

Board of Directors Meeting Agenda

February 20, 2020

2:15 p.m. – 2:45 p.m.

(669) 900-6833

Meeting ID: 746 849 6262

Password: 608712



Meeting Locations:

CalMHSA

3043 Gold Canal Drive, Suite 200
Rancho Cordova, CA 95670

County Behavioral Health Director Association of California (CBHDA)

2025 19th Street, Sequoia Conference Room
Sacramento, CA 95818

By joining this meeting, you are giving consent to be recorded.

California Mental Health Service Authority
(CalMHSA)

Board of Directors Meeting (Telephonic)

Agenda

February 20, 2020

2:15 p.m. – 2:45 p.m.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Laura Li at (916) 859-4818 (telephone) or (916) 859-4805 (facsimile). Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Materials relating to an item on this agenda submitted to this Board after distribution of the agenda packet are available for public inspection at 3043 Gold Canal Drive, Suite 200, Rancho Cordova, CA, 95670, during normal business hours.

A. OPEN SESSION

1. CALL TO ORDER

2. ROLL CALL AND INSTRUCTIONS

3. INSTRUCTIONS FOR PUBLIC COMMENT AND STAKEHOLDER INPUT

The Board welcomes and encourages public participation in its meetings. This time is reserved for members of the public (including stakeholders) to address the Board concerning matters on the agenda. Items not on the agenda are reserved for the end of the meeting. Comments will be limited to three minutes per person and 20 minutes total.

For agenda items, public comment will be invited at the time those items are addressed. Each interested party is to complete the Public Comment Card and provide it to CalMHSA staff prior to start of item. When it appears that there are several members of the public wishing to address the Board on a specific item, at the outset of the item, the Board President may announce the maximum amount of time that will be allowed for presentation of testimony on that item. Comment cards will be retained as a matter of public record.

4. CONSENT CALENDAR * 4

A. Routine Matters

1. 2020 CalMHSA Board of Directors, Executive, and Finance Committee Meeting Dates.....5

Recommendation: Approval of the Consent Calendar.

- 5. PRESIDENTS REPORT ***6
- A. Approval of Contract for Administrator
- Recommendation: Approve and authorize President to execute proposed contract with George Hills Company (GH) for administration of CalMHSA for an additional five years.*
- 6. PROGRAM MATTERS**8
- A. Presumptive Transfer (AB 1299)
- Recommendation: None, information only.*
- 7. PUBLIC COMMENTS**
- A. Public Comments Non-Agenda Items
- This time is reserved for members of the public to address the Board relative to matters of CalMHSA not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to three minutes per person and 20 minutes in total. The Board may also limit public comment time regarding agenda items, if necessary, in the case of a lengthy agenda.
- 8. NEW BUSINESS**
- General discussion regarding any new business topics for future meetings.
- 9. CLOSING COMMENTS**
- This time is reserved for comments by Board members and staff to identify matters for future Board business.
- 10. ADJOURNMENT**

CONSENT CALENDAR
Agenda Item 4

SUBJECT: CONSENT CALENDAR

RECOMMENDATION:

Approval of Consent Calendar.

CURRENT STATUS:

The Consent Calendar consists of items that require approval or acceptance but are self-explanatory and require no discussion. If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar

A. Routine Matters

1. 2020 CalMHSA Board of Directors, Executive, and Finance Committee Meeting Dates

BACKGROUND:

None.

REFERENCE MATERIAL(S) ATTACHED:

- 2020 CalMHSA Meetings Calendar

CalMHSa BOARD OF DIRECTORS, EXECUTIVE AND FINANCE COMMITTEE MEETING DATES – 2020

Board of Directors Teleconference

Date: Tuesday, January 28, 2020

Time: 3:00PM – 4:00PM

Dial-in: 1-916-352-7876

Session ID: 277853

Executive Committee Teleconference

Date: Thursday, May 21, 2020

Time: 3:00PM – 4:00PM

Dial-in: 1-916-352-7876

Session ID: 975054

Board of Directors In-Person Meeting

Date: Thursday, February 20, 2020

Time: 2:15PM – 2:45PM

CBHDA

2025 19th Street, Sequoia Conference Room
Sacramento, CA 95818

Board of Directors In-Person Meeting

Date: Wednesday, June 17, 2020

Time: 3:00PM – 4:00PM

Location: TBD

Finance Committee Teleconference

Date: Wednesday, March 25, 2020

Time: 3:00PM – 4:00PM

Dial-in: 1-916-352-7876

Session ID: 213138

Executive Committee Teleconference

Date: Thursday, August 20, 2020

Time: 3:00PM – 4:00PM

Dial-in: 1-916-352-7876

Session ID: 277853

Executive Committee Teleconference

Date: Thursday, April 16, 2020

Time: 3:00PM – 4:00PM

Dial-in: 1-916-352-7876

Session ID: 277853

Board of Directors In-Person Meeting

Date: Thursday, December 10, 2020

Time: 3:00PM – 4:00PM

Location: TBD

Finance Committee Teleconference

Date: Monday, May 11, 2020

Time: 3:00PM – 4:00PM

Dial-in: 1-916-352-7876

Session ID: 213138

PRESIDENTS REPORT
Agenda Item 5.A

SUBJECT: APPROVAL OF CONTRACT FOR ADMINISTRATOR

RECOMMENDATION:

Approve and authorize President to execute proposed contract with George Hills Company (GH) for administration of CalMHSA for an additional five years.

CURRENT STATUS:

At the January 28, 2020 Board meeting, CalMHSA general counsel reported that after CalMHSA issued an Request for Information (RFI) for other possible administrators; it received no responses. Counsel therefore proposed that the President, with assistance of counsel negotiate and execute a new five-year contract with the existing administrator, GH, substantially similar to the existing contract. After discussion, the Board indicated a preference that a new contract be prepared and brought back to the Board for approval. Jonathan Sherin volunteered to assist Dawan Utecht in reviewing and negotiating the terms of the revised contract.

The core services described in the initial contract (JPA General Services, Member Services, Finance, Accounting and Investment Management, JPA Administration, Governance, Management of Mental/Behavioral Health Programs, and other services) remain in the proposed new contract, but with additional detail. The approach to fees and costs remains the same with the exception of breaking out the ongoing basic administration services, which now have a fixed fee, in contrast to the program fees for which there has been and continues to be an hourly charge (\$110/hr). Because the level of program services increase and decrease as they are approved by the Board, then ramp up, operate, and wind down, these charges vary over time.

The new contract more fully describes GH's responsibilities and duties to include those taken on since the original contract was entered into, adds a description of key staff positions, revises the time for termination without cause to six months, eliminates the non-solicitation provision as to CalMHSA's program employees, and provides for mutual indemnity and increased insurance requirements to protect CalMHSA staff.

The proposed contract has been reviewed by general counsel, Dawan Utecht, President, Fresno County and Jonathan Sherin, Los Angeles County.

Fiscal Impact: The proposed contract does not change the existing charge for GH services except for separating out ongoing administrative services, for which the charge is approximately the same as before.

BACKGROUND:

N/A

REFERENCE MATERIAL(S):

- Proposed new GH Contract (To be provided under separate cover at a later date)

PROGRAM MATTERS
Agenda Item 6.A

SUBJECT: PRESUMPTIVE TRANSFER (AB 1299)

ACTION FOR CONSIDERATION:

None, information only.

BACKGROUND AND STATUS:

RE-LAUNCH

As you are aware, staff has been working diligently with our new in-house tech specialist in the re-launch of the Presumptive Transfer (PT) secure portal and simultaneously hosting weekly webinars to allow participating counties to obtain training on how to create and submit invoices to another county for services provided.. This re-launch went live on August 12, 2019.

Since August, counties have been very active in the participation of the webinars and starting to get comfortable in asking questions and making recommendations for improvements or to provide clarity.

CHALLENGES

Due to the increased use by counties in the last couple of months, we have been exposed to some challenges which are defined below.

- 1. Reimbursements for County Share (Portion)** – Clarity is needed as to what the “*County Portion*” of PT Clients approved Medi-Cal services should be. San Francisco County has reached out to both the CBHDA Financial Services Committee and SWAT in hopes of obtaining clarity.
- 2. Invoice Approvals** – Counties have different requirements as to what information and supporting documentation is needed in order for them to approve an invoice from another county. Given the number of counties involved, it makes sense to standardize the information needed across all counties, in order to streamline efforts and avoid delays in approvals.

In an effort to obtain this information CalMHSA has issued two surveys, in order to assess and develop a standardized list of required information that all counties can agree to. The surveys have resulted in few responses, which has delayed our ability to develop and propose a standardized list. However, efforts to obtain this information will continue.
- 3. Performing a Presumptive Transfer** – The unexpected challenge we have encountered is that there are several (small, med, large) counties that have never performed a presumptive

transfer within their counties. Therefore, it is difficult for them to understand CalMHSA's portal process.

It is imperative that counties obtain technical assistance in performing presumptive transfers at the county level. CalMHSA does not have the level of expertise required to assist in this area, however, have done some research and provided as much information as possible. This, however, does not substitute the assistance needed. CalMHSA is hopeful that CBHDA can provide some assistance in this area.

FINANCIAL ACTIVITY REPORTS

CalMHSA will be issuing monthly financial activity reports to the Behavioral Health Directors on the 15th of each month, for the previous month.

REFERENCE MATERIAL(S) ATTACHED:

None.