



CalMHSA Finance Committee

TELECONFERENCE MINUTES FROM JANUARY 11, 2016

Finance Committee Members

Present

- Dawan Utecht, CalMHSA Treasurer, Fresno County
- Dennis P. Koch, Madera County
- Dr. William Arroyo, Los Angeles County

Absent

- Terence M. Rooney, Colusa County
- Maureen Bauman, CalMHSA President (Ex-Officio)
- Michael Lucid, Sonoma County

CalMHSA Staff

- Wayne Clark, Executive Director
- John Chaquica, Chief Operating Officer
- Kim Santin, Finance Director
- Ann Collentine, Program Director
- Laura Li, JPA Administrative Manager
- Armando Bastida, Executive Director
- Alex Wilson, Administrative Assistant

Consultants/Presenters

- Michael Manduca, James Marta Company
- Sarah Brichler, Consultant

Public

- Michelle Rodriguez-Ziemer, Contra Costa

1. **Call to Order**

The CalMHSA Finance Committee teleconference was called to order at 3:07 p.m. on January 11, 2016 by Finance Committee Chair Dawan Utecht, Fresno County.

2. **Roll Call and Public Comment Instructions**

JPA Administrative Manager Laura Li, CalMHSA, called roll and a quorum was not established. All participants were asked to introduce themselves. Treasurer Dawan Utecht, Fresno County, proceeded to review the public comment instructions, noting that items not on the agenda would be reserved for public comment at the end of the meeting.

3. **Consent Calendar**

Treasurer Utecht asked for any changes to the minutes from October 26, 2015, as well as the CalMHSA Revenue and Expenditure report. None were proposed.

Action: Approval of the consent calendar.

No motion due to lack of quorum.

Public comment was heard from the following individual(s):

None

4. **Review of Draft Financial Audit**

Finance Director Kim Santin, CalMHSA, introduced Michael Manduca of James Marta and Company, who outlined key points in the audit report draft attached to the agenda. Mr. Manduca indicated they found no material weaknesses, no issues, and no material modifications needed. It was concluded that the CalMHSA books had passed the audit without issue.

Action: Approval of the Draft Financial Audit for presentation at the next scheduled Board of Directors meeting.

No motion due to lack of quorum, however supported by those present.

Public comment was heard from the following individual(s):

None

5. **Cash Flow Management**

Finance Director Kim Santin, CalMHSA, referred to the documents provided in the agenda packet commencing on page 39 of the packet. Ms. Santin reported that CalMHSA currently has \$14 million in the bank over what was projected due to sustainability funds held in LAIF. Liquid funds are readily available for large payouts, such as CSU with a current invoice at approx. \$1,100,000.00.

The importance of getting counties to contribute in an expedited manner was then reiterated.

Action: None, information only.

Public comment was heard from the following individual(s):

None

6. **CalMHSA Financial Statement for Quarter Ending September 30, 2015**

Ms. Santin then gave an overview of the Financial Statement for the quarter. The total cash balance as of September 30, 2015 is \$14.2 million. The balance in accounts receivable as of September 30, 2015, is \$3.3 million. The balance in accounts payable as of September 30, 2015, is \$1.2 million. Overall expenses are in accordance with the planned budget.

Action: Approval of the CalMHSA Financial Statement for the Quarter ending September 30, 2015 for presentation at the next scheduled Board of Directors meeting.

No motion due to lack of quorum.

Public comment was heard from the following individual(s):

None

7. **CalMHSA Executive Director Finance Report**

Executive Director Wayne Clark, CalMHSA, presented his report on general financial matter, including the strategic development of 2016/2017 revenue, CalMHSA's growing involvement in Drug Medi-Cal, and the upcoming request for 1% of all state MHSAs funds to be allocated to CalMHSA Statewide PEI projects. Dr. Clark then introduced Sarah Brichler to provide an overview of the Financial Modernization plan. Ms. Brichler reported that the initial data on the SD3 pilot counties has begun to return, on schedule, with more detailed information to be available by the time of the next Committee meeting.

Action: None, information only.

Public comment was heard from the following individual(s):

None

8. **General Public Comment**

This time is reserved for members of the public to address the Committee relative to matters of CalMHSA not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to three minutes per person and twenty minutes in total. The Committee may also limit public comment time regarding agenda items, if necessary, due to a lengthy agenda.

Public comment was heard from the following individual(s):

None

9. **Closing Comments**

Treasurer Dawan Utecht, Fresno County, asked for any closing comments.

10. **Adjournment**

With no further comments, the meeting was adjourned at 3:55 p.m.