

CalMHSA Board of Directors Meeting

Board Packet

Wednesday, May 25, 2022

12:00 p.m. – 1:00 p.m.





Registration Link: [Click Here](#)

AGENDA

1. **Call to Order**

2. **Roll Call and Instructions**

3. **Instructions for public comment and stakeholder input**

The Board welcomes and encourages public participation in its meetings. For agenda items, public comment will be invited at the time those items are addressed. Because the meeting will be held by Zoom Meeting, each interested party is invited to inform CalMHSa staff prior to discussion of the item by sending an email to laura.li@calmhsa.org indicating the item to be addressed. At the end of the meeting, the Committee will also provide the public with an opportunity to speak on issues not on the agenda. All public comments will be limited to 3 minutes per person.

4. **Closed Session:** Closed Session: (Gov. Code § 54957.7(a)) The CalMHSa Board of Directors will meet in closed session as permitted by Government Code Section 54957(b). Anticipated Litigation: Significant exposure to litigation pursuant to Gov. Code § 54956.9(d)(2) (one case); Initiation of litigation pursuant to Gov. Code § 54956.9(d)(4) (one case)

5. **Consent Calendar:**

- a. Resolution 22-06 of the Board of Directors of CalMHSa authorizing the opening and closing of bank accounts which replaces Resolution 2020-01 **(4-5)**
- b. Resolution 22-07 Authorizing Remote Teleconferencing Meetings Pursuant to Assembly Bill 361 **(6-7)**
- c. April 27, 2022 Board of Directors Meeting Minutes **(8-13)**
- d. Proposed CalMHSa Board of Directors Meeting Calendar FY 2022-2023 **(14)**

Recommendation: Approval of Consent Calendar.

6. **Other County Program Fund Administration (15)**

Recommendation: Authorize CalMHSa to administer programs for county Public Health Departments and other departments, including programs funded by the American Rescue Plan Act; Authorize the Executive Director to enter into and execute contracts with various entities or individuals in order to carry out the unique goals for each participating county.

7. **President's Report**

8. **Executive Director's Report**

9. **Public Comments on Non-Agenda Items**

Adjournment

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, contact Laura Li at (279) 234-0700. Requests should be made as early as possible, and at least one full business day prior to the start of the meeting.

Materials relating to an item on this agenda submitted to this Board after distribution of the agenda packet are available for public inspection during normal business hours, upon request to Laura Li at laura.li@calmhsa.org.

This meeting will be recorded. By joining the meeting, you give consent to being recorded.

**RESOLUTION OF THE BOARD OF DIRECTORS OF CALMHSA
AUTHORIZING THE OPENING AND CLOSING OF BANK ACCOUNTS**

WHEREAS, the California Mental Health Services Authority (“CalMHSA”) is a Joint Powers Authority formed under California law in 2009;

WHEREAS, CalMHSA is funded with public funds committed by cities and counties statewide;

WHEREAS, CalMHSA is investigating changing its existing banking relationships;

WHEREAS, the Bylaws of CalMHSA provided that the Executive Committee of the Board of Directors of CalMHSA is authorized to act for and in place of the Board of Directors (“Executive Committee”) in selecting a bank(s) and managing banking and other matters;

WHEREAS, the Executive Committee wishes to authorize the Officers of the Board of Directors and the Executive Director of CalMHSA (collectively, the “Officers”) to evaluate and determine where to bank and how to manage the banking relationship(s);

WHEREAS, it is standard practice for a bank to require a resolution of the Board of Directors or duly authorized Board committee—here the Executive Committee—permitting the opening of an account with any entity; and

WHEREAS, a bank or other financial services company may require a resolution of the Board of Directors or duly authorized Board committee—here the Executive Committee—before closing CalMHSA’s account(s);

NOW, THEREFORE, IT IS RESOLVED, that the Bylaws authorize the Executive Committee to authorize any individual officer or subset of the Officers to open, close or otherwise make changes to CalMHSA’s bank accounts and banking relationships;

RESOLVED FURTHER, that the Executive Committee hereby authorizes the President, the Treasurer and the Executive Director acting together on its behalf to:

1. Designate any state or federally-chartered bank as a depository of the funds of CalMHSA, including, without limitation, cash and cash equivalents;
2. Open, keep, and close general and special bank accounts, including general deposit accounts, payroll accounts, and working fund accounts (“CalMHSA Accounts”), with any such depository;
3. Cause to be deposited in such CalMHSA Accounts with any such depository, from time to time, such funds, including, without limitation, cash and cash equivalents, of CalMHSA as they deem necessary or advisable, and to designate or change the designation of the officer or officers and agent or agents of CalMHSA who are authorized to make such deposits and to endorse checks, drafts or other instruments for such deposits;
4. From time to time designate or change the designation of the Officer or Officers and Agent or Agents of CalMHSA who will be authorized to sign or countersign checks, drafts or other orders for the payment of money issued in the name of CalMHSA against any funds deposited in any of such accounts, and to revoke any such designation;
5. Authorize the use of facsimile signatures for the signing or countersigning of checks, drafts, or other orders for the payment of money, and to enter into such agreements as banks and trust companies customarily require as a condition for permitting the use of facsimile signatures;

- 6. Make such general and special rules and regulations with respect to such accounts as they may deem necessary or advisable; and
- 7. Complete, execute and/or certify any customary printed bank signature card forms in order to conveniently exercise the authority granted by this resolution, and any resolutions printed thereon shall be deemed thereby adopted as a part hereof.

RESOLVED FURTHER, that such form resolutions as said bank or banks or other institutions may require the Board of Directors or the Executive Committee to adopt which resolutions relate to the establishment of CalMHSA Accounts and the authorization of signatories thereto may be attached hereto and when so attached shall be deemed to be approved and adopted, as if set forth herein in their entirety.

RESOLVED FURTHER, that any such depository, when a copy of these resolutions, certified by an Officer, shall have been delivered to it, shall be entitled to rely thereon for all purposes until it shall have received written notice of the revocation or amendment of these resolutions by the Board.

PASSED AND ADOPTED at the meeting of the Board of Directors of the California Mental Health Services Authority held on this 25th day of May, 2022, by the following vote:

YES:

NO:

ABSTAIN:

ABSENT:

I, _____, Board President for the California Mental Health Services Authority Board of Directors, hereby certify that the foregoing resolution was duly adopted by the Board of Directors at its meeting held on May 25, 2022.

Board President

Date

CALIFORNIA MENTAL HEALTH SERVICES AUTHORITY

Resolution No. 22-07

RESOLUTION AUTHORIZING REMOTE TELECONFERENCING MEETINGS OF THE BOARD OF DIRECTORS AND BOARD COMMITTEES PURSUANT TO ASSEMBLY BILL 361

WHEREAS, the California Mental Health Services Authority (“CalMHSA”) is a local government agency subject to the Ralph M. Brown Act; and

WHEREAS, pursuant to Government Code section 54953(e) as amended by Assembly Bill 361, CalMHSA’s Board of Directors and its committees may use teleconferencing and videoconferencing to conduct Board and committee meetings, and may do so without complying with the requirements of Government Code section 54953(b)(3), subject to certain conditions; and

WHEREAS, one condition that would allow CalMHSA to use teleconferencing and videoconferencing to conduct Board and committee meetings, without complying with the requirements of Government Code section 54953(b)(3), occurs when a meeting is held during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing; and

WHEREAS, pursuant to Executive Order N-03-21, the Governor of California proclaimed a state of emergency on March 4, 2021, and has subsequently extended the state of emergency through Executive Orders, including but not limited to, N-21-21, N-12-21 and N-17-21, and N-04-22 through June 30, 2022; and

WHEREAS, state agencies such as Cal/OSHA and the California Department of Public Health and local agencies such as the Departments of Public Health in the City and County of San Francisco, the County of Los Angeles, Orange County, San Diego County, Sacramento County and Santa Clara County have recommended measures to promote social distancing; and

WHEREAS, it would be safe, beneficial and efficient for the public and for CalMHSA to use teleconferencing and videoconferencing to conduct Board and committee meetings without complying with the requirements of Government Code section 54953(b)(3).

NOW, THEREFORE, BE IT RESOLVED that the Recitals set forth above are true and correct and are incorporated into this Resolution by reference; and

BE IT FURTHER RESOLVED that the CalMHSA Board of Directors and its committees are hereby authorized and directed to take all actions necessary to conduct Board and committee meetings, without complying with the requirements of Government Code section 54953(b)(3) in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act; and

BE IT FURTHER RESOLVED that the CalMHSA Executive Director is hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution; and

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of: (i) 30 days from the date of the adoption of this Resolution, or (ii) such time as the Board of Directors adopts a subsequent resolution to continue to teleconference without complying with the requirements of Government Code section 54953(b)(3) in accordance with Government Code section 54953(e)(3); and

BE IT FURTHER RESOLVED that the Board of Directors of CalMHSA hereby ratifies and approves any and all actions taken by the Executive Director, or her designee, prior to the adoption of this resolution, to effectuate the purposes of this Resolution.

PASSED AND ADOPTED by the Board of Directors of the California Mental Health Services Authority on May 25, 2022:

Luke Bergmann
PRESIDENT

ATTEST:

Laura Li, CalMHSA Chief Administrative Officer



CaIMHSA Board of Directors Meeting
Meeting Minutes
 Wednesday, April 27, 2022

BOARD MEMBERS PRESENT

Luke Bergmann – President, San Diego County
 Todd Metcalf – Secretary, Lake County
 Anne Robin – Treasurer, San Luis Obispo

Alameda County, Alternate, Imo Momoh
 Alameda County, Member, Karyn Tribble
 Alpine County, Alternate, Richard Kuhns
 Butte County, Alternate, Holli Drobny
 Calaveras County, Member Wendy Alt
 City of Berkeley, Alternate Karen Klatt, MEd
 Colusa County, Member, Noel O'Neil
 Contra Costa County, Member, Suzanne Tavano, PHN, PhD
 Del Norte County, Alternate, Chris Starets-Foote
 Fresno County, Alternate, Ahmadreza Bahrami
 Glenn County, Member, Joe Hallett
 Humboldt County, Member, Cathy Rigby
 Imperial County, Alternate, Gabriela Jimenez
 Imperial County, Member, Leticia Plancarte-Garcia
 Inyo County, Member, Kimball Pier
 Kern County, Member, Stacy Kuwahara
 Kings County, Alternate, UnChong Parry
 Kings County, Member, Lisa Lewis, PhD
 Lake County, Member, Todd Metcalf
 Los Angeles County, Alternate, Yvette Willock
 Madera County, Alternate, Julie Morgan
 Marin County, Alternate, Galen Main
 Mendocino County, Alternate, Karen Lovato
 Modoc County, Member, Stacy Sphar
 Mono County, Alternate, Lauren Plum
 Monterey County, Alternate, Jon Drake
 Monterey County, Member, Kathryn Eckert
 Nevada County, Member, Phebe Bell
 Orange County, Alternate, Annette Mugrditchian
 Placer County, Alternate, Amy Haynes
 Placer County, Member, Amy Ellis, MFT
 Sacramento County, Alternate, Jane Ann Zakhary
 San Bernardino County, Alternate, Michael Knight
 San Diego County, Member, Luke Bergmann

San Joaquin County, Alternate, Cara Dunn
 San Luis Obispo County, Member, Anne Robin, LMFT
 San Mateo County, Member, Scott Gilman
 Santa Barbara County, Member, Antonette Navarro, LMFT
 Santa Cruz County, Member, Erik Riera, Med, CAS, MBA
 Siskiyou County, Member, Sarah Collard
 Solano County, Member, Emery Cowan
 Sonoma County, Alternate, Susan Castillo
 Sonoma County, Member, Christina Marlow
 Tehama County, Member, Mark Montgomery
 Tri City, Alternate, Rimmi Hundal
 Trinity County, Alternate, Debbie Klein
 Tulare County, Alternate, Natalie Bolin
 Ventura County, Alternate, Loretta L. Denering
 Yolo County, Member, Karleen Jakowski

MEMBERS OF THE PUBLIC

No public comment heard

CALMHSA STAFF PRESENT

Amie Miller, Executive Director
 Amy Leino, Quality Improvement Specialist
 Andrew Wagner, Director of IT Revenue Cycle Management
 Anna Allard, Senior Business Analyst
 Brooke Ramirez, Executive Assistant to Director Amie Miller
 Candice Medina, Program Coordinator
 Courtney Vallejo, Utilization Manager
 Cristian Tran, Senior Project Manager
 Dawn Kaiser, Director of Managed Care Operations
 Erin Jernigan, Administrative Analyst
 Holly Petrosyan, Executive Assistant
 Jeremy Wilson, Program Director & PIO
 Joanna Prabhu, Peer Support Specialist
 Laura Li, Chief Administrative Officer
 Margaret Aranda, Executive Assistant
 Mary Scheid, Interim CFO/Controller
 Michael Helmick, Senior Program Manager
 Peter Merna, Senior Implementation Coordinator
 Rebeccah Abney, Senior Executive Assistant / Board Liaison
 Roksana Dahl, Project Manager
 Shawn Britton, New Senior Enterprise Solution Architect
 Tatiana Ortiz, Executive Assistant
 Will Taylor, Peer Support Specialist

OTHERS PRESENT

Randall Keen, Legal Counsel, Manatt, Phelps, & Phillips, LLP

AGENDA

A. Open Session**1. Call to Order**

President, Luke Bergmann called the Board of Directors meeting to order at 12:06 P.M. on Wednesday, April 27, 2022. Luke Bergman directed Laura Li, Chief Administrative Officer of CalMHSA, to take the roll call.

2. Roll Call and Instructions

Ms. Li recorded Board Members and Alternates in attendance and confirmed a quorum of the full Board of Directors was established.

3. Instructions for public comment and stakeholder input

Ms. Li reviewed the instructions for public comment and noted that items not on the agenda would be reserved for public comment at the end of the agenda. Public comment is called for after each agenda item. Laura Li instructed individuals to raise their hand via the raise hand feature on the zoom call to indicate their desire to make a public comment.

4. Closed Session: The Board did not move into Closed Session.**5. Consent Calendar**

President, Luke Bergmann acknowledged the Consent Calendar as follows:

- a. Resolution 22-05 Authorizing Remote Teleconferencing Meetings Pursuant to Assembly Bill 361
- b. March 23, 2022 Board of Directors Meeting Minutes
- c. Treasurer's Report as of March 31, 2022

Mr. Bergmann asked for comments from Board Members. Mr. Bergmann asked for comments from the public. Hearing no comments or questions, he asked for a motion to approve the Consent Calendar. Upon hearing the motion and second, the President directed Members to vote.

Action: *Approval of Consent Calendar*

Motion: *Scott Gilman, San Mateo County*

Second: *Leticia Plancarte-Garcia, Imperial County*

Public Comments:*None***Vote:***Yes – 36 Votes*

Alameda County, Member, Karyn Tribble	Humboldt County, Member, Cathy Rigby	Orange County, Alternate, Annette Mugrditchian	Santa Cruz County, Member, Erik Riera, Med, CAS, MBA
Alpine County, Member, Richard Kuhns	Imperial County, Member, Leticia Plancarte-Garcia	Placer County, Member, Amy Ellis, MFT	Siskiyou County, Member, Sarah Collard
Butte County, Alternate, Holli Drobny	Inyo County, Member, Kimball Pier	Sacramento County, Alternate, Jane Ann Zakhary	Solano County, Member, Emery Cowan
Calaveras County, Member Wendy Alt	Kern County, Member, Stacy Kuwahara	San Bernardino County, Alternate, Michael Knight	Sonoma County, Member, Christina Marlow
City of Berkeley, Alternate Karen Klatt, MEd	Lake County, Member, Todd Metcalf	San Diego County, Member, Luke Bergmann	Tehama County, Member, Mark Montgomery
Colusa County, Member, Noel O'Neil	Marin County, Alternate, Galen Main	San Joaquin County, Alternate, Cara Dunn	Tri City County, Alternate, Rimmi Hundal
Del Norte County, Alternate, Chris Starets-Foote	Mendocino County, Alternate, Karen Lovato	San Luis Obispo County, Member, Anne Robin, LMFT	Trinity County, Alternate, Debbie Klein
Fresno County, Alternate, Ahmadreza Bahrami	Mono County, Alternate, Lauren Plum	San Mateo County, Member, Scott Gilman	Tulare County, Alternate, Natalie Bolin
Glenn County, Member, Joe Hallett	Monterey County, Member, Kathryn Eckert	Santa Barbara County, Member, Antonette Navarro, LMFT	Ventura County, Alternate, Loretta L. Denering
			Yolo County, Member, Karleen Jakowski

No – None**Abstentions – Wendy Alt, Calaveras County****Motion Passed****6. Review Draft of Proposed Annual Budget FY 2022-2023**

Chief Administrative Officer, Laura Li provided a brief overview of the CalMHSA Proposed 2022-2023 Operating Budget. President, Luke Bergman asked for comments from Board Members. Mr. Bergmann asked for comments from the public. Hearing no comments or questions, he asked for a motion to approve the action. Upon hearing the motion and second, the President directed Members to vote.

Action: Accept the FY 2022-2023 Draft Annual Budget as recommended by the Finance Committee.

Motion: Kathryn Eckert, Monterey County

Second: Todd Metcalf, Lake County

Public Comment:*None*

Vote:*Yes – 40 Votes.*

Alameda County, Member, Karyn Tribble	Inyo County, Member, Kimball Pier	Nevada County, Member, Phebe Bell	Santa Cruz County, Member, Erik Riera, Med, CAS, MBA
Alpine County, Member, Richard Kuhns	Kern County, Member, Stacy Kuwahara	Orange County, Alternate, Annette Mugrditchian	Siskiyou County, Member, Sarah Collard
Butte County, Alternate, Holli Drobny	Kings County, Alternate, UnChong Parry	Placer County, Member, Amy Ellis, MFT	Solano County, Member, Emery Cowan
Calaveras County, Member Wendy Alt	Lake County, Member, Todd Metcalf	Sacramento County, Alternate, Jane Ann Zakhary	Sonoma County, Member, Christina Marlow
City of Berkeley, Alternate Karen Klatt, MEd	Los Angeles County, Alternate, Yvette Willock	San Bernardino County, Alternate, Michael Knight	Tehama County, Member, Mark Montgomery
Colusa County, Member, Noel O'Neil	Marin County, Alternate, Galen Main	San Diego County, Member, Luke Bergmann	Tri City, Alternate, Rimmi Hundal
Fresno County, Alternate, Ahmadreza Bahrami	Mendocino County, Alternate, Karen Lovato	San Joaquin County, Alternate, Cara Dunn	Trinity County, Alternate, Debbie Klein
Glenn County, Member, Joe Hallett	Modoc County, Stacy Sphar	San Luis Obispo County, Member, Anne Robin, LMFT	Tulare County, Alternate, Natalie Bolin
Humboldt County, Member, Cathy Rigby	Mono County, Alternate, Lauren Plum	San Mateo County, Member, Scott Gilman	Ventura County, Alternate, Loretta L. Denering
Imperial County, Member, Leticia Plancarte-Garcia	Monterey County, Member, Kathryn Eckert	Santa Barbara County, Member, Antonette Navarro, LMFT	Yolo County, Member, Karleen Jakowski

No – None**Abstentions – None****Motion Passed****7. President's Report**

President, Luke Bergmann provided a brief report acknowledging the work that Executive Director, Amie Miller and the CalMHSA Team has been performing on behalf of the Counties.

Public Comment: None**8. Executive Director's Report**

Dr. Miller provided an overview of the current initiatives that CalMHSA is working on. She introduced several CalMHSA staff to provide additional overview, including:

Dawn Kaiser, Director of Managed Care provided an overview of the Behavioral Health Quality Improvement Program (BHQIP). She also provided an update on Inpatient Psychiatric Concurrent Review & Authorization and a preview of the new platform.

Michael Helmick, Senior Program Manager provided some background on negotiations of the LPS Bed Rates. He also provided an update on the final rates that CalMHSA negotiated on behalf of the Counties with the Department of State Hospital LPS Bed Rates through the 2024-2025 Fiscal Year.

Andrew Wagner, Director of IT Revenue Cycle Management provided information on the Outpatient Cost Survey, and upcoming cost surveys that will be sent out to Counties for submission.

Public Comments:

None

9. Public Comments on Non-Agenda Items

Ms. Li invited members of the public to make comments on non-agenda items.

Public comments from the following individual(s):

None.

Adjournment: The meeting was adjourned at 12:43 p.m.

Respectfully submitted,

President, CalMHSA

DATE

PROPOSED CALMHSa BOARD OF DIRECTORS – MEETING DATES 2022-23

DATE	TIME	LOCATION*
JULY 27, 2022	12:00PM – 1:00PM	ZOOM
AUGUST 24, 2022	12:00PM – 1:00PM	ZOOM
SEPTEMBER 28, 2022	12:00PM – 1:00PM	ZOOM
OCTOBER (TBD)		
NOVEMBER 23, 2022	12:00PM – 1:00PM	ZOOM
DECEMBER 28, 2022	12:00PM – 1:00PM	ZOOM
JANUARY 25, 2023	12:00PM – 1:00PM	ZOOM
FEBRUARY 22, 2023	12:00PM – 1:00PM	ZOOM
MARCH 22, 2023	12:00PM – 1:00PM	ZOOM
APRIL 26, 2023 (BUDGET)	12:00PM – 1:00PM	ZOOM
MAY 24, 2023	12:00PM – 1:00PM	ZOOM
JUNE 28, 2023 (ELECTIONS)	12:00PM – 1:00PM	ZOOM

**Board meetings will continue to be conducted by Zoom as long as allowed by existing law.*



AGENDA ITEM 6.

SUBJECT: OTHER COUNTY PROGRAM FUND ADMINISTRATION

RECOMMENDATION:

Authorize CalMHSA to administer programs for county Public Health Departments and other departments, including programs funded by the American Rescue Plan Act; Authorize the Executive Director to enter into and execute contracts with various entities or individuals in order to carry out the unique goals for each participating county.

CURRENT STATUS AND BACKGROUND:

Due to the increased need for fund administration, members have asked CalMHSA for their support in administering programs, such as those funded by The American Rescue Plan Act (ARPA). The American Rescue Plan Act of 2021 (ARPA) provides funding to counties to address the impact of COVID 19 and provide relief. As such, Member counties have requested that CalMHSA provide administrative support with various projects funded by ARPA and currently administered by a county's Public Health Department. Some examples of the types of these programs include, but are not limited to, social determines of health, increase service expansion to underserved communities, building/preserving affordable single-home ownership opportunities, homeless housing and services, transitional housing, counseling centers, increase the number of young men of color opportunities to graduate from college, emergency shelter services, financial assistance grants, and other similar projects/grants.

Many of these types of programs could fall outside of the normal behavioral and mental health programs that CalMHSA traditionally administers. CalMHSA's counsel has reviewed the JPA Agreement, and the JPA Agreement provides that CalMHSA may "provide any other similar or related fiscal or administrative services that would be of value to Members such as group purchasing, contract management, research and development, data management, maintenance of a research depository, training, technical assistance, capacity building, education, and training." JPA at art. 1(e). Accordingly, CalMHSA can administer and manage county contracts where that service "would be of value" to the county.

The Board's authorization will not obligate CalMHSA to enter into any such Participation Agreement with a county. CalMHSA would only enter into such agreements where CalMHSA has the necessary experience and capacity.

FISCAL IMPACT

CalMHSA will receive an administration fee for each Participation Agreement it executes with a county for the administration of services. The administration fee will ensure that CalMHSA recoups its costs for administration of the programs.