

**California Mental Health Services Authority
FINANCE COMMITTEE TELECONFERENCE
AGENDA**

January 16, 2018
3:00 p.m. – 4:00 p.m.
Dial-in Number: 916-233-1968
Access Code: 3043



CaIMHSA
3043 Gold Canal Drive, Suite 200
Rancho Cordova, CA 95670

Kern County
Behavioral Health and Recovery Services
2001 28th Street
Bakersfield, CA 93301

Los Angeles County
Mental Health
550 S. Vermont Avenue, 10th Floor
Los Angeles, CA 90020

Madera County
Behavioral Health Services
209 E. 7th Street
Madera, CA 93637

Riverside County
Behavioral Health
4095 County Circle Drive
Riverside, CA 92503-7549

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Laura Li at (916) 859-4818 (telephone) or (916) 859-4805 (facsimile). Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Materials relating to an item on this agenda submitted to this Board after distribution of the agenda packet are available for public inspection at 3043 Gold Canal Drive, Suite 200, Rancho Cordova, CA, 95670, during normal business hours.

FINANCE COMMITTEE MEETING

1. CALL TO ORDER

2. ROLL CALL AND PUBLIC COMMENT INSTRUCTION

The Committee welcomes and encourages public participation in its meetings. This time is reserved for members of the public (including stakeholders) to address the Committee concerning matters on the agenda. Items not on the agenda are reserved for the end of the meeting. Comments will be limited to three minutes per person and 20 minutes total.

For agenda items, public comment will be invited at the time those items are addressed. Each interested party is to complete the Public Comment Card and provide it to CalMHSA staff prior to start of item. When it appears there are several members of the public wishing to address the Committee on a specific item, at the outset of the item, the Committee President may announce the maximum amount of time that will be allowed for presentation of testimony on that item. Comment cards will be retained as a matter of public record.

3. CONSENT CALENDAR.....4

A. Routine Matters

 a. Minutes from the December 4, 2017 Finance Committee Teleconference5

B. Reports / Correspondence

 a. CalMHSA Summary of Contributions by Program.....9

 b. Cash Flow Management.....13

 i. Cash Balance as of December 31, 2017.....14

 ii. Projected Cash Flow at December 31, 2017.....15

 iii. Member Emails Regarding Fiscal Participation.....16

Recommendation: Approval of the consent calendar.

4. SUSTAINABILITY TASKFORCE REPORT: CONSIDERATION OF CONTRACTS FOR FY 18/19 PHASE III STATEWIDE PEI PROJECT.....18

Recommendation: Approve Sustainability Task Force recommendation to extend and amend FY 17/18 Phase III Statewide PEI Project contracts for implementation of the Phase III Statewide PEI Project in FY 18/19, based on available funding.

5. FUND DEVELOPMENT (LCG) – LEADERSHIP COUNCIL.....20

A. Initial Budget

B. Revised Fee Allocation – Includes counties having funded at minimum 1 year

Recommendation: Provide direction on solutions.

6. CALMHSA ANNUAL REVENUE AND EXPENDITURE REPORT – JANUARY 2018 REVISE BUDGET JUNE 30, 201825

Recommendation:

- ***Finance Committee to discuss and/or recommend to the Board of Directors the CalMHSA Revenue and Expenditure Report – January 2018 Revise Budget June 30, 2018; and***
- ***Finance Committee ratification of the George Hills Contract increase of 2.4 FTE.***

7. CALMHSA FINANCIAL STATEMENT FOR QUARTER ENDING SEPTEMBER 30, 2017.....29

Recommendation: Approval of the CalMHSA Financial Statement for the Quarter ending September 30, 2017 for presentation at the next scheduled Board of Directors Meeting.

8. EXECUTIVE DIRECTOR FINANCE REPORT.....35

- A. 1299 Banking Pool
- B. MHSA Reversion Issues
- C. Other Financial Matters

Recommendation: None, information only.

9. PUBLIC COMMENT

This time is reserved for members of the public to address the Committee relative to matters of CalMHSA not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to three minutes per person and twenty minutes in total. The Committee may also limit public comment time regarding agenda items, if necessary, due to a lengthy agenda.

10. CLOSING COMMENTS

11. ADJOURNMENT

Agenda Item 3

SUBJECT: CONSENT CALENDAR

ACTION FOR CONSIDERATION:

Approval of the Consent Calendar.

BACKGROUND AND STATUS:

The Consent Calendar consists of items that require approval or acceptance but are self-explanatory and require no discussion. If the Finance Committee would like to discuss any item listed, it may be pulled from the Consent Calendar.

A. Routine Matters

- a. Minutes from the December 4, 2017 Finance Committee Teleconference

B. Reports / Correspondence

- a. CalMHSA Summary of Contributions by Program
- b. Cash Flow Management
 - i. Cash Balance as of December 31, 2017
 - ii. Projected Cash Flow at December 31, 2017
 - iii. Member Emails Regarding Fiscal Participation

FISCAL IMPACT:

None.

RECOMMENDATION:

Approval of the Consent Calendar.

TYPE OF VOTE REQUIRED:

Majority vote.

REFERENCE MATERIALS ATTACHED:

- Minutes from the December 4, 2017 Finance Committee Teleconference
- CalMHSA Summary of Contributions by Program
- Cash Balance as of December 31, 2017
- Projected Cash Flow at December 31, 2017
- Member Emails Regarding Fiscal Participation



CalMHSAs Finance Committee

TELECONFERENCE MINUTES FROM December 4th, 2017

Finance Committee Members

Present

- Bill Walker, CalMHSAs Treasurer, Kern County
- Dr. William Arroyo, Los Angeles County
- Dennis P. Koch, Madera County

Absent

- Michael Lucid, Sonoma County
- Terence M. Rooney, Colusa County
- Steve Steinberg, Riverside County

CalMHSAs Staff

- Wayne Clark, Executive Director
- John Chaquica, Chief Operations Officer
- Kim Santin, Finance Director
- Ann Collentine, Program Director
- Laura Li, JPA Administrative Manager
- Theresa Ly, Program Manager

Other Names

- Dotti Ysais, LA Office of Education
- Glenn Moriarty, 7 cups
- Becky Fein, Active Minds
- Michael Manduca
- Melen Vue, NAMI CA
- Ian Wallace, Cal Maritime

1. Call to Order

The CalMHSAs Finance Committee teleconference was called to order at 3:03 p.m. on December 4th, 2017 by Finance Committee Chair Bill Walker, Kern County.

2. Roll Call and Public Comment Instructions

JPA Administrative Manager, Laura Li, CalMHSA, called roll and a quorum was established. All participants were asked to introduce themselves. Treasurer, Bill Walker, Kern County, proceeded to review the public comment instructions, noting that items not on the agenda would be reserved for public comment at the end of the meeting.

3. Consent Calendar

Treasurer, Bill Walker asked the committee for approval of the Consent Calendar:

Action: Approval of the consent calendar

Motion: Los Angeles County – Dr. William Arroyo

Second: Madera County – Dennis P. Koch

Approved by unanimous vote.

Public comment was heard from the following individual(s):

None

4. Review of draft CalMHSA Financial Audit, Fiscal Year Ended June 30, 2017 and 2016

Finance Director, Kim Santin gave an introduction to the JPA audit and introduced Michael Manduca. Michael indicated the audit process was a process of accountability to the Board, members and public. He referred to pages 1-2 as their opinion letter, pages 3-8 being the management highlights with trends CalMHSA is facing. Mr. Manduca shared the status of revenues, investment income, total expenses, general & admin and total fund balance.

New programs brought in new revenues, but wanted to mention the contingent liability due to DHCS issue, with there is no outcome to be determined, however working through the resolution process. No liability has been recorded.

They found no internal control or material weaknesses, and no issues came up.

Recommendation: Finance Committee to discuss and/or recommend to the Board of Directors filing of the draft Financial Audit.

Motion: Madera County – Dennis P. Koch

Second: Los Angeles County – Dr. William Arroyo

Approved by unanimous vote.

Public comment was heard from the following individual(s):

None

5. Executive Director Finance Report

a. Innovation Tech Suite

Ann Collentine, Deputy Program Director, provided an update on the Innovation Technology—based Mental Health Solutions project. RFSQ submittal deadline has past and now potentially

will identify which vendors they will want to contract with by the Board Meeting on December 14, 2017.

b. AB 1299

The Far Group Subcommittee of the Finance Committee of CBHDA will have a meeting to discuss how deposits are to be made and how CalMHSA will make it work in regard to AB 1299.

c. Fund Development - Lester Consulting group

Staff continues its efforts in seeking funding from new sources, and will convene its first meeting of the Leadership Council on January 18, 2018. A status update to be provided after this first meeting.

d. State Hospitals Program

Efforts continue in seeking alternatives to state hospitals, with interest in a potential site in Paso Robles. A second site visit will take place in early January to confirm our initial assessments and schedule follow up meetings with the City.

e. SD3

In January of 2017 CalMHSA entered into an agreement with Desert Vista (Karen Linkins and John Freeman) for the purpose of delivering Value Based Purchasing educational sessions to our members. We continue to work in this effort and have planned for additional sessions in the future. An update to be presented and the December 14, 2017 Board Meeting.

f. DHCS

CalMHSA will do a final submission of disputed items, working at another four to five months to finalize a report.

Members discussed the impact on the budget given the implementation of the above projects, specifically Innovation Tech Suite with current county participation and additional county participation in the near future, to include research and development efforts with AB 1299. The Committee determined it was necessary to have a streamlined process with the ability to approve budget revisions, as programs are rolled out. The changes would be based on county funding amounts, required FTE, etc. The committee felt it was important to seek CalMHSA Board authorization for the Finance Committee to review and recommend to the Executive Committee for approval, revisions to the budget as additional programs are rolled out.

An Executive Committee meeting is to be scheduled in January 2018.

Public comment was heard from the following individual(s):

None

6. General Public Comment

This time is reserved for members of the public to address the Committee relative to matters of CalMHSA not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to three minutes per person and twenty minutes in total. The

Committee may also limit public comment time regarding agenda items, if necessary, due to a lengthy agenda.

Public comment was heard from the following individual(s):

None

7. Closing Comments

Treasurer, Bill Walker asked for any closing comments.

8. Adjournment

With no further comments, the meeting ended at 3:50 P.M.

DRAFT

California Mental Health Services Authority
Summary of Contributions by Program
2017/2018 Program Year
BASED on Current Funding

Member	Budget PEI Sustainability	Actual PEI Committed Sustainability	PAID as of 12/31/2017
Alameda	290,883.00	57,157.00	\$57,157.00
Alpine	15,000.00	14,208.00	\$14,208.00
Amador *	-	-	
City of Berkeley	-	40,614.00	
Butte	25,000.00	35,000.00	\$35,000.00
Calaveras*	-	-	
Colusa	11,414.00	22,732.80	\$22,732.80
Contra Costa	-	78,000.00	
Del Norte	-	-	
El Dorado	9,471.00	55,000.00	\$55,000.00
Fresno	455,864.01	342,412.80	\$342,412.80
Glenn	20,712.98	24,153.60	\$24,153.60
Humboldt	8,198.31	11,000.00	\$11,000.00
Imperial	48,915.00	48,915.00	\$48,195.00
Inyo	-	-	
Kern	120,019.19	142,333.00	\$142,333.00
Kings	48,373.00	74,592.00	
Lake	-	28,474.36	\$28,474.36
Lassen	11,000.00	19,346.00	\$19,346.00
Los Angeles	2,070,000.00	2,070,000.00	\$2,070,000.00
Madera	15,200.00	15,200.00	\$15,200.00
Marin	75,000.00	80,986.00	\$80,986.00
Mariposa	-	-	
Mendocino	8,625.00	36,940.80	\$36,940.80
Merced	-	-	
Modoc	6,522.00	20,000.00	\$20,000.00
Mono	-	-	
Monterey	252,000.00	167,654.40	\$167,654.40
Napa	10,471.00	48,307.20	\$48,307.20
Nevada	5,000.00	10,000.00	
Orange	900,000.00	859,201.00	\$859,201.00
Placer	162,000.00	116,505.00	\$116,505.00
Plumas	25,000.00	22,732.80	\$25,000.00
Riverside	526,379.00	526,379.00	
Sacramento	320,325.00	350,500.00	\$350,500.00
San Benito	-	29,836.80	\$29,836.80
San Bernardino	561,894.00	561,894.00	\$561,894.00
San Diego	400,000.00	400,000.00	\$400,000.00
San Francisco	100,000.00	50,000.00	\$50,000.00
San Joaquin	174,662.00	174,663.00	\$174,663.00
San Luis Obispo	67,308.00	98,035.20	\$98,035.20
San Mateo	95,965.00	122,939.00	\$122,939.00
Santa Barbara	5,000.00	-	
Santa Clara	-	-	
Santa Cruz	-	-	
Shasta	13,000.00	-	
Sierra *	-	-	
Siskiyou	-	25,574.40	\$25,574.00
Solano	60,611.00	72,460.80	
Sonoma	109,200.00	161,971.20	\$161,971.20
Stanislaus	-	-	
Sutter/Yuba	39,185.00	69,619.20	\$69,619.20
Tehama *	-	-	
Tri-City	15,181.00	17,188.00	\$17,188.00
Trinity	10,000.00	11,126.16	\$11,126.16
Tulare	31,443.17	44,856.00	\$44,856.00
Tuolumne	16,715.00	16,715.00	\$16,715.00
Ventura	53,500.00	59,501.00	\$59,501.00
Yolo	35,000.00	25,000.00	
Total	7,230,036.66	7,259,724.52	6,434,225.52

* Not a member county

California Mental Health Services Authority
Summary of Contributions by Program
2017/2018 Program Year - SHB
BASED on Current Funding

Member	State Hospital Bed Program	Actual SHB Committed	PAID as of 12/31/2017
Alameda	29,442.00	29,442.00	\$29,442.00
Alpine			
Amador *			
City of Berkeley			
Butte	1,402.00	1,402.00	\$1,402.00
Calaveras*			
Colusa			
Contra Costa	29,442.00	29,442.00	
Del Norte			
El Dorado	1,402.00	1,402.00	\$1,402.00
Fresno	1,402.00	1,402.00	\$1,402.00
Glenn			
Humboldt	1,402.00		
Imperial	4,206.00	4,206.00	\$4,206.00
Inyo			
Kern	11,216.00		
Kings	1,402.00	1,402.00	
Lake			
Lassen			
Los Angeles	269,000.00		
Madera	1,402.00	1,402.00	
Marin	5,608.00	5,608.00	\$5,608.00
Mariposa			
Mendocino			
Merced			
Modoc			
Mono			
Monterey	5,608.00	5,608.00	\$5,608.00
Napa	4,206.00	4,206.00	\$4,206.00
Nevada			
Orange	23,834.00	23,834.00	\$23,834.00
Placer	4,206.00	2,804.00	\$2,804.00
Plumas			
Riverside	26,638.00	26,638.00	\$26,638.00
Sacramento	25,236.00	25,236.00	\$25,236.00
San Benito			
San Bernardino	16,824.00	16,824.00	
San Diego	22,432.00	22,432.00	\$22,432.00
San Francisco	57,482.00		
San Joaquin	4,206.00	4,206.00	\$4,206.00
San Luis Obispo	1,402.00	1,402.00	\$1,402.00
San Mateo	7,010.00	7,010.00	\$7,010.00
Santa Barbara	1,402.00	1,402.00	\$1,402.00
Santa Clara	51,874.00		
Santa Cruz	1,402.00		
Shasta			
Sierra *			
Siskiyou			
Solano	4,206.00		
Sonoma	1,402.00	1,402.00	\$1,402.00
Stanislaus	4,206.00	4,206.00	\$4,206.00
Sutter/Yuba			
Tehama *			
Tri-City			
Trinity			
Tulare	4,206.00	4,206.00	
Tuolumne			
Ventura	1,402.00	1,402.00	\$1,402.00
Yolo	1,402.00		
Total	627,912.00	228,526.00	175,250.00

* Not a member county

California Mental Health Services Authority
Summary of Contributions by Program
2017/2018 Program Year - Fund Development
BASED on Current Funding

Member	Fund Development Program	Actual Fund Development Committed	PAID as of 12/31/2017
Alameda	17,843.00	17,843.00	\$17,843.00
Alpine	394.00	394.00	\$394.00
Amador *	756.00	756.00	\$756.00
City of Berkeley	1,514.00	1,514.00	
Butte	2,893.00	2,893.00	\$2,893.00
Calaveras*	826.00		
Colusa	667.00	667.00	\$667.00
Contra Costa	11,432.00	11,432.00	\$11,432.00
Del Norte	707.00		
El Dorado	2,009.00	2,009.00	\$2,009.00
Fresno	12,453.00	12,453.00	\$12,453.00
Glenn	718.00	718.00	\$718.00
Humboldt	1,787.00	1,787.00	\$1,787.00
Imperial	2,469.00	2,469.00	\$2,469.00
Inyo	478.00		
Kern	10,764.00	10,764.00	\$10,764.00
Kings	2,066.00	2,066.00	
Lake	1,006.00	1,006.00	\$1,006.00
Lassen	705.00	705.00	\$705.00
Los Angeles	142,548.00		
Madera	2,178.00		
Marin	2,833.00	2,833.00	\$2,833.00
Mariposa	480.00		
Mendocino	1,228.00	1,228.00	
Merced	3,693.00	3,693.00	\$3,693.00
Modoc	440.00	440.00	\$440.00
Mono	466.00		
Monterey	5,866.00	5,866.00	\$5,866.00
Napa	1,660.00	1,660.00	\$1,660.00
Nevada	1,328.00	1,328.00	
Orange	40,799.00	40,799.00	\$40,799.00
Placer	3,495.00	3,495.00	\$3,495.00
Plumas	642.00	642.00	\$642.00
Riverside	26,918.00		
Sacramento	16,312.00	16,312.00	\$16,312.00
San Benito	954.00	954.00	\$954.00
San Bernardino	26,676.00	26,676.00	\$26,676.00
San Diego	40,961.00	40,961.00	
San Francisco	9,302.00		
San Joaquin	8,562.00	8,562.00	\$8,562.00
San Luis Obispo	3,378.00	3,378.00	\$3,378.00
San Mateo	8,190.00	8,190.00	\$8,190.00
Santa Barbara	5,805.00		
Santa Clara	22,744.00	22,744.00	\$22,744.00
Santa Cruz	3,641.00		
Shasta	2,398.00		
Sierra *	405.00		
Siskiyou	816.00	816.00	
Solano	4,992.00		
Sonoma	5,673.00	5,673.00	\$5,673.00
Stanislaus	6,506.00	6,506.00	\$6,506.00
Sutter/Yuba	2,243.00	2,243.00	\$2,243.00
Tehama *	973.00		
Tri-City	2,819.00	2,819.00	\$2,819.00
Trinity	463.00	463.00	\$463.00
Tulare	6,138.00	6,138.00	\$6,138.00
Tuolumne	906.00	906.00	\$906.00
Ventura	10,352.00		
Yolo	2,735.00		
Total	500,005.00	284,801.00	236,888.00

* Not a member county

California Mental Health Services Authority
Summary of Contributions by Program
2017/2018 Program Year
BASED on Current Funding

Member	PEI	Private	State	Suicide	2017/2018
	Sustainability	Fund	Hospital Bed	Prevention	Total
	Page 6	Page 8	Page 9	Program	Budget
Alameda	290,883.00	17,843.00	29,442.00		338,168.00
Alpine	15,000.00	394.00			15,394.00
Amador *	-	756.00			756.00
	-	1,514.00			1,514.00
Butte	25,000.00	2,893.00	1,402.00		29,295.00
Calaveras*	-	826.00			826.00
Colusa	11,414.00	667.00			12,081.00
Contra Costa	-	11,432.00	29,442.00		40,874.00
Del Norte	-	707.00			707.00
El Dorado	9,471.00	2,009.00	1,402.00		12,882.00
Fresno	455,864.01	12,453.00	1,402.00	305,615.88	775,334.89
Glenn	20,712.98	718.00			21,430.98
Humboldt	8,198.31	1,787.00	1,402.00		11,387.31
Imperial	48,915.00	2,469.00	4,206.00		55,590.00
Inyo	-	478.00			478.00
Kern	120,019.19	10,764.00	11,216.00		141,999.19
Kings	48,373.00	2,066.00	1,402.00	19,931.47	71,772.47
Lake	-	1,006.00			1,006.00
Lassen	11,000.00	705.00			11,705.00
Los Angeles	2,070,000.00	142,548.00	269,000.00		2,481,548.00
Madera	15,200.00	2,178.00	1,402.00	19,931.47	38,711.47
Marin	75,000.00	2,833.00	5,608.00		83,441.00
Mariposa	-	480.00		6,643.82	7,123.82
Mendocino	8,625.00	1,228.00			9,853.00
Merced	-	3,693.00		53,150.59	56,843.59
Modoc	6,522.00	440.00			6,962.00
Mono	-	466.00			466.00
Monterey	252,000.00	5,866.00	5,608.00		263,474.00
Napa	10,471.00	1,660.00	4,206.00		16,337.00
Nevada	5,000.00	1,328.00			6,328.00
Orange	900,000.00	40,799.00	23,834.00		964,633.00
Placer	162,000.00	3,495.00	4,206.00		169,701.00
Plumas	25,000.00	642.00			25,642.00
Riverside	526,379.00	26,918.00	26,638.00		579,935.00
Sacramento	320,325.00	16,312.00	25,236.00		361,873.00
San Benito	-	954.00			954.00
San Bernardino	561,894.00	26,676.00	16,824.00		605,394.00
San Diego	400,000.00	40,961.00	22,432.00		463,393.00
San Francisco	100,000.00	9,302.00	57,482.00		166,784.00
San Joaquin	174,662.00	8,562.00	4,206.00		187,430.00
San Luis Obispo	67,308.00	3,378.00	1,402.00		72,088.00
San Mateo	95,965.00	8,190.00	7,010.00		111,165.00
Santa Barbara	5,000.00	5,805.00	1,402.00		12,207.00
Santa Clara	-	22,744.00	51,874.00		74,618.00
Santa Cruz	-	3,641.00	1,402.00		5,043.00
Shasta	13,000.00	2,398.00			15,398.00
Sierra *	-	405.00			405.00
Siskiyou	-	816.00			816.00
Solano	60,611.00	4,992.00	4,206.00		69,809.00
Sonoma	109,200.00	5,673.00	1,402.00		116,275.00
Stanislaus	-	6,506.00	4,206.00	54,235.00	64,947.00
Sutter/Yuba	39,185.00	2,243.00			41,428.00
Tehama *	-	973.00			973.00
Tri-City	15,181.00	2,819.00			18,000.00
Trinity	10,000.00	463.00			10,463.00
Tulare	31,443.17	6,138.00	4,206.00	84,325.27	126,112.44
Tuolumne	16,715.00	906.00			17,621.00
Ventura	53,500.00	10,352.00	1,402.00		65,254.00
Yolo	35,000.00	2,735.00	1,402.00		39,137.00
Total	7,230,036.66	500,005.00	627,912.00	543,833.50	8,901,787.16

* Not a member county

Agenda Item 3.B.b.

SUBJECT: CASH FLOW MANAGEMENT

ACTION FOR CONSIDERATION:

For Information and discussion.

BACKGROUND AND STATUS:

Historically, CalMHSA has held adequate balances of cash and investments. Cash balances are decreasing as we payout on the contract obligations, and annual funding is decreasing. After the December 31 cash disbursements, our cash balance is \$10.7 million. Cash Management continues to be a priority for CalMHSA, therefore becoming a regular item in the agenda.

As December 31, 2017:

- CalMHSA received \$6.4 million (88%) of member committed Phase III PEI funding (\$7.3 million), however the 4% goal (\$12 million) was not attained.
- The Fund Development program has received \$236,888.00 (83%) of member committed funding (\$284,801.00), however the required \$500,000 was not obtained.
- The State Hospitals program received \$175,250.00 (28%) of member required funding of \$626,510.00, however many counties are in process of getting approvals for the new amendment to the MOU, participation agreements and payments.

FISCAL IMPACT:

None.

RECOMMENDATION:

For Information and discussion.

TYPE OF VOTE REQUIRED:

Majority vote.

REFERENCE MATERIAL ATTACHED:

- Cash Balance as of December 31, 2017
- Projected Cash Flow as of December 31, 2017

CalMHSA
Cash Balance
As of December 31, 2017

Cash Balance, 6/30/2017	6,316,053.82
Cash Received 07/01 to 12/31/2017	8,347,349.37
Cash Payments 07/01 to 12/31/2017	(4,004,524.06)
Cash Balance, 12/31/2017	<u><u>10,658,879.13</u></u>

Cash Balance by Institution	
California Bank & Trust	222,189.47
Morgan Stanley Smith Barney	1,471.23
Local Agency Investment Fund	10,435,218.43
Cash Total 12/31/17	10,658,879.13

California Mental Health Services Authority
Projected Cash Flow
2017/2018

As of December 31, 2017

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Totals
Beginning Cash Balance	6,316,053	5,927,931	7,546,450	11,200,700	10,700,563	10,487,042	10,658,879	10,554,178	10,563,463	9,760,978	9,053,089	8,331,200	6,316,053
Cash Receipts:													
Phase II - Sustainability 16-17				250,000									250,000
Phase III - Sustainability 17-18	102,570	1,203,197	3,567,048	247,045	297,602	714,893	429,009	429,009					6,990,375
Private Fund Develop - Member Fee 16-17		22,744					95,127	95,127					212,998
Private Fund Develop - Member Fee 17-18	27,391	103,829	51,216	6,571	16,752	7,271	99,158	99,158					411,346
Suicide Prevention Hotline 17-18		517,257	6,644	19,931									543,832
State Hospital Beds 16-17	51,874						269,000						320,874
State Hospital Beds 17-18		92,532	30,844	28,040	16,824	7,010	188,477	188,477					552,204
RAND - LA Tech Assist						92,000							92,000
Other (LAIF Interest, donations, etc.)	20,277	4,864	810,374	30,659		90	316,000			14,000			1,196,264
Total Cash Receipts	202,112	1,944,423	4,466,126	582,246	331,178	821,264	1,396,771	811,771	-	14,000	-	-	10,569,892
Cash Expenses:													
PEI/Phase I Obligations 2014/15							595,812						595,812
Phase II Obligations 2016/17	247,895	133,493	586,410	241,462			80,597	80,597	80,597				1,451,050
Phase III Obligations 2017/18		20,839	23,064	236,463	296,411	412,533	387,241	387,241	387,241	387,241	387,241	387,241	3,312,759
Suicide Prevention Hotline	57,749			160,036	51,532	46,232	31,852	31,852	31,852	31,852	31,852	31,852	506,660
Plumas Wellness Center	8,573	60	30,070										38,703
TTACB Contract							17,843	17,843	17,843	17,843	17,843	17,843	107,056
State Hospital Beds	88,750	18		88,713		575	69,129	69,129	69,129	69,129	69,129	69,129	592,832
Fiscal Modernization Project	3,648	10,000					5,525	5,525	5,525	5,525	5,525	5,525	46,795
Sutter	13,183	2,223	16,056	23,475	11,672	7,376	92,175						166,160
RAND - LA Tech Assist				59,668									59,668
LA County - Tech Suite						8,999							8,999
WET Program Expenditures							18,559	18,559	18,559	18,559	18,559	18,559	111,353
Private Fund Development	15,000	23,858	15,000	17,780	15,000	15,000	21,328	21,328	21,328	21,328	21,328	21,328	229,605
Other Administrative Expenses	2,433	973	984	1,723	2,374	164							8,652
Total Administrative Expenses	155,437	135,413	141,277	254,786	170,084	158,711	181,413	170,413	170,413	170,413	170,413	205,413	2,084,184
Total Cash Expenses	590,234	325,903	811,876	1,082,383	544,699	649,427	1,501,473	802,486	802,486	721,889	721,889	756,889	9,311,635
Ending Cash Balance	5,927,931	7,546,450	11,200,700	10,700,563	10,487,042	10,658,879	10,554,178	10,563,463	9,760,978	9,053,089	8,331,200	7,574,311	7,574,311

Member Emails Regarding Fiscal Participation

December 30, 2017

Dear Board Members,

CalMHSA is finalizing program funding for FY 17/18 and beginning to plan for FY 18/19. The CalMHSA Finance Committee meets on January 16th and we will be providing an update to the Finance Committee on outstanding receivables for FY 17/18. You are receiving this email because CalMHSA has not received the payment from your county for invoices which are past due.

Please respond by January 10th with the status of when CalMHSA will receive payment for your outstanding invoices. Please disregard this notice if your county has recently been in conversation with CalMHSA regarding processing your overdue invoices.

If you have any questions, please contact Laura Li at laura.li@calmhsa.org or (916) 859-4818.

August 2017

Good Morning,

Just a friendly reminder that invoices for FY 17-18 were distributed on 7/9/2017, which includes the following programs:

- 1) Phase III Sustainability Funding FY 17-18
- 2) Fund Development - Special Member Fee FY 16-17
- 3) State Hospital Program FY 17-18
- 4) Central Valley Suicide Prevention Hotline.

If you have yet to submit your Annual Member Funding form, then your invoice related to Phase III PEI Sustainability may reflect an amount different than what you may have budgeted for or have approval for.

If this is the case and you would like to change it and/or have additionally questions, please feel free to contact me at (916) 859-4818 or laura.li@calmhsa.org.

May 3, 2017

Subject: CalMHSA Annual Program Funding – Response Requested
Good Afternoon Name and Name CalMHSA Board Members,

In response to your great input we have prepared an “All Inclusive” Annual Member Contribution Document.

Please review and complete the attachment and return to us as soon as possible (**response target is May 20th, 2017**). Your responses with projected amounts will greatly assist CalMHSA in preparing, for your approval, the most complete and accurate Annual Budget for FY17/18. These estimates have been based on CalMHSA board action and direction.

We are sending this to you now since most FY17/18 county BH budgets have either been started or completed at this time. We understand that your local Board of Supervisors makes each county members’ the final funding determination, as such it is critical we receive your intended member contribution to CalMHSA. The fiscal integrity of CalMHSA and each program you participate in is dependent upon this timely and accurately submitted data.

Thank you for reviewing and submitting this back to us in a timely. If you have questions please contact me or Laura Li at laura.li@calmhsa.org or (916) 859-4818.

Thank you for continuing to support your Joint Powers Authority!



Agenda Item 4

SUBJECT: SUSTAINABILITY TASK FORCE REPORT: CONSIDERATION OF CONTRACTS FOR FY 18/19 PHASE III STATEWIDE PEI PROJECT

ACTION FOR CONSIDERATION:

Approve Sustainability Task Force recommendation to extend and amend FY 17/18 Phase III Statewide PEI Project contracts for implementation of the Phase III Statewide PEI Project in FY 18/19, based on available funding.

BACKGROUND AND STATUS:

In December 2016, the CalMHSA Board approved the Statewide PEI Project Phase III Implementation Plan, which outlined a series of strategies and activities for implementation between July 1, 2017 through June 30th, 2020. In April 2017, The CalMHSA Board approved extending and amending, as well as sole-sourcing with two previous subcontractors, for the implementation of the first year of activities in FY 17/18. These contractors are: RSE; The Social Changery; Your Social Marketer; Each Mind Matters Outreach & Engagement; Active Minds; NAMI California; Foundation for California Community Colleges; and the RAND Corporation.

As CalMHSA prepares to implement the second year of the Phase III Implementation Plan in FY 18/19, it must consider which contractors to partner with to continue current activities. CalMHSA staff and the Sustainability Task Force recommends to extend and amend current FY 17/18 Phase III Statewide PEI Project contracts for implementation of the Phase III Statewide PEI Project in FY 18/19 for the following reasons:

1. Current contractors have deep and historical knowledge about all activities implemented under the Statewide PEI Project, which is critical to effectively convey information to community partners during outreach efforts, a key component of the Statewide PEI Project
2. It is more cost effective and cost efficient to extend and amend current contracts, compared to the administrative efforts needed to develop RFPs and review applications.
3. As part of the Private Fund Development Project, CalMHSA continues to explore the formation of a leadership council, which will provide further guidance in the development and funding of the Statewide PEI Project and other CalMHSA activities. The Sustainability Task Force believes that undergoing a new procurement process for potential new contractors during this interim period would be premature.

The Sustainability Task Force believes that the most opportune time to develop RFPs and procure new contractors for the Statewide PEI Project would be after the leadership council is developed and CalMHSA receives further guidance from them, or at the conclusion of the Phase III Implementation Plan, as CalMHSA plans for Phase IV of the Statewide PEI Project, whichever comes first.

FISCAL IMPACT:

None.

RECOMMENDATION:

Approve Sustainability Task Force recommendation to extend and amend FY 17/18 Phase III Statewide PEI Project contracts for implementation of the Phase III Statewide PEI Project in FY 18/19, based on available funding.

TYPE OF VOTE REQUIRED:

Majority vote of the Finance Committee.

REFERENCE MATERIAL(S) ATTACHED:

- None.

Agenda Item 5

SUBJECT: FUND DEVELOPMENT (LCG) – LEADERSHIP COUNCIL

ACTION FOR CONSIDERATION:

Provide direction on solutions.

BACKGROUND AND STATUS:

At the October 13, 2016 CalMHSA Board Meeting, the board approved a sole source contract with Lester Consulting Group (LCG) for the purpose of a three-year fund development effort, commencing FY 16-17. In addition, it was agreed that it would be necessary to have all counties, fiscal participation, in the amount of \$500,000 per fiscal year, which would be reached via a special member fee. (see attached)

Per Board Direction, counties were billed in December 2016 for 2016-17 and again with the annual invoice from the approved Budget. Since those billings, CalMHSA has received less than full financial support, in order to reach the annual funding needs of \$500,000 per year. This has resulted in an inadequate funding stream for the project. Summary of participation and funding as follows:

FY16-17 – 42 member participation with \$ 235,232 funds received. Uncollected balance of \$264,768, or 53%

FY17-18 – 36 member participation with \$ 236,888 funds received, therefore leaving an uncollected balance of \$263,112, or 53%.

(Los Angeles is expected to fund at \$142,548 per year, for three years, commencing FY 16-17. Upon receipt of two years of funding from Los Angeles the composite funding for both years will reach \$752,778. The uncollected balance will be \$247,222, or 25%)

Challenge

It was determined, that to be successful in this fund development effort, not only would a special member fee be imposed during this pre-campaign effort, but it also required member's commitment to sustain the CalMHSA Statewide PEI project to meet the leveraged amount of \$10-15 million dollars per fiscal year, in an effort to secure private funding at an equal or greater level.

Funds collected will meet the anticipated expenditures through January 31, 2018. If funds from Los Angeles are received we are funded through May 31, 2018. Additionally, staff reviewed the estimated annual funding need of \$500,000 to determine if any reductions were possible. The result of which, is the funding need is still accurate without sacrificing program goals.

Possible Solutions to the Challenge

1. Finance Committee authorize staff to loan cash from Operations for Fund Development until Los Angeles submits payment to CalMHSA, and/or

2. Continue to pursue counties in greater participation, and/or
3. Continue to pursue bridge funding from grants (efforts to date have not been launched), and/or
4. Recalculate the annual funding needs, such that the \$500,000 is solely funded by those counties participating. Re-calculate the annual expenditure to meet revenues received and obligated. CalMHSA to continue to invoice those members for the accounts receivable. Raise the issue of which counties will benefit from eventual in-coming private funding stream, and/or
5. Re-evaluate the program objectives, timelines, and contracts.

Update on Program

A Leadership Council is being formed for the purpose of serving in an advisory capacity to CalMHSA's Board of Directors and management regarding CalMHSA's efforts related to:

- Informing public mental health policies and implementing best practices to advance California's knowledge, attitudes and behaviors for improved emotional well-being and early detection of mental illness;
- Promoting a more integrated care delivery model by identifying existing problems across systems and designing innovative solutions that improve access to appropriate levels of intervention and treatment, and mental health promotion;
- Securing and distributing funding for strategies impacting needs along the mental health continuum from Prevention and Early Intervention to Treatment.

We will be convening the first lunch meeting of this Leadership Council, on January 18, 2018, to confirm the interest of these leaders who will serve for an initial term of six meetings over twelve months. Individuals are highly regarded business and community leaders occupying positions as the chief executive and senior leadership levels within their corporation or organization. Members have indicated a personal or professional interest in CalMHSA's mission and have a willing to serve as an ambassador for the mission of CalMHSA.

It is anticipated there will be interest from these individuals to support our efforts with source funding.

FISCAL IMPACT:

Potential impact May 31, 2018

RECOMMENDATION:

Provide direction on solutions.

TYPE OF VOTE REQUIRED:

Majority vote of the Finance Committee

REFERENCE MATERIAL(S) ATTACHED:

- Initial Budget
- Revised Fee Allocation – Includes counties having funded at minimum 1 year

**Lester Consulting Group Cost Projections for CalMHS
Leadership Council (years 1 and 2) and
Campaign Launch (year 3)**

Projected Cost*	Year 1	Year 2	Year 3
	Research prospects, Refine Messaging, Build systems, Engage partners	Engage Partners & Secure Seed Money	Pre-Campaign & Campaign
Personnel (0.5 FTE Executive Director, 1.0 FTE Admin year 1 & 2; 0.5 FTE development staff added year 3)	\$180,000	\$180,000	\$230,000
Personnel Benefits	\$54,000	\$54,000	\$69,000
Fundraising Counsel	\$180,000	\$180,000	\$180,000
Database (20,000 - 100,000 records)	\$6,000	\$6,000	\$6,000
Travel	\$25,200	\$25,704	\$26,218
Meetings	\$16,000	\$16,000	\$12,000
Materials/Communication**	\$5,800	\$55,800	\$5,800
<i>Total estimated</i>	<i>\$467,000</i>	<i>\$517,504</i>	<i>\$523,218</i>

*These projections do not include Each Mind Matters public awareness expenses, which are important to Leadership Council engagement in addition to being a vital element of PEI. Also assumes CalMHS facilities are available to staff assigned to the Leadership Council.

** Materials/Communication in Year 2 includes a professionally produced fundraising video for campaign.

COST PROJECTION ASSUMPTIONS:

Database Projection: \$6,000

Donor Perfect 25K records = \$3,168/year
Salsa CRM 25K records = \$2,818/year
eTapestry 20K records = \$4,788/year
Neon 25K records = \$6,600/year

Travel & Hotel Projection: \$25,200

\$600/trip x 3.5 trips/month = \$2,100/month

Meetings: \$16,000

Meetings Food @ \$25/person x 30 members x 12
months = \$9,000
Briefings Food @ \$20/person x 50 briefings/year =
\$1,000
Meeting location \$500/month = \$6,000/year

Materials/Communication: \$5,800

Meeting packets \$5/person x 30 members
x 12 months = \$1,800
Note cards & postage
Folders with pockets
Letterhead
Video (year 2) = \$50,000

PRIVATE FUND DEVELOPMENT - ALLOCATIONS/COLLECTIONS

County	Initial Fee Allocation	FY 16/17 Paid	FY 17/18 Paid	Reallocation	Reallocation Difference
Alameda	\$ 17,843.49	\$ 17,843.49	\$ 17,843.49	\$20,652	\$ 2,808.74
Alpine *	\$ 393.98	\$ 393.98	\$ 393.98	\$456	\$ 62.02
Amador	\$ 755.51	\$ 755.51	\$ 755.51	\$874	\$ 118.92
City of Berkeley	\$ 1,514.27			\$1,753	\$ 238.36
Butte	\$ 2,892.70	\$ 2,892.70	\$ 2,892.70	\$3,348	\$ 455.34
Colusa	\$ 666.60	\$ 666.60	\$ 666.60	\$772	\$ 104.93
Contra Costa	\$ 11,432.50	\$ 11,432.50	\$ 11,432.50	\$13,232	\$ 1,799.59
El Dorado	\$ 2,008.79	\$ 2,008.79	\$ 2,008.79	\$2,325	\$ 316.20
Fresno	\$ 12,453.33	\$ 12,453.33	\$ 12,453.33	\$14,414	\$ 1,960.28
Glenn	\$ 717.63	\$ 717.63	\$ 717.63	\$831	\$ 112.96
Humboldt	\$ 1,786.69		\$ 1,786.69	\$2,068	\$ 281.24
Imperial	\$ 2,468.76	\$ 2,468.76	\$ 2,468.76	\$2,857	\$ 388.61
Inyo	\$ 477.96	\$ 478.00		\$553	\$ 75.24
Kern	\$ 10,763.94	\$ 10,763.94	\$ 10,763.94	\$12,458	\$ 1,694.35
Kings	\$ 2,065.66	\$ 2,065.66		\$2,391	\$ 325.16
Lake	\$ 1,005.74	\$ 1,005.74	\$ 1,005.74	\$1,164	\$ 158.31
Lassen	\$ 704.82	\$ 704.82	\$ 704.82	\$816	\$ 110.95
Los Angeles	\$ 142,547.78			\$164,986	\$ 22,438.45
Marin	\$ 2,832.66	\$ 2,832.66	\$ 2,832.66	\$3,279	\$ 445.89
Mendocino	\$ 1,228.21	\$ 1,228.00		\$1,422	\$ 193.33
Merced	\$ 3,692.67	\$ 3,692.67	\$ 3,692.67	\$4,274	\$ 581.26
Modoc	\$ 439.67	\$ 439.67	\$ 439.67	\$509	\$ 69.21
Monterey	\$ 5,865.62	\$ 5,865.62	\$ 5,865.62	\$6,789	\$ 923.31
Napa	\$ 1,660.04	\$ 1,660.04	\$ 1,660.04	\$1,921	\$ 261.31
Nevada	\$ 1,327.75	\$ 1,327.75		\$1,537	\$ 209.00
Orange	\$ 40,799.47		\$ 40,799.00	\$47,222	\$ 6,422.24
Placer	\$ 3,494.98	\$ 3,494.98	\$ 3,494.98	\$4,045	\$ 550.14
Plumas	\$ 641.78	\$ 641.78	\$ 641.78	\$743	\$ 101.02
Sacramento	\$ 16,312.39	\$ 16,312.39	\$ 16,312.39	\$18,880	\$ 2,567.73
San Benito	\$ 954.20	\$ 954.20	\$ 954.20	\$1,104	\$ 150.20
San Bernardino	\$ 26,675.90	\$ 26,675.90	\$ 26,675.90	\$30,875	\$ 4,199.05
San Diego	\$ 40,961.18	\$ 40,961.18		\$47,409	\$ 6,447.70
San Joaquin	\$ 8,561.85	\$ 8,561.85	\$ 8,561.85	\$9,910	\$ 1,347.72
San Luis Obispo	\$ 3,377.65	\$ 3,377.65	\$ 3,377.65	\$3,909	\$ 531.68
San Mateo	\$ 8,190.29	\$ 8,190.29	\$ 8,190.29	\$9,480	\$ 1,289.23
Santa Clara	\$ 22,743.70	\$ 22,743.70	\$ 22,743.70	\$26,324	\$ 3,580.09
Solano	\$ 4,991.89			\$5,778	\$ 785.77
Sonoma	\$ 5,672.86	\$ 5,672.86	\$ 5,672.86	\$6,566	\$ 892.96
Stanislaus	\$ 6,506.04	\$ 6,506.04	\$ 6,506.04	\$7,530	\$ 1,024.12
Sutter/Yuba	\$ 2,243.30	\$ 2,243.30	\$ 2,243.30	\$2,596	\$ 353.12
Tri-City	\$ 2,818.53	\$ 2,818.53	\$ 2,818.53	\$3,262	\$ 443.66
Trinity	\$ 462.70	\$ 462.70	\$ 462.70	\$536	\$ 72.83
Tulare	\$ 6,137.87	\$ 6,137.87	\$ 6,137.87	\$7,104	\$ 966.16
Tuolumne	\$ 905.73	\$ 905.73	\$ 905.73	\$1,048	\$ 142.57
Total	\$ 431,999.00	\$ 240,358.76	\$ 236,883.86	\$500,000	\$ 68,000.96

*None Member County

Agenda Item 6

SUBJECT: CALMHSA ANNUAL REVENUE AND EXPENDITURE REPORT – JANUARY 2018 REVISE BUDGET JUNE 30, 2018

ACTION FOR CONSIDERATION:

- Finance Committee to discuss and/or recommend to the Board of Directors the CalMHSA Revenue and Expenditure Report – January 2018 Revise Budget June 30, 2018; and
- Finance Committee ratification of the George Hills Contract increase of 2.4 FTE.

BACKGROUND AND STATUS:

At the October 12, 2017 Board of Directors meeting, the members approved the revised budget which included Los Angeles estimated participation for year ending June 30, 2018. An additional revision is presented with the following:

1. \$50 million in revenue added for Innovations Tech Suite Program and AB1299 program
2. \$206,000 additional expenses for 2.4 FTE of program and general and administrative staffing.
3. Additional operating expenses related to programs.

As such, staff is proposing a revised budget reflecting an increase in revenue of \$49.9 million, increased expenses of \$7.5 million, and increase to obligated reserves of \$42.4 million at June 30, 2018.

FISCAL IMPACT:

Increase to obligated reserves of \$42.4 million.

RECOMMENDATION:

- Finance Committee to discuss and/or recommend to the Board of Directors the CalMHSA Revenue and Expenditure Report – January 2018 Revise Budget June 30, 2018; and
- Finance Committee ratification of the George Hills Contract increase of 2.4 FTE.

TYPE OF VOTE REQUIRED:

Majority vote.

REFERENCE MATERIALS ATTACHED:

- CalMHSA Annual Revenue and Expenditure Report – January 2018 Revise Budget June 30, 2018

California Mental Health Services Authority

January 2018 Revise - 2017/2018 Operating Budget Combined Totals

	(A)	(B)	(C)	(D)	(E)	(F)
	Approved Budget 2016/2017	Unaudited Actuals 2016/2017	Adopted Budget 2017/2018	Adopted Revised Budget 2017/2018	Proposed Revisions 2017/2018	Proposed Revised Budget 2017/2018
Revenues:						
PEI Sustainability	6,423,162	5,437,065	5,160,037	7,730,037		7,730,037
Innovations Technology Suite					50,000,000	50,000,000
Private Fund Development Fees	500,000	448,230	500,005	500,005	(64,796)	435,209
State Hospital Bed Program		550,802	627,912	627,912		627,912
Suicide Prevention Program		636,375	636,375	636,375		636,375
Sutter Health		250,000				-
Other Programs		49,184		300,000		300,000
Licence Royalty Fee		600	0			-
Total Revenues	6,923,162	7,372,256	6,924,329	9,701,788	49,935,204	59,636,992
	1					
Program Expenses:						
Program Contracts	9,091,198	6,272,163	5,184,070	7,483,586	7,250,000	14,733,586
Program Management	1,072,399	1,172,284	1,269,742	1,565,058	12,289	1,577,347
Other Contracts		70,676	35,000	35,000	21,000	56,000
Legal	28,952	168,467	28,952	28,952	6,000	34,952
Travel & Meetings	35,000	38,679	70,000	85,000	19,900	104,900
Total Program Expenses	10,227,549	7,722,269	6,587,764	9,197,596	7,309,189	16,506,785
						(2)
General & Administrative Expenses:						
General & Administrative						
Staffing	584,945	592,412	593,834	648,582	193,630	842,213
Legal	10,000	23,218	10,000	10,000	-	10,000
Travel & Meetings	66,000	42,922	16,000	16,000	-	16,000
Other Contracts	45,000	30,360	10,000	10,000	-	10,000
Insurance	30,000	29,920	37,000	37,000	2,500	39,500
Financial Audit	15,000	0	15,000	15,000	2,500	17,500
Total General & Administrative Expenses	750,945	718,832	681,834	736,582	198,630	935,213
						(2)
Total Expenditures	10,978,494	8,441,101	7,269,598	9,934,178	7,507,819	17,441,997
Net Increase/(Decrease) Unexpended Funds	(4,055,332)	(1,068,845)	(345,269)	(232,390)	42,427,385	42,194,995
Prior Year Reserves	6,491,784	6,490,797	2,648,099	5,421,953		5,421,953
Projected Reserves as of June 30	2,436,452	5,421,952	2,302,830	5,189,563		47,616,948
Less: Obligated Reserves	(2,343,350)	(5,171,854)	(2,191,000)	(5,164,954)		(47,564,954)
Total Available Reserves at June 30, 2018	93,102	250,098	111,830	24,609		51,994

**California Mental Health Services Authority
Administrative Expense Allocation
2017/2018 Program Year
Proposed Revised Budget**

	Private Fund Development	Tech Asst/Capacity Building	WET Program Funding	Fiscal Modernization	State Hospital Bed Program	Suicide Prevention - Regional Program	PEI Sustainability Projects	Innovations Tech Suite	Totals	Percent of Total Expenses
Direct Expenses:										
Program Contracts	\$ 200,000	\$ 165,227	\$ 148,470	\$ 36,500	\$ 471,049	\$ 462,340	\$ 6,000,000	7,250,000	\$ 14,733,586	84.47%
Program Management - Direct	269,755	32,947		45,302	282,110	45,302	696,010	205,920	1,577,347	9.04%
Other Contracts	15,000						20,000	21,000	56,000	0.32%
Legal				500	5,000		23,452	6,000	34,952	0.20%
Travel & Meetings	50,000				5,000		30,000	19,900	104,900	0.60%
										0.00%
Total Direct Expenses	534,755	198,174	148,470	82,302	763,159	507,642	6,769,462	7,502,820	16,506,785	94.64%
General & Administrative:										
General & Administrative										
Staffing	34,431	4,205	-	5,782	36,008	5,782	504,482	251,521	842,213	4.83%
Legal	623	288	-	175	2,454	348	6,112		10,000	0.06%
Travel & Meetings	996	460	-	281	3,927	556	9,780		16,000	0.09%
Other Contracts	623	288	-	175	2,454	348	6,112		10,000	0.06%
Insurance	2,304	1,064	-	649	9,081	1,286	22,615	2,500	39,500	0.23%
Financial Audit	934	432	-	263	3,681	521	9,168	2,500	17,500	0.10%
Total Indirect Expenses	39,911	6,737	-	7,327	57,606	8,841	558,270	256,521	935,213	5.36%
Total Expenditures	\$ 574,667	\$ 204,911	\$ 148,470	\$ 89,629	\$ 820,766	\$ 516,484	\$ 7,327,731	\$ 7,759,341	\$ 17,441,998	100.00%

Agenda Item 7

SUBJECT: CALMHSA FINANCIAL STATEMENT FOR THE QUARTER ENDING SEPTEMBER 30, 2017

ACTION FOR CONSIDERATION:

Approval of the CalMHSA Financial Statement for the Quarter ending September 30, 2017 for presentation at the next scheduled Board of Directors Meeting.

BACKGROUND AND STATUS:

The Finance Committee will review and discuss the financial statement for the quarter ending September 30, 2017. Upon committee approval, the financial statement will be presented at the next Board of Directors Meeting.

Some key items are noted in the financial statement cover memo.

FISCAL IMPACT:

None.

RECOMMENDATION:

Approval of the CalMHSA Financial Statement for the Quarter ending September 30, 2017 for presentation at the next scheduled Board of Directors Meeting.

TYPE OF VOTE REQUIRED:

Majority vote of the Finance Committee.

REFERENCE MATERIALS ATTACHED:

- CalMHSA Financial Statement Quarter Ending September 30, 2017

**SUMMARY OF SIGNIFICANT CHANGES IN FINANCIAL STATEMENTS
FOR THE THREE MONTHS ENDED SEPTEMBER 30, 2017**

BALANCE SHEET:

Cash and Cash Equivalents – The total cash balance as of September 30, 2017 is \$11.2 million. This is an increase of \$4.9 million compared to the \$6.3 million in cash as of June 30, 2017. The increase in cash is mainly from receipt of contributions for Phase III PEI sustainability, as well as other strategic programs including the State Hospital Bed Program, Suicide Prevention Hotline, Public/Private Partnership Development and the CCBHS Loan Forgiveness Program.

Receivables – The balance in accounts receivable as of September 30, 2017, is \$4.8 million. The categories with the most significant balances are as follows:

• PEI Sustainability Funding	\$3,225,579
• State Hospital Beds Program	697,828
• Public/Private Partnership Development	<u>419,980</u>
	\$4,343,387

Accounts Payable – The balance in accounts payable as of September 30, 2017, is approximately \$1.7 million. The payables are primarily for payments to program partners. The vendors with the most significant balances are as follows:

• Kings View	\$ 160,036
• Runyon Saltzman & Einhorn, Inc.	183,005
• RAND Corporation	215,822
• University of California	<u>595,813</u>
	\$ 1,154,676

STATEMENT OF REVENUE AND CHANGES IN NET ASSETS:

Operating Revenue – Total revenue for the three months ended September 30, 2017 was \$9.9 million consisting primarily of revenue for Phase III Sustainability (\$8.1 million), as well as other strategic programs State Hospital Bed Program, Suicide Prevention Hotline, Public/Private Partnership Development and the CCBHS Loan Forgiveness Program.

Expenses – Overall expenses for the three months ended September 30, 2017 were \$1.5 million. The expenses consisted mainly of contract expenses for the Statewide Program (Phase III.)

CALIFORNIA MENTAL HEALTH SERVICES AUTHORITY

**UNAUDITED
BALANCE SHEET**

	<u>September 30,</u> <u>2017</u>	<u>June 30,</u> <u>2017</u>
ASSETS		
Current Assets:		
Cash & Cash Equivalents	\$ 11,200,701	\$ 6,309,433
Investments - Current Portion		
Contractor Prepayments		
Receivables:		
State Hospital Bed Funds	697,828	320,874
Public/Private Partnership Development	419,980	212,998
Suicide Prevention Hotline	19,932	
Phase III Sustainability	2,975,579	
Phase II Sustainability	250,000	250,000
Other	404,329	104,367
Interest	18,155	16,877
Prepaid Expense	15,000	44,580
Total Current Assets	<u>16,001,504</u>	<u>7,259,129</u>
Noncurrent Assets:		
Investments		
Total Assets	<u>\$ 16,001,504</u>	<u>\$ 7,259,129</u>
LIABILITIES AND NET ASSETS		
Current Liabilities:		
Accounts Payable and Accrued Expenses	\$ 1,680,618	\$ 1,950,660
Deferred Revenue	551,520	52,093
Total Current Liabilities	<u>2,232,138</u>	<u>2,002,753</u>
Net Assets:		
Operations	310,312	527,118
Obligated Funds Under Contract:		
Fiscal Modernization	96,314	96,314
International SDR Conference	19,884	(50,116)
Tech Asst/Capacity Building	203,272	203,272
WET Program Funding	148,470	148,470
Plumas Wellness Center	139,626	139,626
Community Response Plan	1,041	1,041
PNWE	7,576	7,576
Drug Medi-Cal	(6,603)	(6,603)
Orange County	2,862	2,862
Education Development Center, Inc.	2,024	2,024
SHB Program Funding	2,147,355	1,683,901
Suicide Prevention Hotline	488,445	119,714
Sutter Health Systems	148,723	190,477
LA County Tech Assist	20,333	46,788
Public/Private Partnership Development	542,906	253,230
CCBHS Loan Forgiveness Program	300,000	
Statewide PEI Project	9,196,825	1,890,682
Total Net Assets	<u>13,769,366</u>	<u>5,256,376</u>
Total Liabilities and Net Assets	<u>\$ 16,001,504</u>	<u>\$ 7,259,129</u>

CALIFORNIA MENTAL HEALTH SERVICES AUTHORITY

**UNAUDITED
STATEMENT OF REVENUES, EXPENSES AND
CHANGES IN NET ASSETS**

For The Quarter Ended September 30, 2017

	Operations	Strategic Programs	Statewide PEI Program	September 2017 Total	June 2017 Total
OPERATING REVENUES:					
Program Funding Contributions		\$ 1,832,056	\$ 7,865,109	\$ 9,697,165	\$ 6,960,961
Administrative Fee			270,000	270,000	
Private Fund Development Fee		-	-	-	\$ 448,230
Conference Registration				-	-
Donations	3,500			3,500	-
License Royalty Fee				-	600
Application Fee				-	500
Total Operating Revenue	<u>3,500</u>	<u>1,832,056</u>	<u>8,135,109</u>	<u>9,970,665</u>	<u>7,410,291</u>
DIRECT/PROGRAM EXPENSES:					
SDR Conference		(70,000)		(70,000)	-
Program Contract		273,245	656,420	929,665	6,439,740
Program Mgmt. & Oversight	165,783	169,091	148,965	483,839	1,172,284
Other Contract Services		-	-	-	70,676
Private Fund Development Contract		-	-	-	90,000
Legal	4,472	-	-	4,472	168,467
Marketing		-	-	-	-
Meeting and Other	8,354	11,675	649	20,678	38,679
Total Direct/Program Expenses	<u>178,610</u>	<u>384,011</u>	<u>806,034</u>	<u>1,368,654</u>	<u>7,979,847</u>
INDIRECT EXPENSES:					
General Management	23,215	24,393	20,860	68,468	592,412
Other Contract Services	2,550	-	1,997	4,547	30,100
Legal Services	10,263	-	-	10,263	23,218
Insurance	29,583	-	-	29,583	29,920
Investment Management Fees	330	-	-	330	260
Financial Audit		-	-	-	-
Meeting and Other	533	-	75	608	42,922
Total Indirect Expenses	<u>66,473</u>	<u>24,393</u>	<u>22,932</u>	<u>113,797</u>	<u>718,831</u>
Total Expenses	<u>245,082</u>	<u>408,404</u>	<u>828,965</u>	<u>1,482,452</u>	<u>8,698,677</u>
Income/(Loss) from Operations	(241,582)	1,423,652	7,306,144	8,488,213	(1,288,386)
NONOPERATING INCOME:					
Investment Income	18,155			18,155	65,338
Change in Investment Value	6,621			6,621	(11,373)
Total Nonoperating Income	<u>24,776</u>			<u>24,776</u>	<u>53,965</u>
Change in Net Assets	(216,807)	1,423,652	7,306,144	8,512,989	(1,234,421)
Beginning Net Assets	<u>527,118</u>	<u>2,838,576</u>	<u>1,890,682</u>	<u>5,256,376</u>	<u>5,256,376</u>
Ending Net Assets	<u>\$ 310,312</u>	<u>\$ 4,262,228</u>	<u>\$ 9,196,825</u>	<u>\$ 13,769,365</u>	<u>\$ 5,256,376</u>

CALIFORNIA MENTAL HEALTH SERVICES AUTHORITY

**UNAUDITED
STATEMENT OF REVENUES, EXPENSES AND
CHANGES IN NET ASSETS**

For The Quarter Ended September 30, 2017

	Strategic Programs							Total Strategic Programs	June 2017 Total
	Total from Page 4	SHB Program	Suicide Prevention Hotline	Sutter Health Systems	LA County Tech Assist	Public/Private Partnership Development	CCBHS Loan Forgiveness Program		
OPERATING REVENUES:									
Program Funding Contributions	\$ -	\$ 552,204	\$ 543,832			\$ 436,020	\$ 300,000	\$ 1,832,056	\$ 1,523,896
Private Fund Development Fee	-							-	448,230
Conference Registration	-							-	-
Total Operating Revenue		552,204	543,832	-	-	436,020	300,000	1,832,056	1,972,126
DIRECT/PROGRAM EXPENSES:									
SDR Conference	(70,000)							(70,000)	-
Program Contract			160,036	41,754	26,455	45,000		273,245	1,123,411
Program Mgmt. & Oversight		77,189	13,215			78,687		169,091	334,799
Other Contract Services								-	65,870
Private Fund Development Contract								-	90,000
Legal								-	796
Travel & Meetings		37				11,638		11,675	11,829
Total Direct/Program Expense	(70,000)	77,226	173,251	41,754	26,455	135,325		384,011	1,626,705
INDIRECT EXPENSES:									
General Management		11,524	1,850			11,019		24,393	
Other Contract Services								-	
Legal Services								-	
Insurance								-	
Financial Audit								-	
Travel & Meetings								-	
Total Indirect Expenses		11,524	1,850	-	-	11,019	-	24,393	
Total Expenses	(70,000)	88,750	175,101	41,754	26,455	146,344	-	408,404	1,626,705
Change in Net Assets	70,000	463,454	368,731	(41,754)	(26,455)	289,676	300,000	1,423,652	345,421
Beginning Net Assets	544,466	1,683,901	119,714	190,477	46,788	253,230	-	2,838,576	2,493,155
Ending Net Assets	\$ 614,466	\$ 2,147,355	\$ 488,445	\$ 148,723	\$ 20,333	\$ 542,906	\$ 300,000	\$ 4,262,229	\$ 2,838,576

CALIFORNIA MENTAL HEALTH SERVICES AUTHORITY

**UNAUDITED
STATEMENT OF REVENUES, EXPENSES AND
CHANGES IN NET ASSETS**

For The Quarter Ended September 30, 2017

	Strategic Programs									Subtotal Strategic Programs
	Fiscal Modernization	International SDR Conference	Tech Asst/ Capacity Building	WET Program	Wellness Center	Community Response Plan	PNWE	Drug Medi-Cal	Orange County	
OPERATING REVENUES:										
Program Funding Contributions										\$ -
Private Fund Development Fee										-
Conference Registration										-
Total Operating Revenue	-	-	-	-	-	-	-	-	-	-
DIRECT/PROGRAM EXPENSES:										
SDR Conference		(70,000)								(70,000)
Program Contract										-
Program Mgmt. & Oversight										-
Other Contract Services										-
Private Fund Development Contract										-
Legal										-
Travel & Meetings										-
Total Direct/Program Expenses	-	(70,000)	-	-	-	-	-	-	-	(70,000)
INDIRECT EXPENSES:										
General Management										
Other Contract Services										
Legal Services										
Insurance										
Financial Audit										
Travel & Meetings										
Total Indirect Expenses										
Total Expenses	-	(70,000)	-	-	-	-	-	-	-	(70,000)
Change in Net Assets	-	70,000	-	-	-	-	-	-	-	70,000
Beginning Net Assets	96,314	(50,116)	203,272	148,470	139,626	1,041	7,576	(6,603)	2,862	544,466
Ending Net Assets	\$ 96,314	\$ 19,884	\$ 203,272	\$ 148,470	\$ 139,626	\$ 1,041	\$ 7,576	\$ (6,603)	\$ 2,862	\$ 614,466

Agenda Item 8

SUBJECT: EXECUTIVE DIRECTOR FINANCE REPORT

ACTION FOR CONSIDERATION:

None, Information only.

BACKGROUND AND STATUS:

CalMHSA Executive Director, Wayne Clark, will report on CalMHSA finance topics. The following topics may be discussed:

- 1299 Banking Pool
- MHSA Reversion Issues
- Other Financial Matters

FISCAL IMPACT:

None.

RECOMMENDATION:

None, Information only.

TYPE OF VOTE REQUIRED:

Majority vote.

REFERENCE MATERIAL(S) ATTACHED:

- None.