



"A George Hill Company Administered IPA"

**CalMHSA Board of Directors
Meeting Minutes from December 12, 2013**

BOARD MEMBERS PRESENT

Wayne Clark, PhD, CalMHSA President, Monterey County
Maureen F. Bauman, LCSW, CalMHSA Vice President, Placer County
CaSonya Thomas, MPA, CHC, CalMHSA Secretary, San Bernardino County
Scott Gruendl, MPA, CalMHSA Treasurer, Glenn County
Rita Austin, LCSW, Central Region Representative, Tuolumne County
William Arroyo, MD, Los Angeles Region Representative, Los Angeles County
Karen Stockton, PhD, MSW, Superior Region Representative, Modoc County
Terence M. Rooney, PhD, Colusa County
Don Ashton, El Dorado County
Asha George, Humboldt County
Andrea Kuhlen, MPA, Imperial County (alternate)
Kristy Kelly, MFT, Lake County
Suzanne Tavano, PHN, PhD, Marin County
John Lawless, Mariposa County
Tom Pinizzotto, Mendocino County
Jaye Vanderhurst, LCSW, Napa County
Michael Heggarty, MFT, Nevada County
Jenny Qian, MA, Orange County (alternate)
Jerry Wengerd, LCSW, Riverside County
Dorian Kittrell, Sacramento County
Jane Ann LeBlanc, Sacramento County (alternate)
Vic Singh, San Joaquin County
Jean Anderson, MFT, San Joaquin County
Anne Robin, MFT, San Luis Obispo County
Stephen Kaplan, San Mateo County
Donnell Ewert, MPH, Shasta County
Madelyn Schlaepfer, PhD, Stanislaus County
Brad Luz, PhD, Central Region Representative, Sutter/Yuba Counties
Noel J. O'Neill, MFT, Trinity County
Mark Bryan, MSW Yolo County

MEMBERS/ALTERNATES LISTENING IN

Susan Kelly, Ventura County

Alfredo Aguirre, Southern Region Representative, San Diego County

BOARD MEMBERS ABSENT

Aaron Chapman, Alameda County

Karyn Tribble, PsyD, LCSW, City of Berkeley

Warren Hays, Contra Costa County (alternate)

Gary R. Blatnick, Del Norte County

Donna Taylor, RN, Fresno County

Gail Zwier, PhD, Inyo County

James Waterman, PhD, Kern County

Mary Ann Ford Sherman, MA, Kings County

Melody Brawley, Lassen County

Van Do-Reynoso, MPH, Madera County

Robin Roberts, MFT, Mono County

Alan Yamamoto, LCSW, San Benito County

Jo Robinson, San Francisco City and County

Frank Warren, San Luis Obispo County (alternate)

Nancy Pena, PhD, Santa Clara County

Erik Riera, Med, CAS, MBA, Santa Cruz County

Terry Barber, Siskiyou County

Halsey Simmons, MFT, Solano County

Michael Kennedy, Bay Area Region Representative, Sonoma County

Jesse Duff, Tri-City Mental Health Center

Timothy Durick, PsyD, Tulare County

STAFF PRESENT

John Chaquica, CPA, MBA, ARM, CalMHSA Executive Director

Doug Alliston, CalMHSA Legal Counsel, Murphy Campbell Alliston & Quinn

Allan Rawland, MSW, ACSW, Associate Administrator – Government Relations

Ann Collentine, MPPA, CalMHSA Program Director

Stephanie Welch, MSW, CalMHSA Senior Program Manager

Sarah Brichler, MEd, CalMHSA Program Manager

Laura Li, CalMHSA JPA Administrative Manager

Kim Santin, CPA, CalMHSA Finance Director

Michelle Yang, CalMHSA Executive Assistant

Bianca Vidales, CalMHSA Administrative Assistant

MEMBERS OF THE PUBLIC PRESENT

Robert Oakes, California Mental Health Directors Association (CMHDA)
Theresa Ly, Education Development Center – Know the Signs Campaign
Doretha Williams-Flournoy, California Institute for Mental Health (CiMH)
Michael Manduca, James Marta & Company
Eduardo Vega, Mental Health Association of San Francisco
Peter Livingston, Plumas County Mental Health Director
Sally Spencer-Thomas, the Carson J. Spencer Foundation
Paul Muller, Muller and Smith

1. CALL TO ORDER

The Board of Directors of the California Mental Health Services Authority (CalMHSA) was called to order by President Wayne Clark, PhD, Monterey County, at 2:48 p.m. on December 12, 2013, at the Doubletree Hotel Sacramento, located at 2001 Point West Way, Sacramento, California. President Clark welcomed those in attendance as well as those listening in on the phone.

President Clark asked Laura Li, CalMHSA JPA Administrative Manager, to call roll in order to confirm a quorum of the Board.

2. ROLL CALL AND INTRODUCTIONS

Ms. Li called roll and informed President Clark a quorum had been reached.

3. INSTRUCTIONS FOR PUBLIC COMMENT AND STAKEHOLDER IMPUT

Doug Alliston, CalMHSA Legal Counsel, Murphy Campbell Alliston & Quinn, reviewed the instructions for public comment, including the process of public comment cards, and noted items not on the agenda would be reserved for public comment at the end of the agenda. President Clark then asked for members of the public to introduce themselves.

4. CMHDA STANDING REPORT

In discussions amongst CalMHSA and CMHDA staff, and later proposed to CalMHSA officers, there will be a standing agenda item for CMHDA staff to present items that are relevant to be discussed at CalMHSA Board meetings. To the extent there are such items; CMHDA will address CalMHSA at each Board meeting. Such discussions, unless otherwise known, are intended to be informational only and not subject to action.

Action: *None, information only.*

5. STATEWIDE PEI PROGRAMS

**A. Program Partner Presentation – Disability Right California – SDR Program Four:
Advancing Policy to Eliminate Discrimination Program**

Due to time constraints and more pressing matters, President Clark requested Disability Rights California present at the next CalMHSA Board of Directors Meeting.

Action: *None, information only.*

6. APPROVAL OF AGENDA AS POSTED (OR AMENDED)

President Clark called for approval of the agenda as posted and asked for comment from the Executive Committee members. Hearing none, President Clark entertained a motion to approve the agenda as posted.

Action: *Approval of the agenda as posted.*

Motion: *Anne Robin, San Luis Obispo County*

Second: *William Arroyo, Los Angeles County*

Motion passed unanimously.

Public comment was heard from the following individual(s):

None

7. CONSENT CALENDAR

President Clark acknowledged the consent calendar and asked for comment from Committee members. Hearing none, President Clark entertained a motion to approve the consent calendar.

Action: *Staff recommends approval of the consent calendar.*

Motion: *Andrea Kuhlen, Imperial County*

Second: *Jaye Vanderhurst, Napa County*

Motion passed unanimously.

Public comment was heard from the following individual(s):

None

8. MEMBERSHIP

A. County Outreach Report – Allan Rawland, Associate Administrator – Government Relations

Allan Rawland, CalMHSA Associate Administrator – Government Relations, deferred to a brief report within the board packet outlining current outreach activity.

Action: *None, information only.*

9. ADMINISTRATIVE MATTERS

A. Statewide Prevention and Early Intervention (PEI) Sustainability Taskforce

Alfredo Aguirre, Southern Region Representative, San Diego County, led a brief discussion on the CalMHSA Sustainability Task Force. Mr. Aguirre gave recognition to those on the Task Force who have provided guidance on the programmatic elements of

the PEI Statewide Project Sustainability Plan and vetted milestones related to this plan prior to presenting to the full Board. Mr. Aguirre called on William Arroyo, Los Angeles County, to give the Board a brief update on Task Force activities and milestones to include a review of documents included in the agenda packet.

Ann Collentine, CalMHSA Program Director, gave an in-depth explanation regarding the recommendation of extending the programs for an additional year. Ms. Collentine explained each program in brief detail, and recommended the Phase One Plan continue the current CalMHSA Statewide PEI Implementation Work Plan for one additional fiscal year, from July 1, 2014–June 30, 2015, with a reduced annual budget. After discussion, the Board approved the Phase One Plan without a funding recommendation and formed the Sustainability Funding Task Force. The goal of the Funding Task Force is to determine a county funding model for PEI Statewide Initiatives and determine a FY 2014–2015 funding solution.

Action: *1) To adopt a one year continuation of the current CalMHSA Statewide PEI Implementation Workplan from July 1, 2014 – June 30, 2015 (also referred to as Phase One) without a funding recommendation.*
2) Requested that staff prioritize current workplan activities based on criteria previously adopted by the Board and present this information to the Sustainability Taskforce for discussion and action.

Motion: *Karen Stockton, Modoc County*
Second: *Jerry Wengerd, Riverside County*

Motion passed unanimously.

Public comment was heard from the following individual(s):
Eduardo Vega, Mental Health Association of San Francisco

B. Quorum Options for Board and Executive Committee

John Chaquica, CalMHSA Executive Director, briefly discussed how reaching a quorum of the Board of Directors and the Executive Committee has continued to be difficult. In addition, he reminded the Board that staff had recommended various options for consideration at the October Board Meeting. Proposed changes to the bylaws have been indicated with track changes, for board review and approval.

Mr. Chaquica reviewed the proposed changes, which would revert the Executive Committee back to nine (9) members (not counting the tenth slot for Past President, which currently is not applicable). In addition, there would be a tenth at-large member

drawn from the roster of CMHDA officers. Maintaining ten members will prevent Friday agenda review calls from involving a quorum of the Executive Committee.

Modoc County had concerns with the reduced number of Executive Committee members making decisions on behalf of the Board, as it would not be a full representation of the members.

Board Members directed CalMHSA staff to reach out to CMHDA in an effort to reduce the meeting day by cutting small portions of earlier meetings, in an effort for CalMHSA Board of Directors Meetings to begin sooner.

Action: *Approve proposed amendment of bylaws.*

Motion: *William Arroyo, Los Angeles County*

Second: *Jaye Vanderhurst, Napa County*

Motion passed with twenty-nine ayes, one objection (Humboldt County), and zero abstentions.

Public comment was heard from the following individual(s):

None

10. FINANCIAL MATTERS

A. Report from the CalMHSA Finance Committee – Scott Gruendl

Scott Gruendl, Treasurer, Glenn County, provided an update on the Finance Committee's November 26, 2013 teleconference and reviewed the documents included in the agenda packet. Mr. Gruendl reviewed the financial statements date and up to September 2014.

Action: *None, information only.*

Public comment was heard from the following individual(s):

None

B. Financial Audit, June 30, 2013

Kim Santin, CalMHSA Finance Director, introduced Michael Manduca, James Marta & Company, to give a detailed presentation on the financial audit. Mr. Manduca explained any issues found would have been noted in the Internal Control Review and Communication with Those Charged with Governance and noted they did not find any deficiencies or weaknesses and were giving CalMHSA an unqualified unmodified

opinion. President Clark asked the Board if they had any questions for Mr. Maduca. Donnell Ewert, Shasta County, questioned how much unobligated PEI funding would be remaining into the next fiscal year. President Clark replied the Sustainability Committee has been working with an estimate of \$5 million, not including the interest funds. Not hearing any other additional questions from the Board, President Clark asked for the Board to approve the annual audit for the period ending June 30, 2013.

Action: *The Board to approve the annual audit for the period ending June 30, 2013.*

Motion: *Karen Stockton, Modoc County*

Second: *Dorian Kittrell, Sacramento County*

Motion passed unanimously.

Public comment was heard from the following individual(s):

Robert Oakes, California Mental Health Directors Association (CMHDA)

C. George Hills Company Contract With CalMHSA

Mr. Gruendl stated the current agreement with George Hills Company (GHC) will expire June 30, 2014. The Finance Committee made two recommendations which would be considered for contract extension and action at a later date. The first would be dependent on CalMHSA's administrative and indirect costs staying below 7.5% (currently at 4.1% for FY 2013–2014). The second would be based on performance. Because both conditions were met, GHC was asked to present a proposed extension of contract terms, focusing on three areas: continuing the operations of the JPA through the conclusion of the PEI Statewide projects, closing of all contracts, and a trigger of further work in the event new funds are provided for Statewide PEI Projects. Mr. Gruendl reassured the Board there were no foreseen issues with extending the contract.

Karen Stockton, Modoc County, supported continuing the JPA but had some concerns with how it would develop since she felt uncomfortable with the length of the proposed three-year contract with the option of winding up or fully funding the JPA.

Ms. Stockton, Noel J. O'Neill, MFT, Trinity County, and other Board members discussed the various options for renewal, to include a yearly and six month contract period. Mr. Chaquica referred to materials attached to the agenda and reviewed the various scenarios in an effort to provide clarity to the proposal.

CaSonya Thomas, CalMHSA Secretary, San Bernardino County, and other members gave their support for the three-year contract, stating staff retention and stability was vital

for the programs to continue smoothly. Ms. Thomas recommended adding language allowing for re-negotiations once more information is available. An annual review of the contract was recommended by Mr. Gruendl, with a proposal for the coming year. Mr. Gruendl stated the Finance Committee would measure the administrative costs against the current limit, 7.5%, which would be a trigger for informing the Board. Board members decided to move forward with the action, after agreeing to delete column five of the exhibit, which was a flat-fee proposal for continued work in the event PEI projects received additional funding to sustain them. The Board approved extending the contract by three more years, with the first year funded, and CalMHSA (c/o George Hills Company) coming back every year to receive approval of funds to continue.

Action: *Approval of the George Hills Contract extension to be effective from July 1, 2014 to June 30, 2017; with a caveat that column 5 would be removed.*

Motion: *Jerry Wengerd, Riverside County*

Second: *William Arroyo, Los Angeles County*

Motion passed with twenty-nine ayes and one objection from (Humboldt County), and zero abstentions

Public comment was heard from the following individual(s):

None

11. PROGRAMS MATTERS

A. Report from CalMHSA Program Director – Ann Collentine

President Clark called on Ms. Collentine to give a report to the Board. Ms. Collentine referred the Board to pages 150–159 of their Board packet, due to time constraints.

Action: *None, information only.*

Public comment was heard from the following individual(s):

None

B. Report from the CalMHSA Advisory Committee – Maureen Bauman

President Clark called on Maureen F. Bauman, CalMHSA Vice President, Placer County, for an update from the Advisory Committee. Ms. Bauman referred the Board to the report from the Advisory Committee included in the meeting packet, as she had no further comments at the time.

Action: *None, information only.*

Public comment was heard from the following individual(s):

None

C. New Behavioral Health Billing System Feasibility Study Update

Sarah Brichler, CalMHSA Program Manager, had no further comments at the time.

Action: *None, information only.*

D. Department of State Hospitals Updates

Mr. Chaquica announced the Department of State Hospitals (DSH) MOU has been finalized and is to be sent out to participating counties for execution. It was also stated that CalMHSA Participation Agreements had already gone out and many members were in process of obtaining board of supervisor approval. The workgroup continues to work productively with the Department of State Hospitals, but notes rate reduction remains a main focus.

Action: *None, information only.*

Public comment was heard from the following individual(s):

None

E. World Psychiatric Association's "Together Against Stigma" Conference (International Stigma and Discrimination Reduction Conference)

Stephanie Welch, CalMHSA Senior Program Manager, briefly discussed CalMHSA intentions to co-host the 2015 International Stigma and Discrimination Reduction (SDR) Conference with the World Psychiatric Association (WPA) and the California Institute of Mental Health (CiMH). Ms. Welch requested the Board to delegate authority to the Executive Committee in considering funding appropriation to support the conference. Staff is working with CiMH to develop a conference budget and timeline.

- Action:**
- 1. Board approval for CalMHSA to access up to \$150,000 in planning funds in the event of revenue shortfall from the World Psychiatric Association (WPA) the 2015 International Stigma and Discrimination Reduction Conference.*
 - 2. Board approval for CalMHSA to enter into a contract with CiMH as the co-host and conference planner.*

Motion: *William Arroyo, Los Angeles County*

Second: *Michael Heggarty, Nevada County*

Motion passed unanimously.

Public comment was heard from the following individual(s):

Eduardo Vega, Mental Health Association of San Francisco

F. Each Mind Matters (EMM) Enhancement For Local Impact

The EMM campaign has been receiving increasing attention, including increased number of website visits. Feedback and impact has been used throughout counties and Higher Education partners to integrate EMM into state, regional, and local level efforts in order to unify structure for California's mental health movement and stigma reduction activities. The Stigma and Discrimination Reduction (SDR) Consortium, in collaboration with the SDR social marketing team of Runyon Saltzman & Einhorn (RSE), have developed an EMM enhancement plan which would serve to fill the gap in technical assistance for localization of campaign strategies, as well as, provide an investment in sustaining the EMM campaign on the local, statewide, and possibly national levels. The plan activities include advancing resources that assist counties, offering training assistance, strengthening the dissemination efforts for all PEI statewide projects, and refining the EMM messaging platform to resonate with the general public.

The Executive Committee members supported the enhancement of and additional funding for EMM. The enhancement will be funded with already approved funds. Due to time constraints this item was not discussed at the Board or Directors Meeting.

Action: *None, information only.*

Public comment was heard from the following individual(s):

None

12. GENERAL DISCUSSION

A. Report from CalMHSA President – Wayne Clark

President Clark shared that the agreement between CalMHSA and Department of Health Care (DHC) is still in progress and moving forward. There are plans in continuing of programs funded by unspent funds for future purposes. There is not any concern of whether contracts are able to be extended, however member Karen Baylor, Deputy Director, DHC, requested language that stated programs were to be continued with unspent funds.

B. Report from CalMHSA Executive Director – John Chaquica

Mr. Chaquica stated, currently, there is a vacancy on the Executive Committee for a Superior Region Representative. Recommendations for interested candidates are sought.

Action: *None, information only.*

Public comment was heard from the following individual(s):

None

13. PUBLIC COMMENTS

A. Public Comments Non- Agenda Items

President Clark invited members of the public to make comments on non-agenda items.

Public comment was heard from the following individual(s):

None

14. NEW BUSINESS AND CLOSING COMMENTS

President Clark asked the Board if there was any new business or closing comments.

Public comment was heard from the following individual(s):

Sally Spencer-Thomas, The Carson J. Spencer Foundation

15. ADJOURNMENT

Hearing no further comments, the meeting was adjourned at 5:15 p.m.

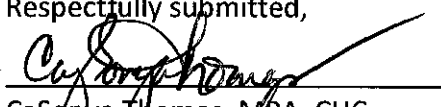
Action: *A motion was made to adjourn the meeting.*

Motion: *William Arroyo, Los Angeles County*

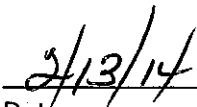
Second: *Michael Heggarty, Nevada County*

Motion passed unanimously.

Respectfully submitted,



CaSonya Thomas, MPA, CHC
Secretary, CalMHSA



Date