State Hospitals (DSH) staff. The Work Group met with DSH staff and CMHDA staff on January 15, 2013. DSH was under the impression that CMHDA was disinterested in being a party to the discussion, to which CMHDA indicated they never made such comments. As well DSH stated feedback from the counties was that there was an interest in simplifying the agreement and therefore movement to an MOU was of interest. However, DSH never felt the counties would want to have input in what that MOU might look

like. Following discussion, DSH indicated the MOU would be sent out for a 30-day comment period (for changes to be applied in the 2013-14 FY). A group of counties will be invited to meet with the department to discuss the document. The department is looking into billing for bed use in the future as opposed to annual bed purchase. Additionally, some clarity was provided as to why DSH does not want to have a discussion with the JPA directly and an amendment will be made to the JPA agreement to allow for broader scope.

Mr. Chaquica has been working with Allan Rawland, Associate Administrator – Government Relations, on the beginnings of a discussion regarding how the JPA and the counties can have a different funding model going forward. The model was provided in the agenda packet and the Committee was asked to review and provide feedback to staff.

In September, the board approved a six-month contract with Pascal/Roth. Staff is working with CMDHA on an updated contract. A report will be provided at the February 15, 2013 board meeting.

Recommendation: Discussion and/or action as deemed appropriate.

Public comment was heard from the following individual(s):
None

9. ADJOURNMENT

Hearing no further comments, the meeting was adjourned at 4:16 p.m.

Action: A motion was made to adjourn the meeting.

Motion – Karen Baylor, San Luis Obispo County

Second – Maureen Bauman, Placer County

Motion passed unanimously.