**Agency Trainings and Protocol**

Please fill out the questions below with as much detail as possible. Once you are done, send an email with this document attached to taylor.intermill@calmhsa.org. If you already have your agency’s training and protocols written in a separate document, please attach those documents to the email.

**Agency Name:**

1. Please describe your agency’s required training. Include as much detail as possible, including number of hours and when the training is required to be completed. If you do not have in-house training, please indicate your external training costs.
2. Please describe your agency’s crisis protocol in detail. If your agency is funded for both regular CalHOPE and the chat app, please describe your agency’s protocol for both regular CalHOPE and the chat app in detail.
3. Please describe your agency’s protocol for referring individuals to clinical and higher needs services. If you are funded for the chat app, please include your agency’s protocol for referring individuals to clinical and higher needs services in regard to the chat app as well as regular programming.