

**California Mental Health Services Authority
FINANCE COMMITTEE TELECONFERENCE
AGENDA**

May 7, 2018
3:00 p.m. – 4:00 p.m.
Dial-in Number: 916-233-1968
Access Code: 3043



CaIMHSA
3043 Gold Canal Drive, Suite 200
Rancho Cordova, CA 95670

Colusa County
Department of Behavioral Health
162 E. Carson Street, Suite A
Colusa, CA 95932

Madera County
Behavioral Health Services
209 E. 7th Street
Madera, CA 93637

Kern County
Behavioral Health & Recovery Services
2001 28th Street
Bakersfield, CA 93301

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Laura Li at (916) 859-4818 (telephone) or (916) 859-4805 (facsimile). Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Materials relating to an item on this agenda submitted to this Board after distribution of the agenda packet are available for public inspection at 3043 Gold Canal Drive, Suite 200, Rancho Cordova, CA, 95670, during normal business hours.

FINANCE COMMITTEE MEETING

1. CALL TO ORDER

2. ROLL CALL AND PUBLIC COMMENT INSTRUCTION

The Committee welcomes and encourages public participation in its meetings. This time is reserved for members of the public (including stakeholders) to address the Committee concerning matters on the agenda. Items not on the agenda are reserved for the end of the meeting. Comments will be limited to three minutes per person and 20 minutes total.

For agenda items, public comment will be invited at the time those items are addressed. Each interested party is to complete the Public Comment Card and provide it to CalMHSA staff prior to start of item. When it appears there are several members of the public wishing to address the Committee on a specific item, at the outset of the item, the Committee President may announce the maximum amount of time that will be allowed for presentation of testimony on that item. Comment cards will be retained as a matter of public record.

3. CONSENT CALENDAR.....4

A. Routine Matters

- a. Minutes from March 19, 2018 Finance Committee Teleconference

B. Reports / Correspondence

- a. Treasurer’s Report as of March 31, 2018
- b. Cash Balance as of April 30, 2018
- c. CalMHSA Summary of Contributions by Program
- d. CalMHSA 18/19 Commitments

Recommendation: Approval of the consent calendar.

4. CALMHSA ANNUAL REVENUE AND EXPENDITURE REPORT – PROPOSED BUDGET JUNE 30, 2019...18

Recommendation: Review and discussion of the CalMHSA Proposed Revenue and Expenditure Report – Proposed Budget June 30, 2019

5. FINANCE COMMITTEE ELECTIONS.....20

A. Charter for the CalMHSA Finance Committee – Adopted October 13, 2011

Recommendation: Discuss Finance Committee member proposed slate for Recommendation to the Board of Directors.

6. FINANCE COMMITTEE TELECONFERENCE MEETING CALENDAR FOR FISCAL YEAR 2018-2019...24

A. Finance Committee Meeting Calendar for Fiscal Year 2018-2019

Recommendation: Approval of the proposed Finance Committee Teleconference Meeting Calendar for Fiscal Year 2018-2019.

7. EXECUTIVE DIRECTOR FINANCE REPORT.....26

A. AB 1299

B. Other Financial Matters

Recommendation: None, information only.

8. PUBLIC COMMENT

This time is reserved for members of the public to address the Committee relative to matters of CalMHSA not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to three minutes per person and twenty minutes in total. The Committee may also limit public comment time regarding agenda items, if necessary, due to a lengthy agenda.

9. CLOSING COMMENTS

10. ADJOURNMENT

Agenda Item 3

SUBJECT: CONSENT CALENDAR

ACTION FOR CONSIDERATION:

Approval of the Consent Calendar.

BACKGROUND AND STATUS:

The Consent Calendar consists of items that require approval or acceptance but are self-explanatory and require no discussion. If the Finance Committee would like to discuss any item listed, it may be pulled from the Consent Calendar.

A. Routine Matters

- a. Minutes from the March 19, 2018 Finance Committee Teleconference

B. Reports / Correspondence

- a. Treasurer's Report as of March 31, 2018
b. Cash Balance as of April 30, 2018
c. CalMHSA Summary of Contributions by Program

FISCAL IMPACT:

None.

RECOMMENDATION:

Approval of the Consent Calendar.

TYPE OF VOTE REQUIRED:

Majority vote.

REFERENCE MATERIALS ATTACHED:

- Minutes from the March 19, 2018 Finance Committee Teleconference
- Treasurer's Report as of March 31, 2018
- Cash Balance as of April 30, 2018
- CalMHSA Summary of Contributions by Program



CalMHSA Finance Committee

TELECONFERENCE MINUTES FROM March 19, 2018

Finance Committee Members

Present

- Bill Walker, CalMHSA Treasurer
- Dr. William Arroyo, Los Angeles County
- Dennis P. Koch, Madera County

Absent

- Terence M. Rooney, Colusa County
- Steve Steinberg, Riverside County

CalMHSA Staff

- Wayne Clark, Executive Director
- John Chaquica, Chief Operations Officer
- Kim Santin, Finance Director
- Ann Collentine, Program Director
- Laura Li, JPA Administrative Manager
- Jeremy Wilson, Program Coordinator

Public

- Becky Fine, Active Minds

1. Call to Order

The CalMHSA Finance Committee teleconference was called to order at 3:11pm on March 19, 2018, by Bill Walker, CalMHSA Treasurer.

2. Roll Call and Public Comment Instructions

JPA Administrative Manager, Laura Li, CalMHSA, called roll and established a quorum. All participants were asked to introduce themselves. Executive Director Wayne Clark proceeded to review the public comment instructions, noting that times not on the agenda would be reserved for public comment at the end of the meeting.

3. Consent Calendar

CalMHSA Treasurer Bill Walker asked the committee for any changes to the following items:

Reports / Correspondence

- CalMHSA Summary of Contributions by Program
- Cash Flow Management

No changes were proposed. There was discussion about member participation in PEI and State Hospital Bed funding, and Fund Development.

Action: Approval of the consent calendar.

Motion: Dr. William Arroyo, Los Angeles County

Seconded: Dennis P. Koch, Madera County

Public comment was heard from the following individual(s):

None

4. CalMHSA Financial Statement for the Quarter Ending December 31, 2017

CalMHSA Finance Director Kim Santin lead the discussion on funds to sustain operations of the JPA, and it was agreed that the Finance Committee will continue discussions and share with members.

Action: Approval of the CalMHSA Financial Statement for the Quarter ending December 31, 2017 for presentation at the next scheduled Board of Directors Meeting.

Motion: Dr. William Arroyo, Los Angeles County

Seconded: Dennis P. Koch, Madera County

Public comment was heard from the following individual(s):

None

5. CalMHSA Financial Audit Engagement

CalMHSA Finance Director Kim Santin provided an overview work done by James Marta & Company in previous years, and asked members if they wished to continue with James Marta & Company or go out to RFP. She also indicated the costs of contracting with them as approximately \$11,000. Members agreed to continue with James Marta & Company through June 2020, as they were satisfied with their work and costs.

Action: Discussion and consideration to continue audit contract with James Marta & Company.

Public comment was heard from the following individual(s):

None

6. Executive Director Finance Report

Wayne Clark, Executive Director, provided an update on AB1299, announced that Gilbert & Associates has been engaged to define the 501(c)(3) relationship with the Public-Private Partnership, and lead a discussion about the Business Model/Conceptual Budget.

Action: None, information only.

Public comment was heard from the following individual(s):

None

7. General Public Comment

This time is reserved for members of the public to address the Committee relative to matters of CalMHSA not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to three minutes per person and twenty minutes in total. The Committee may also limit public comment time regarding agenda items, if necessary, due to a lengthy agenda.

Public comment was heard from the following individual(s):

None

8. Closing Comments

Executive Director, Wayne Clark, asked for any closing comments.

9. Adjournment

With no further comments, the meeting ended at 4:17pm.

DRAFT



"A George Hills Company Administered JPA"

Treasurer's Report

As of March 31, 2018

	Book Balance	Market Value	Effective Yield
Local Agency Investment Fund	\$26,616,614	\$26,551,084	1.52%
Morgan Stanley – Money Trust	1,471	1,471	0.07%
Cash with California Bank & Trust	199,980	199,980	0.00%
Total Cash and Investments	\$26,818,065	\$26,752,535	1.51%

Attached are the Local Agency Investment Fund (LAIF) statements detailing all investment transactions.

The LAIF market value was derived by applying the March 2018 fair value factor of 0.997538001 to the book balance.

I certify that this report reflects all cash and investments and is in conformance with the Authority's Investment Policy. The investment program herein shown provides sufficient cash flow liquidity to meet the Authority's expenditures for the next six (6) months.

Respectfully submitted,

Accepted,

Kim Santin, Finance Director

William Walker, Treasurer

Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

www.treasurer.ca.gov/pmia-laif/laif.asp
February 09, 2018

CALIFORNIA MENTAL HEALTH SERVICES
AUTHORITY
STAFF
3043 GOLD CANAL DRIVE, SUITE 200
RANCHO CORDOVA, CA 95670

PMIA Average Monthly Yields

Account Number:

Tran Type Definitions

January 2018 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Authorized Caller	Amount
1/12/2018	1/11/2018	QRD	1559968	SYSTEM	31,396.05

Account Summary

Total Deposit:	31,396.05	Beginning Balance:	10,435,218.43
Total Withdrawal:	0.00	Ending Balance:	10,466,614.48

Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

www.treasurer.ca.gov/pmia-laif/laif.asp
April 10, 2018

CALIFORNIA MENTAL HEALTH SERVICES
AUTHORITY
STAFF
3043 GOLD CANAL DRIVE, SUITE 200
RANCHO CORDOVA, CA 95670

PMIA Average Monthly Yields

Account Number:

Tran Type Definitions

February 2018 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Authorized Caller	Amount
2/26/2018	2/23/2018	RW	1563245	KIM SANTIN	-1,300,000.00

Account Summary

Total Deposit:	0.00	Beginning Balance:	10,466,614.48
Total Withdrawal:	-1,300,000.00	Ending Balance:	9,166,614.48

Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

www.treasurer.ca.gov/pmia-laif/laif.asp
April 10, 2018

CALIFORNIA MENTAL HEALTH SERVICES
AUTHORITY
STAFF
3043 GOLD CANAL DRIVE, SUITE 200
RANCHO CORDOVA, CA 95670

PMIA Average Monthly Yields

Account Number:

Tran Type Definitions

March 2018 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Authorized Caller	Amount
3/26/2018	3/23/2018	RD	1565053	KIM SANTIN	17,450,000.00

Account Summary

Total Deposit:	17,450,000.00	Beginning Balance:	9,166,614.48
Total Withdrawal:	0.00	Ending Balance:	26,616,614.48

CalMHSA
Cash Balance
As of April 30, 2018

Cash Balance, 6/30/2017	6,316,053.82
Cash Received 07/01 to 4/30/2018	41,471,912.48
Cash Payments 07/01 to 4/30/2018	(12,971,225.19)
Cash Balance, 4/30/2018	34,816,741.11

Cash Balance by Institution	
California Bank & Trust	857,211.03
Local Agency Investment Fund	1,858,058.74
Morgan Stanley Smith Barney	32,101,471.34
Cash Total 4/30/18	34,816,741.11

California Mental Health Services Authority
Summary of Contributions by Program
2017/2018 Program Year
BASED on Current Funding

Member	Budget PEI Sustainability	Actual PEI Committed Sustainability	PAID as of 2/28/2018
Alameda	290,883.00	57,157.00	\$57,157.00
Alpine	15,000.00	14,208.00	\$14,208.00
Amador *	-	-	
City of Berkeley	-	40,614.00	\$40,614.00
Butte	25,000.00	35,000.00	\$35,000.00
Calaveras*	-	-	
Colusa	11,414.00	22,732.80	\$22,732.80
Contra Costa	-	78,000.00	\$78,000.00
Del Norte	-	-	
El Dorado	9,471.00	55,000.00	\$55,000.00
Fresno	455,864.01	342,412.80	\$342,412.80
Glenn	20,712.98	24,153.60	\$24,153.60
Humboldt	8,198.31	11,000.00	\$11,000.00
Imperial	48,915.00	48,195.00	\$48,195.00
Inyo	-	-	
Kern	120,019.19	142,333.00	\$142,333.00
Kings	48,373.00	74,592.00	
Lake	-	28,474.36	\$28,474.36
Lassen	11,000.00	19,346.00	\$19,346.00
Los Angeles	2,070,000.00	2,070,000.00	\$2,070,000.00
Madera	15,200.00	15,200.00	\$15,200.00
Marin	75,000.00	80,986.00	\$80,986.00
Mariposa	-	-	
Mendocino	8,625.00	36,940.80	\$36,940.80
Merced	-	-	
Modoc	6,522.00	20,000.00	\$20,000.00
Mono	-	-	
Monterey	252,000.00	167,654.40	\$167,654.40
Napa	10,471.00	48,307.20	\$48,307.20
Nevada	5,000.00	10,000.00	\$10,000.00
Orange	900,000.00	859,201.00	\$859,201.00
Placer	162,000.00	116,505.00	\$116,505.00
Plumas	22,732.80	25,000.00	\$25,000.00
Riverside	526,379.00	526,379.00	\$526,379.00
Sacramento	320,325.00	350,500.00	\$350,500.00
San Benito	-	29,836.80	\$29,836.80
San Bernardino	561,894.00	561,894.00	\$561,894.00
San Diego	400,000.00	400,000.00	\$400,000.00
San Francisco	100,000.00	50,000.00	\$50,000.00
San Joaquin	174,662.00	174,663.00	\$174,663.00
San Luis Obispo	67,308.00	98,035.20	\$98,035.20
San Mateo	95,965.00	122,939.00	\$122,939.00
Santa Barbara	5,000.00	-	
Santa Clara	-	-	
Santa Cruz	-	-	
Shasta	13,000.00	-	
Sierra *	-	-	
Siskiyou	-	25,574.40	\$25,574.40
Solano	60,611.00	72,460.80	\$72,460.80
Sonoma	109,200.00	161,971.20	\$161,971.20
Stanislaus	-	-	
Sutter/Yuba	39,185.00	69,619.20	\$69,619.20
Tehama *	-	-	
Tri-City	15,181.00	17,188.00	\$17,188.00
Trinity	10,000.00	11,126.16	\$11,126.16
Tulare	31,443.17	44,856.00	\$44,856.00
Tuolumne	16,715.00	16,715.00	\$16,715.00
Ventura	53,500.00	59,501.00	\$59,501.00
Yolo	35,000.00	25,000.00	\$25,000.00
Total	7,227,769.46	7,261,271.72	7,186,679.72

* Not a member county

California Mental Health Services Authority
Summary of Contributions by Program
2017/2018 Program Year - SHB
BASED on Current Funding

Member	State Hospital Bed Program	Actual SHB Committed	PAID as of 2/28/2018
Alameda	29,442.00	29,442.00	\$29,442.00
Alpine			
Amador *			
City of Berkeley			
Butte	1,402.00	1,402.00	\$1,402.00
Calaveras*			
Colusa			
Contra Costa	29,442.00	29,442.00	\$29,442.00
Del Norte			
El Dorado	1,402.00	1,402.00	\$1,402.00
Fresno	1,402.00	1,402.00	\$1,402.00
Glenn			
Humboldt	1,402.00		
Imperial	4,206.00	\$4,206.00	\$4,206.00
Inyo			
Kern	11,216.00	\$11,216.00	\$11,216.00
Kings	1,402.00	1,402.00	
Lake			
Lassen			
Los Angeles	269,000.00		
Madera	1,402.00	1,402.00	\$1,402.00
Marin	5,608.00	5,608.00	\$5,608.00
Mariposa			
Mendocino			
Merced			
Modoc			
Mono			
Monterey	5,608.00	5,608.00	\$5,608.00
Napa	4,206.00	4,206.00	\$4,206.00
Nevada			
Orange	23,834.00	\$23,834.00	\$23,834.00
Placer	4,206.00	2,804.00	\$2,804.00
Plumas			
Riverside	26,638.00	26,638.00	\$26,638.00
Sacramento	25,236.00	25,236.00	\$25,236.00
San Benito			
San Bernardino	16,824.00		
San Diego	22,432.00	22,432.00	\$22,432.00
San Francisco	57,482.00		
San Joaquin	4,206.00	\$4,206.00	\$4,206.00
San Luis Obispo	1,402.00	1,402.00	\$1,402.00
San Mateo	7,010.00	7,010.00	\$7,010.00
Santa Barbara	1,402.00	1,402.00	\$1,402.00
Santa Clara	51,874.00		
Santa Cruz	1,402.00		
Shasta			
Sierra *			
Siskiyou			
Solano	4,206.00	\$4,206.00	\$4,206.00
Sonoma	1,402.00	1,402.00	\$1,402.00
Stanislaus	4,206.00	4,206.00	\$4,206.00
Sutter/Yuba			
Tehama *			
Tri-City			
Trinity			
Tulare	4,206.00	4,206.00	
Tuolumne			
Ventura	1,402.00	1,402.00	\$1,402.00
Yolo	1,402.00	\$1,402.00	\$1,402.00
Total	627,912.00	228,526.00	222,918.00

* Not a member county

California Mental Health Services Authority
Summary of Contributions by Program
2017/2018 Program Year - Fund Development
BASED on Current Funding

Member	Fund Development Program	Actual Fund Development Committed	PAID as of 2/28/2018
Alameda	17,843.00	17,843.00	\$17,843.00
Alpine	394.00	394.00	\$394.00
Amador *	756.00	756.00	\$756.00
City of Berkeley	1,514.00	1,514.00	\$1,514.00
Butte	2,893.00	2,893.00	\$2,893.00
Calaveras*	826.00		
Colusa	667.00	667.00	\$667.00
Contra Costa	11,432.00	11,432.00	\$11,432.00
Del Norte	707.00		
El Dorado	2,009.00	2,009.00	\$2,009.00
Fresno	12,453.00	12,453.00	\$12,453.00
Glenn	718.00	718.00	\$718.00
Humboldt	1,787.00	1,787.00	\$1,787.00
Imperial	2,469.00	2,469.00	\$2,469.00
Inyo	478.00		
Kern	10,764.00	10,764.00	\$10,764.00
Kings	2,066.00	2,066.00	
Lake	1,006.00	1,006.00	\$1,006.00
Lassen	705.00	705.00	\$705.00
Los Angeles	142,548.00		
Madera	2,178.00		
Marin	2,833.00	2,833.00	\$2,833.00
Mariposa	480.00		
Mendocino	1,228.00		
Merced	3,693.00	3,693.00	\$3,693.00
Modoc	440.00	440.00	\$440.00
Mono	466.00		
Monterey	5,866.00	5,866.00	\$5,866.00
Napa	1,660.00	1,660.00	\$1,660.00
Nevada	1,328.00	1,328.00	\$1,328.00
Orange	40,799.00	40,799.00	\$40,799.00
Placer	3,495.00	3,495.00	\$3,495.00
Plumas	642.00	642.00	\$642.00
Riverside	26,918.00		
Sacramento	16,312.00	16,312.00	\$16,312.00
San Benito	954.00	954.00	\$954.00
San Bernardino	26,676.00	26,676.00	\$26,676.00
San Diego	40,961.00	40,961.00	\$40,961.00
San Francisco	9,302.00		
San Joaquin	8,562.00	8,562.00	\$8,562.00
San Luis Obispo	3,378.00	3,378.00	\$3,378.00
San Mateo	8,190.00	8,190.00	\$8,190.00
Santa Barbara	5,805.00		
Santa Clara	22,744.00	22,744.00	\$22,744.00
Santa Cruz	3,641.00		
Shasta	2,398.00		
Sierra *	405.00		
Siskiyou	816.00		
Solano	4,992.00	4,992.00	\$4,992.00
Sonoma	5,673.00	5,673.00	\$5,673.00
Stanislaus	6,506.00	6,506.00	\$6,506.00
Sutter/Yuba	2,243.00	2,243.00	\$2,243.00
Tehama *	973.00		
Tri-City	2,819.00	2,819.00	\$2,819.00
Trinity	463.00	463.00	\$463.00
Tulare	6,138.00	6,138.00	\$6,138.00
Tuolumne	906.00	906.00	\$906.00
Ventura	10,352.00		
Yolo	2,735.00		
Total	500,005.00	287,749.00	285,683.00

* Not a member county

California Mental Health Services Authority
Summary of Contributions by Program
2017/2018 Program Year
BASED on Current Funding

Member	PEI	Private	State	Suicide	2017/2018
	Sustainability	Fund	Hospital Bed	Prevention	Total
	Page 6	Page 8	Page 9	Program	Budget
Alameda	290,883.00	17,843.00	29,442.00		338,168.00
Alpine	15,000.00	394.00			15,394.00
Amador *	-	756.00			756.00
	-	1,514.00			1,514.00
Butte	25,000.00	2,893.00	1,402.00		29,295.00
Calaveras*	-	826.00			826.00
Colusa	11,414.00	667.00			12,081.00
Contra Costa	-	11,432.00	29,442.00		40,874.00
Del Norte	-	707.00			707.00
El Dorado	9,471.00	2,009.00	1,402.00		12,882.00
Fresno	455,864.01	12,453.00	1,402.00	305,615.88	775,334.89
Glenn	20,712.98	718.00			21,430.98
Humboldt	8,198.31	1,787.00	1,402.00		11,387.31
Imperial	48,915.00	2,469.00	4,206.00		55,590.00
Inyo	-	478.00			478.00
Kern	120,019.19	10,764.00	11,216.00		141,999.19
Kings	48,373.00	2,066.00	1,402.00	19,931.47	71,772.47
Lake	-	1,006.00			1,006.00
Lassen	11,000.00	705.00			11,705.00
Los Angeles	2,070,000.00	142,548.00	269,000.00		2,481,548.00
Madera	15,200.00	2,178.00	1,402.00	19,931.47	38,711.47
Marin	75,000.00	2,833.00	5,608.00		83,441.00
Mariposa	-	480.00		6,643.82	7,123.82
Mendocino	8,625.00	1,228.00			9,853.00
Merced	-	3,693.00		53,150.59	56,843.59
Modoc	6,522.00	440.00			6,962.00
Mono	-	466.00			466.00
Monterey	252,000.00	5,866.00	5,608.00		263,474.00
Napa	10,471.00	1,660.00	4,206.00		16,337.00
Nevada	5,000.00	1,328.00			6,328.00
Orange	900,000.00	40,799.00	23,834.00		964,633.00
Placer	162,000.00	3,495.00	4,206.00		169,701.00
Plumas	25,000.00	642.00			25,642.00
Riverside	526,379.00	26,918.00	26,638.00		579,935.00
Sacramento	320,325.00	16,312.00	25,236.00		361,873.00
San Benito	-	954.00			954.00
San Bernardino	561,894.00	26,676.00	16,824.00		605,394.00
San Diego	400,000.00	40,961.00	22,432.00		463,393.00
San Francisco	100,000.00	9,302.00	57,482.00		166,784.00
San Joaquin	174,662.00	8,562.00	4,206.00		187,430.00
San Luis Obispo	67,308.00	3,378.00	1,402.00		72,088.00
San Mateo	95,965.00	8,190.00	7,010.00		111,165.00
Santa Barbara	5,000.00	5,805.00	1,402.00		12,207.00
Santa Clara	-	22,744.00	51,874.00		74,618.00
Santa Cruz	-	3,641.00	1,402.00		5,043.00
Shasta	13,000.00	2,398.00			15,398.00
Sierra *	-	405.00			405.00
Siskiyou	-	816.00			816.00
Solano	60,611.00	4,992.00	4,206.00		69,809.00
Sonoma	109,200.00	5,673.00	1,402.00		116,275.00
Stanislaus	-	6,506.00	4,206.00	54,235.00	64,947.00
Sutter/Yuba	39,185.00	2,243.00			41,428.00
Tehama *	-	973.00			973.00
Tri-City	15,181.00	2,819.00			18,000.00
Trinity	10,000.00	463.00			10,463.00
Tulare	31,443.17	6,138.00	4,206.00	84,325.27	126,112.44
Tuolumne	16,715.00	906.00			17,621.00
Ventura	53,500.00	10,352.00	1,402.00		65,254.00
Yolo	35,000.00	2,735.00	1,402.00		39,137.00
Total	7,230,036.66	500,005.00	627,912.00	543,833.50	8,901,787.16

* Not a member county

COUNTY	PREVENTION AND EARLY INTERVENTION (PEI)			FUND DEVELOPMENT			STATE HOSPITALS		
	FY 18-19		FY 17-18	ALLOCATED	FY 18-19	FY 17-18	ALLOCATED	FY 18-19	FY 17-18
	COMMITMENT				COMMITMENT			COMMITMENT	
	RECOMMENDED 4%								
Alameda County	\$ 508,646.40		\$ 57,157.00	\$ 17,843.00		\$ 17,843.00	\$ 29,442.00		\$ 29,442.00
Alpine County	\$ 14,208.00		\$ 14,208.00	\$ 394.00	\$ 394.00	\$ 394.00			
*Amador County	\$ 25,574.40			\$ 756.00		\$ 756.00			
Butte County	\$ 83,827.20	\$ 35,000.00	\$ 35,000.00	\$ 2,893.00	\$ 2,893.00	\$ 2,893.00	\$ 1,402.00	\$ 1,402.00	\$ 1,402.00
*Calaveras County	\$ 26,995.20			\$ 826.00					
City of Berkeley	\$ 42,624.00		\$ 40,614.00	\$ 1,514.00		\$ 1,514.00			
Colusa County	\$ 22,732.80		\$ 22,732.80	\$ 667.00		\$ 667.00			
Contra Costa County	\$ 321,100.80	\$ 78,000.00	\$ 78,000.00	\$ 11,432.00	\$ 11,432.00	\$ 11,432.00	\$ 29,442.00	\$ 29,442.00	\$ 29,442.00
Del Norte County	\$ 24,153.60			\$ 707.00					
El Dorado County	\$ 58,252.80	\$ 58,252.80	\$ 55,000.00	\$ 2,009.00	\$ 2,009.00	\$ 2,009.00	\$ 1,402.00	\$ 1,402.00	\$ 1,402.00
Fresno County	\$ 342,412.80		\$ 342,412.80	\$ 12,453.00		\$ 12,453.00	\$ 1,402.00		\$ 1,402.00
Glenn County	\$ 24,153.60		\$ 24,153.60	\$ 718.00	\$ 718.00	\$ 718.00	\$ -		
Humboldt County	\$ 51,148.80	\$ 11,112.00	\$ 11,000.00	\$ 1,787.00	\$ 1,787.00	\$ 1,787.00	\$ 1,402.00		
Imperial County	\$ 71,040.00		\$ 48,195.00	\$ 2,469.00		\$ 2,469.00	\$ 4,206.00		\$ 4,206.00
Inyo County	\$ 17,049.60			\$ 478.00					
Kern County	\$ 296,947.20		\$ 142,333.00	\$ 10,764.00		\$ 10,764.00	\$ 11,216.00		\$ 11,216.00
Kings County	\$ 59,673.60			\$ 2,066.00			\$ 1,402.00		
Lake County	\$ 29,836.80		\$ 28,474.36	\$ 1,006.00		\$ 1,006.00			
Lassen County	\$ 24,153.60		\$ 19,346.00	\$ 705.00		\$ 705.00			
Los Angeles County	\$ 4,056,384.00		\$ 2,070,000.00	\$ 142,548.00			\$ 269,000.00		
Madera County	\$ 62,515.20	\$ 15,200.00	\$ 15,200.00	\$ 2,178.00	\$ 2,178.00		\$ 1,402.00	\$ 1,402.00	\$ 1,402.00
Marin County	\$ 80,985.60		\$ 80,986.00	\$ 2,833.00		\$ 2,833.00	\$ 5,608.00		\$ 5,608.00
Mariposa County	\$ 17,049.60			\$ 480.00					
Mendocino County	\$ 36,940.80		\$ 36,940.80	\$ 1,228.00					
Merced County	\$ 103,718.40			\$ 3,693.00		\$ 3,693.00			
Modoc County	\$ 15,628.80		\$ 20,000.00	\$ 440.00		\$ 440.00			
Mono County	\$ 15,628.80			\$ 466.00					
Monterey County	\$ 167,654.40	\$ 167,654.40	\$ 167,654.40	\$ 5,866.00	\$ 5,866.00	\$ 5,866.00	\$ 5,608.00	\$ 5,608.00	\$ 5,608.00
Napa County	\$ 48,307.20		\$ 48,307.20	\$ 1,660.00		\$ 1,660.00	\$ 4,206.00		\$ 4,206.00
Nevada County	\$ 41,203.20	\$ 10,000.00	\$ 10,000.00	\$ 1,328.00	\$ 1,328.00	\$ 1,328.00			
Orange County	\$ 1,152,268.80	\$ 859,201.00	\$ 859,201.00	\$ 40,799.00	\$ 40,799.00	\$ 40,799.00	\$ 23,834.00	\$ 23,834.00	\$ 23,834.00
Placer County	\$ 95,193.60		\$ 116,505.00	\$ 3,495.00		\$ 3,495.00	\$ 4,206.00		\$ 2,804.00
Plumas County	\$ 22,732.80		\$ 25,000.00	\$ 642.00		\$ 642.00			
Riverside County	\$ 727,449.60		\$ 526,379.00	\$ 26,918.00			\$ 26,638.00		\$ 26,638.00
Sacramento County	\$ 450,393.60		\$ 350,500.00	\$ 16,312.00		\$ 16,312.00	\$ 25,236.00		\$ 25,236.00
San Benito County	\$ 29,836.80		\$ 29,836.80	\$ 954.00		\$ 954.00			
San Bernardino County	\$ 744,499.20	\$ 548,252.00	\$ 561,894.00	\$ 26,676.00	\$ 26,676.00	\$ 26,676.00	\$ 16,824.00		
San Diego County	\$ 1,165,056.00		\$ 400,000.00	\$ 40,961.00		\$ 40,961.00	\$ 22,432.00		\$ 22,432.00
San Francisco City And County	\$ 261,427.20		\$ 50,000.00	\$ 9,302.00			\$ 57,482.00		
San Joaquin County	\$ 237,273.60		\$ 174,663.00	\$ 8,562.00		\$ 8,562.00	\$ 4,206.00		\$ 4,206.00
San Luis Obispo County	\$ 98,035.20		\$ 98,035.20	\$ 3,378.00		\$ 3,378.00	\$ 1,402.00		\$ 1,402.00
San Mateo County	\$ 231,590.40		\$ 122,939.00	\$ 8,190.00	\$ 8,190.00	\$ 8,190.00	\$ 7,010.00	\$ 7,010.00	\$ 7,010.00
Santa Barbara County	\$ 164,812.80			\$ 5,805.00			\$ 1,402.00	\$ 1,402.00	\$ 1,402.00
Santa Clara County	\$ 659,251.20			\$ 22,744.00		\$ 22,744.00	\$ 51,874.00		
Santa Cruz County	\$ 105,139.20			\$ 3,641.00			\$ 1,402.00		
Shasta County	\$ 69,619.20			\$ 2,398.00					
*Sierra County	\$ 14,208.00			\$ 405.00					
Siskiyou County	\$ 25,574.40	\$ 25,574.40	\$ 25,574.40	\$ 816.00					
Solano County	\$ 144,921.60		\$ 72,460.80	\$ 4,992.00		\$ 4,992.00	\$ 4,206.00		\$ 4,206.00
Sonoma County	\$ 161,971.20		\$ 161,971.20	\$ 5,673.00		\$ 5,673.00	\$ 1,402.00		\$ 1,402.00
Stanislaus County	\$ 181,862.40			\$ 6,506.00		\$ 6,506.00	\$ 4,206.00		\$ 4,206.00
Sutter/Yuba County	\$ 69,619.20		\$ 69,619.20	\$ 2,243.00	\$ 2,243.00	\$ 2,243.00			
*Tehama County	\$ 29,836.80			\$ 973.00					
Tri-City Mental Health Center	\$ 79,564.80	\$ 17,834.00	\$ 17,188.00	\$ 2,819.00	\$ 2,819.00	\$ 2,819.00			
Trinity County	\$ 15,628.80	\$ 11,126.16	\$ 11,126.16	\$ 463.00	\$ 463.00	\$ 463.00			
Tulare County	\$ 171,916.80		\$ 44,856.00	\$ 6,138.00		\$ 6,138.00	\$ 4,206.00		
Tuolumne County	\$ 28,416.00	\$ 28,416.00	\$ 16,715.00	\$ 906.00	\$ 906.00	\$ 906.00			
Ventura County	\$ 298,368.00		\$ 59,501.00	\$ 10,352.00			\$ 1,402.00		\$ 1,402.00
Yolo County	\$ 76,723.20		\$ 25,000.00	\$ 2,735.00			\$ 1,402.00		\$ 1,402.00
TOTAL	\$ 14,203,737.60	\$ 1,865,622.76	\$ 7,186,679.72	\$ 500,005.00	\$ 110,701.00	\$ 285,683.00	\$ 627,912.00	\$ 71,502.00	\$ 222,918.00

Agenda Item 4

**SUBJECT: CALMHSA ANNUAL PROPOSED REVENUE AND EXPENDITURE REPORT – PROPOSED BUDGET
JUNE 30, 2019**

ACTION FOR CONSIDERATION:

Review and discussion of the CalMHSA Proposed Revenue and Expenditure Report – Proposed Budget June 30, 2019

BACKGROUND AND STATUS:

The CalMHSA Bylaws provide for a fiscal year of July 1 to June 30, and require the Board of Directors to adopt the annual budget by July 1 of the new fiscal year. The draft budget is to be presented to the Board at least 45 days prior. (Bylaws, §§ 4.1.3, 8.1, and 9.1.)

Ms. Kim Santin, CalMHSA Finance Director, will provide an oral overview of the Annual Revenue and Expenditure Report – Proposed Budget June 30, 2019.

FISCAL IMPACT:

None.

RECOMMENDATION:

Review and discussion of the CalMHSA Proposed Revenue and Expenditure Report – June 30, 2019

TYPE OF VOTE REQUIRED:

None.

REFERENCE MATERIALS ATTACHED:

- CalMHSA Annual Revenue and Expenditure Report – Proposed Budget June 30, 2019

California Mental Health Services Authority

DRAFT

**2018/2019 Operating Budget
Combined Totals**

	(A)	(B)	(C)
	Approved Budget 2017/2018	Proposed Budget 2018/2019	Proposed Target Budget 2018/2019
Revenues:			
PEI Sustainability	7,730,037	7,700,000	7,700,000
Innovations Technology Suite	50,000,000	25,000,000	37,500,000
Private Fund Development Fees	435,209	400,000	1,000,000
State Hospital Bed Program	627,912	877,912	877,912
Suicide Prevention Program	543,834	590,872	590,872
Tranfers In - AB 1299		4,000,000	10,000,000
AB 1299 - Admin Fee		200,000	500,000
Other Programs	300,000		5,000,000
Total Revenues	59,636,992	38,768,784	63,168,784
Program Expenses (Direct):			
Program Contracts	14,733,586	27,815,027	38,535,027
Program Management	1,577,347	2,544,926	3,003,192
Other Contracts	56,000	50,000	75,000
Legal	34,952	180,000	180,000
Transfers Out - AB 1299		4,000,000	10,000,000
Travel & Meetings	104,900	110,000	150,000
Total Program Expenses	16,506,785	34,699,953	51,943,219
General & Administrative Expenses (Indirect):			
General & Administrative			
Staffing	842,213	998,146	1,176,360
Legal	10,000	50,000	75,000
Travel & Meetings	16,000	30,000	75,000
Other Contracts	10,000	25,000	25,000
Insurance	39,500	43,000	43,000
Financial Audit	17,500	15,000	15,000
Total General & Administrative Expenses	935,213	1,161,146	1,409,360
Total Expenditures	17,441,998	35,861,099	53,352,579
Net Increase/(Decrease) Unexpended Funds	42,194,994	2,907,685	9,816,205
Prior Year Reserves	5,421,953	2,648,099	2,648,099
Projected Reserves as of June 30	47,616,947	5,555,784	12,464,304
Less: Obligated Reserves	(47,564,954)	(4,444,627)	(9,971,443)
Total Available Reserves at June 30, 2019	51,993	1,111,157	2,492,861

Agenda Item 5

SUBJECT: FINANCE COMMITTEE ELECTIONS

ACTION FOR CONSIDERATION:

Discuss Finance Committee member proposed slate for Recommendation to the Board of Directors.

BACKGROUND AND STATUS:

On July 14, 2011, the CalMHSA Board of Directors approved the standing Finance Committee. The Board adopted the charter at the October 13, 2011 Board Meeting. Key items in the Charter include:

- Chaired by the Treasurer of the CalMHSA Board of Directors, the Committee shall be composed of six (6) voting members, the CalMHSA Treasurer and a representative from each of the five (5) CMHDA regions. At least three (3) of the Committee members shall be CalMHSA Board Members, who shall be determined and appointed by the President and approved by the Board of Directors. Two (2) of the Committee members may be Chief Financial Officers of a County member of CalMHSA.
- The committee shall also include the President of the Board of Directors, who shall serve as a non-voting Ex Officio Member.
- Each committee member shall serve a two-year staggered term with renewal option upon recommendation of the Committee Chair and approval by the Board of Directors. New members (to fill vacancies or at the expiration of an existing member's term) shall be appointed by the Board President and approved by the Board of Directors.

The existing Committee and terms are below for discussion. Recommendations from this meeting to be presented to the Board at the June 13, 2018 board meeting.

PROPOSED SLATE FOR FY 18-19 ELECTION YEAR			
FINANCE COMMITTEE			
Role	Member	Original Start Date	End Date
Chair	William Walker, Kern County	7/1/2016	6/30/2020
Bay Area	David Young, San Mateo	7/1/2018	6/30/2020
Central	Dennis Koch, Madera County	7/1/2017	6/30/2019
Los Angeles	William Arroyo, Los Angeles County	2/29/2012	6/30/2019
Superior	Jenine Miller, Mendocino County	7/1/2017	6/30/2019

Role	Member	Original Start Date	End Date
Southern	Veronica Kelley, San Bernardino County	7/1/2018	6/30/2020
Ex Officio	Terence Rooney, Colusa County	NA	NA

*Central, Los Angeles, Superior regions to be staggered per CalMHSA Bylaws: Section 6.3.4.

**CalMHSA Bylaws: Section 5.3 - Terms of Office

- 5.3.1 The terms of office for the President, Vice President, Treasurer, and Secretary shall be for two years, commencing with the start of the fiscal years in each of the odd calendar years or until their successors are elected.
- 5.3.2 In accordance with Government Code § 53607 and CalMHSA Investment Policy, the Treasurer (an elected position) shall be appointed every year as the investment delegate by the President of the Board.

FISCAL IMPACT:

None.

RECOMMENDATIONS:

Discuss Finance Committee member proposed slate for Recommendation to the Board of Directors.

TYPE OF VOTE REQUIRED:

Majority vote.

REFERENCE MATERIAL(S) ATTACHED:

- Charter for the CalMHSA Finance Committee – Adopted October 13, 2011



Charter for the CalMHSA Finance Committee

Adopted October 13, 2011

I. Purpose

The Finance Committee (the Committee) is a standing committee of the Board of Directors of the California Mental Health Services Authority (CalMHSA). The purpose of the Committee shall be to oversee, review, and provide direction to the CalMHSA Board of Directors regarding CalMHSA financial matters and investment programs.

II. Composition

The Committee shall be composed of six (6) voting members, the CalMHSA Treasurer and a representative from each of the five (5) CMHDA regions. At least three (3) of the Committee members shall be CalMHSA Board Members, who shall be determined and appointed by the President and approved by the Board of Directors. Two (2) of the Committee members may be Chief Financial Officers of a County member of CalMHSA.

The committee shall also include the President of the Board of Directors, who shall serve as a non-voting Ex Officio Member.

III. Chair of Committee

The Treasurer of the Board of Directors shall serve as the Committee Chair.

IV. Chair Term of Office

Term is designated in the CalMHSA Bylaws for the Treasurer of the Board of Directors.

V. Member Term of Office

Each committee member shall serve a two-year term with renewal option upon recommendation of the Committee Chair and approval by the Board of Directors. New members (to fill vacancies or at the expiration of an existing member's term) shall be appointed by the Board President and approved by the Board of Directors.

VI. Duties

1. Review CalMHSA's financial policies and make recommendations for the Board's approval.

2. Review the proposed annual operating budget presented by the Executive Director. After any appropriate revisions, the committee will accept the budget. Then the committee chair will present the budget to the Board of Directors for approval.
3. Interview and recommend selection of the external auditor when directed by the Board of Directors.
4. Review audited financial statements and accept and file report.
5. Recommend guidelines and goals for the investment of CalMHSA's funds to the Board of Directors.
6. Review the status of CalMHSA's investments.
7. Review bids and select the investment manager/consultant when directed by the Board of Directors.
8. Other duties as authorized by the CalMHSA Board of Directors.

Agenda Item 6

SUBJECT: FINANCE COMMITTEE TELECONFERENCE MEETING CALENDAR FOR FISCAL YEAR 2018-2019

ACTION FOR CONSIDERATION:

Approval of the Proposed Finance Committee Teleconference Calendar for Fiscal Year 2018 – 2019.

BACKGROUND AND STATUS:

Staff has created a committee calendar for fiscal year 2018–2019. Dates have been selected based upon the board of directors meeting schedule and items needing the committee’s attention. Please review your calendars for participation in the meetings

FISCAL IMPACT:

None.

RECOMMENDATION:

Approval of the Proposed Finance Committee Teleconference Calendar for Fiscal Year 2018 – 2019.

TYPE OF VOTE REQUIRED:

Majority vote.

REFERENCE MATERIALS ATTACHED:

- Finance Committee Teleconference Calendar for Fiscal Year 2018 – 2019



**FINANCE COMMITTEE CALENDAR of MEETINGS
FISCAL YEAR 2018-2019**

<u>Date:</u>	<u>Time:</u>	<u>Location:</u>
July 16, 2018	3:00pm – 4:00pm	Teleconference <i>Financial Audit Engagement Letter State Hospital Beds</i>
September 24, 2018	3:00pm – 4:00pm	Teleconference Cash Flow Management
October 22, 2018	3:00pm – 4:00pm	Teleconference Cash Flow Management
December 10, 2018	3:00pm – 4:00pm	Teleconference <i>Review of Draft Financial Audit, June 30, 2018 Review of first quarter financial statements for period ending September 30, 2018</i>
January 21, 2019	3:00pm – 4:00pm	Teleconference Cash Flow Management
March 18, 2019	3:00pm – 4:00pm	Teleconference <i>Review of second quarter financial statements for the period ending December 31, 2018</i>
May 13, 2019	3:00pm – 4:00pm	Teleconference <i>Review of the third quarter financial statements for the period ending March 31, 2019 Review of the Annual Revenue and Expense Report – Proposed Budget, June 30, 2020, for presentation at next Board of Directors Meeting</i>

Agenda Item 7

SUBJECT: EXECUTIVE DIRECTOR FINANCE REPORT

ACTION FOR CONSIDERATION:

None, Information only.

BACKGROUND AND STATUS:

CalMHSA Executive Director, Wayne Clark, will report on CalMHSA finance topics. The following topics may be discussed:

- 1299 Banking Pool
- Other Financial Matters

FISCAL IMPACT:

None.

RECOMMENDATION:

None, Information only.

TYPE OF VOTE REQUIRED:

Majority vote.

REFERENCE MATERIAL(S) ATTACHED:

- None.