



## CalMHSA Finance Committee

### TELECONFERENCE MINUTES FROM JUNE 27, 2015

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#### Finance Committee Members

##### Present

- Dawan Utecht, Fresno County, Treasurer
- Maureen Bauman, CalMHSA President (Ex-Officio)
- Dennis P. Koch, Madera County
- Dr. William Arroyo, Los Angeles County
- Terence M. Rooney, Colusa County
- Michael Lucid, Sonoma County

##### Absent

- Jerry Wengerd, Riverside County

##### CalMHSA Staff

- Wayne Clark, Executive Director
- Kim Santin, Finance Director
- Laura Li, JPA Administrative Manager
- Armando Bastida, Executive Assistant
- Romaine Taylor, Administrative Assistant

1. **Call to Order**

The CalMHSA Finance Committee teleconference was called to order at 3:02 p.m. on July 27, 2015 by Dawan Utecht, Fresno County, Treasurer. All participants were asked to introduce themselves, followed by instructions for the teleconference process.

2. **Roll Call and Public Comment Instructions**

Dawan Utecht, Fresno County, Treasurer, called roll and a quorum was established. Additionally, the Treasurer reviewed the public comment instructions, noting that items not on the agenda would be reserved for public comment at the end of the meeting.

3. **Consent Calendar**

Dawan Utecht, Fresno County, Treasurer, asked for any changes to the following items:

Routine Matters

- May 11, 2015 Finance Committee Minutes

Reports / Correspondence

- Treasurer's Report as of June 30, 2015

**Action: Approval of the consent calendar.**

**Motion: Dr. William Arroyo, Los Angeles County**

**Seconded: Dennis P. Koch, Madera County**

Public comment was heard from the following individual(s):

*None*

4. **Cash Flow Management**

Kim Santin, Finance Director, gave an overview of the Cash Flow Management. Cash Balances are decreasing as payments for prior year PEI contract obligations are paid out. Staff anticipates to be paid in the next six months. CalMHSA cash management is a priority and to be added to regular Finance Committee discussions. Wayne Clark, Executive Director spoke on the importance of collections for the fiscal year 2015-2016.

**Action: None, information only.**

Public comment was heard from the following individual(s):

*None*

5. **CalMHSA Annual Revenue and Expenditure Report – June 30, 2016 – Proposed Revision**

Kim Santin, Finance Director, did a thorough review of the proposed budget. Members asked questions and proposed that the staff provide some clarification on unexpected funds/ reserve in the Total Expenditure section of the Annual Revenue and Expenditure Report, referred to on page 18. Revisions to the adopted annual budget are below.

Total unexpended funds/ Reserves – adopted budget June 30, 2016	\$2,428,385
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Proposed Revisions:

Plumas County Contract - \$1,000,000 over 2 years	1,000,000
Allocation for General and Admin costs Plumas County	75,000
Funding to NAMI	(200,000)
Plumas County Expenditures – 1 <sup>st</sup> year	(500,000)
Proposed Consultant Agreements (Two contracts at maximum of \$36,000 and one contract to \$10,000)	<u>(82,000)</u>

Revised Unexpended Funds/ Reserves at June 30, 2016	<u>\$2,721,385</u>
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**Action: Approve proposed revision to adopted budget.**

**Motion: Dr. William Arroyo, Los Angeles County**

**Seconded: Dennis P. Koch, Madera County**

Public comment was heard from the following individual(s):

*None*

6. **CalMHSA Investment Update– Final Performance and Income Report**

Kim Santin, Finance Director, briefly went over page 33 with the Finance Committee, which provides an overview of income since inception. Wayne Clark, Executive Director, concluded by praising the performance of Morgan Stanley.

**Action: None, information only.**

Public comment was heard from the following individual(s):

*None*

7. **Executive Director Finance Report**

Wayne Clark, Executive Director, discussed working progress on a template for the annual adjustment that could be applied by all counties. The template will provide fiscal and program information needed for each county to seek the appropriate approval. Harbridge Consulting is piloting this process in 2 counties – Placer County and Orange County.

Dr. Clark met with Darrell Steinberg on July 23, 2015 and discussed the need for more Prevention and Early Intervention at colleges.

**Action: None, Information only.**

Public comment was heard from the following individual(s):

*None*

8. **Finance Committee Calendar**

Dawan Utecht, Finance Committee Chair, discussed the incorporation of the Cash Flow Management meetings into the revised Finance Committee Calendar, and the importance of such.

**Action: Approve revised Finance Committee meeting schedule for Fiscal Year 2015-2016**

**Motion: Dr. Bill Arroyo, Los Angeles County**

**Seconded: Michael Lucid, Sonoma County**

Public comment was heard from the following individual(s):

*None*

9. **State Hospital Beds Program Update**

The State Hospital Bed Committee conducted site visits of the Correct Care facilities located in Florida, with a report out to the Board at the August 13, 2015 meeting. Correct Care will also be putting on a brief presentation.

10. **General Public Comment**

This time is reserved for members of the public to address the Committee relative to matters of CalMHSA not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to three minutes per person and twenty minutes in total. The Committee may also limit public comment time regarding agenda items, if necessary, due to a lengthy agenda.

Public comment was heard from the following individual(s):

*None*

11. **Closing Comments**

Dawan Utecht, Fresno County, Treasurer, asked for any closing comments.

12. **Adjournment**

With no further comments, the meeting was adjourned at 3:40 p.m.