

**California Mental Health Services Authority
FINANCE COMMITTEE TELECONFERENCE
AGENDA**

January 23, 2017
3:00 p.m. – 4:00 p.m.

Dial-in Number: 916-233-1968
Access Code: 3043



CalMHS A
3043 Gold Canal Drive, Suite 200
Rancho Cordova, CA 95670

Sonoma County
3322 Chanate Road
Santa Rosa, CA 95404

Los Angeles
550 S. Vermont Ave.
Los Angeles, CA 90020

Riverside County
4095 County Circle Drive, MS #3790
Riverside, CA 92503

Kern County Mental Health
2001 28th Street
Bakersfield, CA 93301

Madera County
209 E. 7th Street
Madera, CA 93639

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Laura Li at (916) 859-4818 (telephone) or (916) 859-4805 (facsimile). Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Materials relating to an item on this agenda submitted to this Board after distribution of the agenda packet are available for public inspection at 3043 Gold Canal Drive, Suite 200, Rancho Cordova, CA, 95670, during normal business hours.

FINANCE COMMITTEE MEETING

1. CALL TO ORDER

2. ROLL CALL AND PUBLIC COMMENT INSTRUCTION

The Committee welcomes and encourages public participation in its meetings. This time is reserved for members of the public (including stakeholders) to address the Committee concerning matters on the agenda. Items not on the agenda are reserved for the end of the meeting. Comments will be limited to three minutes per person and 20 minutes total.

For agenda items, public comment will be invited at the time those items are addressed. Each interested party is to complete the Public Comment Card and provide it to CalMHSA staff prior to start of item. When it appears there are several members of the public wishing to address the Committee on a specific item, at the outset of the item, the Committee President may announce the maximum amount of time that will be allowed for presentation of testimony on that item. Comment cards will be retained as a matter of public record.

3. CONSENT CALENDAR.....4

A. Routine Matters

- a. Minutes from the December 5, 2016 Finance Committee Teleconference

B. Reports/Correspondence

- a. CalMHSA Revenue and Expenditure Report for Fiscal Year Ended June 30, 2016 – Report to California Department of Health Care Services (CDHCS)
- b. Treasurer’s Report as of December 2016

Recommendation: Approval of the consent calendar.

4. CASH FLOW MANAGEMENT.....15

A. Cash Balance as of December 31, 2016

B. Projected Cash Flow at December 31, 2016

Recommendation: For information and discussion.

5. CALMHSA FINANCIAL STATEMENT FOR QUARTER ENDING DECEMBER 31, 2016.....18

A. CalMHSA Financial Statement for Quarter Ending December 31, 2016

Recommendation: Approval of the CalMHSA Financial Statement for the Quarter ending December 31, 2016 for presentation at the next scheduled Board of Directors Meeting.

6. COMPLEXITIES RELATED TO NON PAYING COUNTIES.....23

A. Non Paying Counties

B. Statewide Impact Report 2015-2016

C. Fresno County Impact Report 2015-2016

Recommendation: Discuss and approve the proposed solutions for addressing the issue of member counties benefitting from certain CalMHSA managed programs, of which they do not financially contribute.

7. EXECUTIVE DIRECTOR FINANCE REPORT.....28

A. Strategic Development of 2016/2017 Revenue

B. Other Financial Matters

Recommendation: None, information only.

8. PUBLIC COMMENT

This time is reserved for members of the public to address the Committee relative to matters of CalMHSA not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to three minutes per person and twenty minutes in total. The Committee may also limit public comment time regarding agenda items, if necessary, due to a lengthy agenda.

9. CLOSING COMMENTS

10. ADJOURNMENT

Agenda Item 3

SUBJECT: CONSENT CALENDAR

ACTION FOR CONSIDERATION:

Approval of the Consent Calendar.

BACKGROUND AND STATUS:

The Consent Calendar consists of items that require approval or acceptance but are self-explanatory and require no discussion. If the Finance Committee would like to discuss any item listed, it may be pulled from the Consent Calendar.

A. Routine Matters

- a. Minutes from the December 5, 2016 Finance Committee Teleconference

B. Reports/Correspondence

- a. CalMHSA Revenue and Expenditure Report for Fiscal Year Ended June 30, 2016 – Report to California Department of Health Care Services (CDHCS)
- b. Treasurer’s Report as of December 31, 2016

FISCAL IMPACT:

None.

RECOMMENDATION:

Approval of the Consent Calendar.

TYPE OF VOTE REQUIRED:

Majority vote.

REFERENCE MATERIALS ATTACHED:

- Minutes from the December 5, 2016 Finance Committee Teleconference
- CalMHSA Revenue and Expenditure Report for Fiscal Year Ended June 30, 2016 – Report to California Department of Health Care Services (CDHCS)
- Treasurer’s Report as of December 31, 2016



CalMHSAs Finance Committee

TELECONFERENCE MINUTES FROM DECEMBER 5, 2016

Finance Committee Members

Present

- Bill Walker, CalMHSAs Treasurer, Kern County
- Dennis P. Koch, Madera County
- Michael Lucid, Sonoma County
- Dr. William Arroyo, Los Angeles County
- Terence M. Rooney, Colusa County

Absent

- Steve Steinberg, Riverside County

CalMHSAs Staff

- Wayne Clark, Executive Director
- John Chaquica, Chief Operating Officer
- Kim Santin, Finance Director
- Ann Collentine, Program Director
- Laura Li, JPA Administrative Manager
- Theresa Ly, Program Manager
- Doug Alliston, CalMHSAs Legal Counsel, Murphy Campbell Alliston & Quinn
- Armando Bastida, Executive Assistant
- Michael Manduca, James Marta & Company CPAs

Public

- Alica Hendricks, Monterey County

1. **Call to Order**

The CalMHSA Finance Committee teleconference was called to order at 3:04 p.m. on December 5, 2016 by Finance Committee Chair Bill Walker, Kern County.

2. **Roll Call and Public Comment Instructions**

JPA Administrative Manager, Laura Li, CalMHSA, called roll and a quorum was established. All participants were asked to introduce themselves. Treasurer, Bill Walker, Kern County, proceeded to review the public comment instructions, noting that items not on the agenda would be reserved for public comment at the end of the meeting.

3. **Consent Calendar**

Treasurer, Bill Walker asked the committee for any changes to the following items:

Routine Matters:

- Minutes from the November 14, 2016 Finance Committee Teleconference
- Program Payments

The Finance Committee changed the action for item 5 on page 6 of the November 14, 2016 minutes in order to clarify the action.

Action: Approval of the consent calendar.

Motion: William Arroyo, Los Angeles County

Seconded: Michael Lucid, Sonoma County

Public comment was heard from the following individual(s):

None

4. **Review of Draft Financial Audit**

Treasurer, Bill Walker provided a thorough review of the programs and financial highlights for Fiscal Year ending June 30, 2016, and indicated a summary of the private funding project can be found on page 21 and 22. Kim Santin, Finance Director provided overview of Subsequent Events, which could be found on page 33. Ms. Santin noted as it relates to the DHCS audit, DHCS has made a demand of CalMHSA, which is being disputed and taken into mediation.

Action: Finance Committee to discuss and/or recommend to the Board of Directors filing of the draft Financial Audit.

Motion: Dennis P. Koch, Madera County

Seconded: William Arroyo, Los Angeles County

Public comment was heard from the following individual(s):

None

5. **CalMHSA Financial Statement for Quarter Ending September 30, 2016**

Item was not discussed.

Action: Approval of the CalMHSA Financial Statement for the quarter ending September 30, 2016 for presentation at the next scheduled Board of Directors meeting.

Motion: None

Seconded: None

Public comment was heard from the following individual(s):

None

6. **Complexities Related to Non-paying Counties**

Treasurer, Bill Walker provided a review of the complexities related to non-paying counties. Mr. Walker presented the two recommendations to the committee and opened for discussion. As discussion ensued, there was a request to staff to revise the first two sentences of the first recommendation for clarity. There were concerns with the second recommendation and its viability. Due to the previously mentioned revisions, the committee directed staff to amend the previous meeting minutes to reflect clarifying language discussed at this meeting. Additionally, all members agree in principle to concepts proposed, however determined it best to table the item until such time it had been fully vetted by the Finance and Executive Committee, followed by presenting at the February 2017 Board meeting.

Action: Tabled and to be presented to the Board at the February 2017 Board meeting.

Motion: None

Second: None

Public comment was heard from the following individual(s):

None

7. **CalMHSA Executive Director Finance Report**

Executive Director, Wayne Clark, spoke with individual County Directors during the CSAC Annual conference regarding their support for the 1% distribution formula. Dr. Clark found that many did support, therefore will further discuss with CBHDA in hopes of a collaborative effort to seek support from CSAC. The Committee felt it was important to inform members that CalMHSA was not giving up on seeking 1%.

Action: None, information only.

Public comment was heard from the following individual(s):

None

8. **General Public Comment**

This time is reserved for members of the public to address the Committee relative to matters of CalMHSA not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to three minutes per person and twenty minutes in total. The Committee may also limit public comment time regarding agenda items, if necessary, due to a lengthy agenda.

Public comment was heard from the following individual(s):

None

9. **Closing Comments**

Treasurer, Bill Walker asked for any closing comments.

10. **Adjournment**

With no further comments, the meeting was adjourned at 3:42 p.m.

Memo

December 20, 2016

To: Karen Baylor, California Department of Health Care Services (CDHCS)

From: Kim Santin, Finance Director, California Mental Health Services Authority

Re: CalMHSA Contract 09-79119-00 (DHCS #12-89125) Reporting for the Fiscal Year Ended June 30, 2016

On behalf of the California Mental Health Services Authority (CalMHSA), enclosed are the JPA's revenue and expenditure report as well as our financial audit for the year ended June 30, 2016. The attached report demonstrates CalMHSA's execution of the deliverables outlined in the April 29, 2010 contract:

- B. Commencing in FY 2010/2011 and each fiscal year thereafter, not later than December 31, the Contractor shall provide to CDHCS the following information for the previous fiscal year:
 - (1) An accounting of the funds administered by the Contractor in aggregate, to include:
 - a.) Amount at the beginning of the fiscal year in the account specified in item 5.B.
 - b.) Amounts received during the fiscal year.
 - c.) Amount disbursed throughout the fiscal year.
 - (2) An accounting of funds by County as specified in item 5.B.(6) to include:
 - a.) Amount at the beginning of the reporting term.
 - b.) Amount of funds received for each County.
 - c.) Amount of interest earned on funds by date posted to the account.
 - d.) Amount of funds remaining for each County at the end of the reporting term.
 - e.) A report on the total amount of encumbered and unencumbered funds.
- C. The Contractor shall prepare and distribute at its meetings quarterly reports of all of its revenues and expenditures.
- D. The Contractor shall keep such books and records of the operation of the programs and the Account, pursuant to generally accepted accounting principles for governmental entities, practices and applicable laws and regulations. CDHCS, or its representative, shall have the right to audit the programs and Account, at its expense, and upon reasonable notice to the Contractor.

Please contact me with any questions (916-859-4820, kim.santin@calmhsa.org).

**California Mental Health Service Authority (CalMHSA)
Contract 09-79119-00 Reporting
For the Fiscal Year Ended June 30, 2016**

Contract 09-79119-000

References:

| County | County/Total Available Funds (Includes funding for 11/12 Fiscal Year) | 5B(2)a | 5B(2)b | 5B(2)b | 5B(2)b | 5B(2)b | 5B(2)b | Total PEI Funds recognized as Revenue by CalMHSA under GAAP Accounting | Less Disbursements of \$11,195,128 | Interest Earned on PEI Funds \$50,634 | GAAP Basis PEI Fund Balance as of June 30, 2016 Note (2) | Contract Basis PEI Fund Balance as of June 30, 2016 | |
|-----------------|---|---|--|--|--|--|--------------------------------|--|------------------------------------|---------------------------------------|--|---|-----------|
| | | 5B(1)a | 5B(1)b | 5B(1)b | 5B(1)b | 5B(1)b | 5B(1)b | | | | | | 5B(1)c |
| | Amount at Beginning Fiscal Year | Phase I Funds Received During 2015/2016 Fiscal Year | Phase II-1 Funds Received During 2014/2015 Fiscal Year | Phase II-1 Funds Received During 2015/2016 Fiscal Year | Phase II-2 Funds Received During 2014/2015 Fiscal Year | Phase II-2 Funds Received During 2015/2016 Fiscal Year | Funds Receivable June 30, 2016 | | | | | | |
| Alameda | | 111,912 | | 342,216 | | | | 342,216 | (297,921) | 1,347 | 157,554 | 157,554 | |
| Amador | \$126,400 | 10,273 | | | | | | - | (6,739) | 30 | 3,564 | 3,564 | |
| Butte | \$875,200 | 59,239 | | 25,000 | | | | 25,000 | (55,263) | 250 | 29,226 | 29,226 | |
| Calaveras | \$165,200 | 11,141 | | | | | | - | (7,309) | 33 | 3,865 | 3,865 | |
| Colusa | \$100,000 | 9,624 | | 11,414 | | | | 11,414 | (13,801) | 62 | 7,299 | 7,299 | |
| Contra Costa | \$3,668,800 | 229,821 | | | | | | - | (150,769) | 682 | 79,734 | 79,734 | |
| El Dorado | \$580,800 | 36,382 | | | | | 9,471 | 9,471 | (30,081) | 136 | 15,908 | 6,437 | |
| Fresno | \$3,994,000 | 384,362 | | 455,864 | | | | 455,864 | (51,213) | 2,493 | 291,506 | 291,506 | |
| Glenn | \$108,400 | 9,380 | 12,536 | | | 13,493 | 4,507 | 12,536 | (14,378) | 65 | 7,603 | 7,603 | |
| Imperial | \$750,000 | 46,982 | | 48,915 | | | | 48,915 | (62,911) | 285 | 33,270 | 33,270 | |
| Humboldt | \$502,800 | 33,909 | | | | | | 8,198 | (27,624) | 125 | 14,609 | 6,410 | |
| Imperial | | 14,397 | | | | | | - | (9,445) | 43 | 4,995 | 4,995 | |
| Inyo | \$100,000 | 6,637 | | | | | | - | (4,354) | 20 | 2,303 | 2,303 | |
| Kern | \$3,423,600 | 249,785 | | 120,019 | | | 120,019 | 120,019 | (242,603) | 1,097 | 128,299 | 128,299 | |
| Kings | | 14,397 | | 48,373 | | | | 48,373 | (41,179) | 186 | 21,777 | 21,777 | |
| Lake | \$236,800 | 22,788 | | | | | | - | (14,950) | 68 | 7,906 | 7,906 | |
| Lassen | \$101,200 | 6,716 | | | | | | - | (4,406) | 20 | 2,330 | 2,330 | |
| Los Angeles | \$46,713,600 | 2,926,235 | | | | | | - | (1,919,697) | 8,683 | 1,015,221 | 1,015,221 | |
| Madera | \$649,600 | 40,692 | | 12,200 | | | | 12,200 | (34,699) | 157 | 18,350 | 18,350 | |
| Marin | \$889,600 | 85,610 | | 75,000 | | | | 75,000 | (105,365) | 477 | 55,722 | 55,722 | |
| Mariposa | \$100,000 | 9,996 | | | | | | - | (6,558) | 30 | 3,468 | 3,468 | |
| Mendocino | \$328,000 | 22,121 | | 7,180 | | | | 7,180 | (19,222) | 87 | 10,165 | 10,165 | |
| Merced | \$1,132,800 | 82,734 | | | | | | - | (54,276) | 245 | 28,703 | 28,703 | |
| Modoc | \$100,000 | 8,184 | | 6,522 | | | | 6,522 | (9,647) | 44 | 5,102 | 5,102 | |
| Mono | \$100,000 | 6,637 | | | | | | - | (4,354) | 20 | 2,303 | 2,303 | |
| Monterey | \$1,826,400 | 175,763 | | 252,000 | | | | 252,000 | (280,625) | 1,269 | 148,407 | 148,407 | |
| Napa | \$484,400 | 35,254 | | 9,391 | | | | 9,391 | (29,288) | 132 | 15,489 | 15,489 | |
| Nevada | | 1,472 | | 5,000 | | | | 5,000 | (4,246) | 19 | 2,245 | 2,245 | |
| Orange | \$13,336,800 | 1,100,331 | | 900,000 | | | | 900,000 | (1,312,276) | 5,935 | 693,990 | 693,990 | |
| Placer | \$1,096,400 | 116,360 | | 162,000 | | | | 162,000 | (182,613) | 826 | 96,574 | 96,574 | |
| Plumas | | 5,886 | | 25,000 | | | 25,000 | 25,000 | (20,262) | 92 | 10,716 | 10,716 | |
| Riverside | \$8,856,000 | 696,900 | 11,742 | 516,058 | | | | 527,800 | (803,439) | 3,634 | 424,895 | 424,895 | |
| Sacramento | \$5,327,200 | 469,182 | | 342,486 | | | | 342,486 | (532,478) | 2,408 | 281,598 | 281,598 | |
| San Benito | \$221,600 | 38,580 | | 25,000 | | | | 25,000 | (41,710) | 189 | 22,058 | 22,058 | |
| San Bernardino | \$8,615,200 | 705,050 | | 561,894 | | | | 561,894 | (831,152) | 3,759 | 439,550 | 439,550 | |
| San Diego | \$13,506,800 | 1,037,401 | | 650,000 | | | | 650,000 | (1,106,985) | 5,007 | 585,423 | 585,423 | |
| San Francisco | \$3,020,400 | 226,137 | | 100,000 | | | | 100,000 | (213,956) | 968 | 113,149 | 113,149 | |
| San Joaquin | \$250,000 | 67,998 | | 174,663 | | | | 174,663 | (159,193) | 720 | 84,188 | 84,188 | |
| San Luis Obispo | \$1,032,000 | 84,457 | | 67,308 | | | | 67,308 | (99,562) | 450 | 52,653 | 52,653 | |
| San Mateo | \$2,610,800 | 188,604 | | 90,508 | | | | 90,508 | (183,106) | 828 | 96,834 | 96,834 | |
| Santa Barbara | \$1,808,800 | 113,307 | 19,724 | | | | | 19,724 | (87,272) | 395 | 46,153 | 46,153 | |
| Santa Clara | \$7,707,600 | 630,774 | | | | | 400,000 | 400,000 | (676,218) | 3,058 | 357,614 | (42,386) | |
| Santa Cruz | \$1,130,000 | 70,786 | | | | | | - | (46,437) | 210 | 24,558 | 24,558 | |
| Shasta | | 3,380 | | 11,485 | | | | 11,485 | (9,752) | 44 | 5,157 | 5,157 | |
| Siskiyou | \$143,200 | 12,407 | | | | | | - | (8,139) | 37 | 4,304 | 4,304 | |
| Solano | \$1,604,400 | 120,652 | | 53,930 | | | | 53,930 | (114,531) | 518 | 60,569 | 60,569 | |
| Sonoma | \$1,758,800 | 127,056 | | 109,000 | | | | 109,000 | (154,860) | 700 | 81,897 | 81,897 | |
| Stanislaus | \$2,040,800 | 196,396 | | 90,000 | | | | 90,000 | (187,884) | 850 | 99,361 | 99,361 | |
| Sutter/Yuba | \$600,800 | 49,914 | | 39,185 | | | 39,185 | 39,185 | (58,452) | 264 | 30,912 | 30,912 | |
| Tulare | | 9,254 | 31,443 | | | 31,443 | | 31,443 | (26,698) | 121 | 14,119 | 14,119 | |
| Tuolumne | \$193,200 | 17,458 | 16,715 | | | 16,715 | | 16,715 | (22,418) | 101 | 11,856 | 11,856 | |
| Tri Cities | \$817,200 | 58,157 | | 14,852 | | | | 14,852 | (47,896) | 217 | 25,330 | 25,330 | |
| Trinity | \$100,000 | 8,184 | | 10,000 | | | | 10,000 | (11,929) | 54 | 6,309 | 6,309 | |
| Ventura | \$3,339,200 | 225,362 | | 52,500 | | | | 52,500 | (182,286) | 824 | 96,401 | 96,401 | |
| Yolo | \$832,800 | 72,771 | | | | | 35,000 | 35,000 | (70,701) | 320 | 37,390 | 2,390 | |
| | \$147,007,600 | 11,105,184 | \$31,466 | \$60,694 | \$5,414,963 | \$61,651 | \$237,084 | \$452,669 | \$5,959,792 | (11,195,128) | 50,634 | 5,920,482 | 5,467,813 |

Note (1) - The GAAP Basis Fund Balance of \$5,920,483 (\$5,467,813 + \$452,669) is \$452,669 more than the Contract Basis of PEI Fund Balance for Cash Basis recognition of Revenue.

Note (2) - The Fund Balance on the Audit includes all programs.

| | |
|----------------------------|------------------|
| PEI programs | 5,920,482 |
| TTACB | 203,272 |
| WET program | 148,470 |
| SHB Program | 1,347,307 |
| Fiscal Modernization | 169,915 |
| SDR Conference | (50,116) |
| Wellness Center | 620,938 |
| Suicide Prevention Hotline | 34,015 |
| Community Response Plan | 10,745 |
| PNWE | 7,576 |
| Drug Medi-Cal | (4,797) |
| Orange County | 2,862 |
| Education Devel Ctr | 2,968 |
| Operations | 326,459 |
| Total Fund Balance | 8,740,096 |

| | |
|---------|---------------|
| FY 2016 | 11,195,128.00 |
| FY 2015 | 26,850,646.00 |
| FY 2014 | 60,893,888.46 |
| FY 2013 | 38,713,297.00 |
| FY 2012 | 16,674,078.00 |
| FY 2011 | 1,661,817.00 |
| FY 2010 | 235,700.00 |

156,224,554.46



"A George Hills Company Administered JPA"

Treasurer's Report

As of December 31, 2016

| | Book Balance | Market Value | Effective Yield |
|-----------------------------------|---------------------|---------------------|------------------------|
| Local Agency Investment Fund | \$9,515,990 | \$9,510,507 | 0.72% |
| Morgan Stanley – Money Trust | 1,471 | 1,471 | 0.00% |
| Cash with California Bank & Trust | 65,202 | 65,202 | 0.00% |
| Total Cash and Investments | \$9,582,663 | \$9,577,180 | 0.72% |

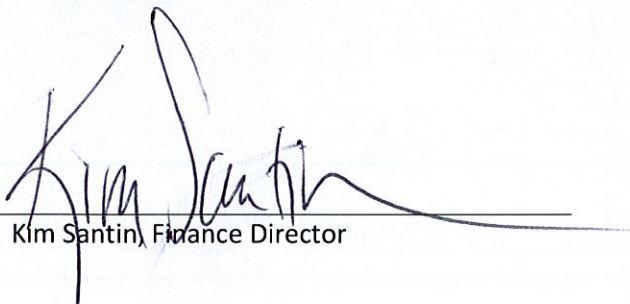
Attached are the Local Agency Investment Fund (LAIF) statements detailing all investment transactions.

The LAIF market value was derived by applying the December 2016 fair value factor of 0.999423823 to the book balance.

I certify that this report reflects all cash and investments and is in conformance with the Authority's Investment Policy. The investment program herein shown provides sufficient cash flow liquidity to meet the Authority's expenditures for the next six (6) months.

Respectfully submitted,

Accepted,



Kim Santin, Finance Director

William Walker, Treasurer

Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

www.treasurer.ca.gov/pmia-laif/laif.asp
November 08, 2016

CALIFORNIA MENTAL HEALTH SERVICES
AUTHORITY
STAFF
3043 GOLD CANAL DRIVE, SUITE 200
RANCHO CORDOVA, CA 95670

PMIA Average Monthly Yields

Account
Number:

Tran Type Definitions

October 2016 Statement

| Effective Date | Transaction Date | Tran Type | Tran Confirm Number | Authorized Caller | Amount |
|----------------|------------------|-----------|---------------------|-------------------|-------------|
| 10/11/2016 | 10/11/2016 | RD | 1515956 | KIM SANTIN | 200,000.00 |
| 10/14/2016 | 10/13/2016 | QRD | 1517831 | SYSTEM | 14,264.41 |
| 10/19/2016 | 10/18/2016 | RW | 1518912 | KIM SANTIN | -400,000.00 |

Account Summary

| | | | |
|-------------------|-------------|--------------------|---------------|
| Total Deposit: | 214,264.41 | Beginning Balance: | 10,701,725.74 |
| Total Withdrawal: | -400,000.00 | Ending Balance: | 10,515,990.15 |

Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

www.treasurer.ca.gov/pmia-laif/laif.asp
December 06, 2016

CALIFORNIA MENTAL HEALTH SERVICES
AUTHORITY
STAFF
3043 GOLD CANAL DRIVE, SUITE 200
RANCHO CORDOVA, CA 95670

PMIA Average Monthly Yields

Account Number:

Tran Type Definitions

November 2016 Statement

| Effective Date | Transaction Date | Tran Type | Confirm Number | Authorized Caller | Amount |
|----------------|------------------|-----------|----------------|-------------------|-------------|
| 11/21/2016 | 11/18/2016 | RW | 1520993 | KIM SANTIN | -500,000.00 |

Account Summary

| | | | |
|-------------------|-------------|--------------------|---------------|
| Total Deposit: | 0.00 | Beginning Balance: | 10,515,990.15 |
| Total Withdrawal: | -500,000.00 | Ending Balance: | 10,015,990.15 |

Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

www.treasurer.ca.gov/pmia-laif/laif.asp
January 03, 2017

CALIFORNIA MENTAL HEALTH SERVICES
AUTHORITY
STAFF
3043 GOLD CANAL DRIVE, SUITE 200
RANCHO CORDOVA, CA 95670

PMIA Average Monthly Yields

Account
Number:

Tran Type Definitions

December 2016 Statement

| Effective Date | Transaction Date | Tran Type | Confirm Number | Authorized Caller | Amount |
|----------------|------------------|-----------|----------------|-------------------|-------------|
| 12/16/2016 | 12/15/2016 | RW | 1522614 | KIM SANTIN | -500,000.00 |

Account Summary

| | | | |
|-------------------|-------------|--------------------|---------------|
| Total Deposit: | 0.00 | Beginning Balance: | 10,015,990.15 |
| Total Withdrawal: | -500,000.00 | Ending Balance: | 9,515,990.15 |

Agenda Item 4

SUBJECT: CASH FLOW MANAGEMENT AS OF DECEMBER 31, 2016

ACTION FOR CONSIDERATION:

For Information and discussion.

BACKGROUND AND STATUS:

Historically, CalMHSA has held adequate balances of cash and investments. Cash balances are decreasing as we payout on the contract obligations. After the December cash disbursements, our cash balance is \$9.5 million. CalMHSA has currently received \$4.9 million for Phase II FY 16-17. Cash Management is now a priority for CalMHSA, therefore becoming a regular item in the agenda.

We received 96% of the Phase II Fiscal Year 2016-2017 LOA funding from counties by December 31, 2016.

FISCAL IMPACT:

None.

RECOMMENDATION:

For Information and discussion.

TYPE OF VOTE REQUIRED:

Majority vote.

REFERENCE MATERIAL ATTACHED:

- Cash Balance as of December 31, 2016
- Projected Cash Flow as of December 31, 2016

CalMHSA
Cash Balance
As of December 31, 2016

| | |
|-----------------------------------|---------------------|
| Cash Balance, 6/30/2016 | 7,709,093.70 |
| Cash Received 07/01 to 12/31/2016 | 5,983,997.18 |
| Cash Payments 07/01 to 12/31/2016 | (4,110,427.93) |
| Cash Balance, 12/31/2016 | <u>9,582,662.95</u> |

| Cash Balance by Institution | |
|------------------------------------|---------------------|
| California Bank & Trust | 65,201.76 |
| Morgan Stanley Smith Barney | 1,471.04 |
| Local Agency Investment Fund | 9,515,990.15 |
| Cash Total 12/31/2016 | 9,582,662.95 |

California Mental Health Services Authority
Projected Cash Flow
2016/2017

As of Dec 31, 2016

| | July | Aug | Sept | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | Totals |
|--|------------------|-------------------|-------------------|-------------------|-------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|-------------------|
| Beginning Cash Balance | 7,709,094 | 9,648,712 | 11,342,521 | 11,095,582 | 10,609,287 | 10,094,743 | 9,582,663 | 8,780,133 | 7,954,437 | 6,833,272 | 5,722,680 | 4,597,087 | 7,709,094 |
| Cash Receipts: | | | | | | | | | | | | | |
| Phase II -1- Sustainability 15-16 | 409,471 | 8,198 | | 27,028 | 35,000 | | | | | | | | 479,697 |
| Phase II-2 - Sustainability 16-17 | 2,131,811 | 2,324,063 | 63,115 | 18,625 | 138,722 | 7,591 | 99,831 | 99,831 | | | | | 4,883,589 |
| Suicide Prevention Hotline 16-17 | 15,063 | 30,451 | 109,235 | | | | | | | | | | 154,749 |
| State Hospital Beds 15-16 | 168,941 | 16,824 | 73,605 | | | | 135,201 | 135,201 | | | | | 529,772 |
| State Hospital Beds 16-17 | 86,924 | 44,864 | 89,728 | 4,206 | 5,608 | | 161,138 | 161,138 | | | | | 553,606 |
| Fiscal Modernization Project | | | | | | | 4,427 | 4,427 | 4,427 | | | | 13,281 |
| Other Strategic Programs | 18,500 | | 3,000 | | 8,000 | | 12,500 | | | | | | 42,000 |
| Private Fund Develop - Member Fee | | | | | 5,671 | 99,923 | 197,206 | 197,206 | | | | | 500,005 |
| Other (LAIF Interest, etc.) | 11,978 | 12,989 | | 14,264 | | 600 | 17,481 | | | 15,000 | | | 72,312 |
| Total Cash Receipts | 2,842,687 | 2,437,389 | 338,683 | 64,123 | 193,001 | 108,114 | 627,784 | 597,803 | 4,427 | 15,000 | - | - | 7,229,011 |
| Cash Expenses: | | | | | | | | | | | | | |
| PEI/Phase I Obligations 2014/15 | 63,769 | - | - | - | - | - | 297,906 | 297,906 | - | - | - | - | 659,581 |
| Phase II Obligations 2015/16 & 2016/17 | 559,871 | 344,159 | 318,925 | 189,327 | 514,061 | 374,679 | 746,434 | 746,434 | 746,434 | 746,434 | 746,434 | 746,434 | 6,779,628 |
| Suicide Prevention Hotline | 45,022 | 47,383 | 51,094 | 49,393 | 41,243 | 45,271 | 57,427 | 57,427 | 57,427 | 57,427 | 57,427 | 57,427 | 623,970 |
| Plumas Wellness Center | | 116,061 | 43,116 | 92,305 | 436 | 47,286 | 28,587 | 28,587 | 28,587 | 28,587 | 28,587 | 28,587 | 470,722 |
| Community Response Plan | 3,848 | 2,250 | 8,923 | 90 | 3,441 | | | | | | | | 18,552 |
| TTACB Contract | | | | | | | 28,293 | 28,293 | 28,293 | 28,293 | 28,293 | 28,293 | 169,761 |
| State Hospital Beds | 52,414 | 309 | 887 | 51,190 | 330 | 5,618 | 84,920 | 84,920 | 84,920 | 84,920 | 84,920 | 84,920 | 620,265 |
| Fiscal Modernization Project | 922 | 30,270 | | 1,866 | 1,134 | | 15,461 | 15,461 | 15,461 | 15,461 | 15,461 | 15,461 | 126,958 |
| Drug Medi-Cal | 1,604 | 1,554 | | 388 | 1,359 | 1 | 4,933 | 4,933 | 4,933 | 4,933 | 4,933 | 4,933 | 34,503 |
| PNWE | 257 | 338 | | | | | | | | | | | 595 |
| EDC | 675 | 4,378 | 496 | | 1,395 | | | | | | | | 6,944 |
| Orange County | | | | | | | | | | | | | - |
| WET Program Expenditures | | | | | | | 21,210 | 21,210 | 21,210 | 21,210 | 21,210 | 21,210 | 127,260 |
| Research & Development | | | | | | | | | | | | | - |
| Private Fund Develop - Consulting | | | | | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 | 120,000 |
| Total Administrative Expenses | 174,687 | 196,878 | 162,182 | 165,859 | 129,147 | 132,338 | 130,142 | 123,327 | 123,327 | 123,327 | 123,327 | 123,327 | 1,707,870 |
| Total Cash Expenses | 903,069 | 743,580 | 585,622 | 550,417 | 707,546 | 620,193 | 1,430,314 | 1,423,498 | 1,125,592 | 1,125,592 | 1,125,592 | 1,125,592 | 11,466,610 |
| Ending Cash Balance | 9,648,712 | 11,342,521 | 11,095,582 | 10,609,287 | 10,094,743 | 9,582,663 | 8,780,133 | 7,954,437 | 6,833,272 | 5,722,680 | 4,597,087 | 3,471,495 | 3,471,495 |

Agenda Item 5

SUBJECT: CALMHSA FINANCIAL STATEMENT FOR THE QUARTER ENDING DECEMBER 31, 2016

ACTION FOR CONSIDERATION:

Approval of the CalMHSA Financial Statement for the Quarter ending December 31, 2016 for presentation at the next scheduled Board of Directors Meeting.

BACKGROUND AND STATUS:

The Finance Committee will review and discuss the financial statement for the quarter ending December 31, 2016. Upon committee approval, the financial statement will be presented at the next Board of Directors Meeting.

Some key items are noted in the financial statement cover memo.

FISCAL IMPACT:

None.

RECOMMENDATION:

Approval of the CalMHSA Financial Statement for the Quarter ending December 31, 2016 for presentation at the next scheduled Board of Directors Meeting.

TYPE OF VOTE REQUIRED:

Majority vote of the Finance Committee.

REFERENCE MATERIALS ATTACHED:

- CalMHSA Financial Statement Quarter Ending December 31, 2016

**SUMMARY OF SIGNIFICANT CHANGES IN FINANCIAL STATEMENTS
FOR THE SIX MONTHS ENDED DECEMBER 31, 2016**

BALANCE SHEET:

Cash and Cash Equivalents – The total cash balance as of December 31, 2016 is \$9.6 million. This is a decrease of \$1.5 million compared to the \$11.1 million in cash as of September 30, 2016. The decrease in cash is due to expenses of \$1.9 million for the second quarter, offset by operating revenues of \$845 thousand, of which \$434 thousand were receivable at December 31, 2016.

Receivables – The balance in accounts receivable as of December 31, 2016, is \$1.4 million. The categories with the most significant balances are as follows:

| | |
|--|----------------|
| • State Hospital Beds Program | \$ 592,678 |
| • Public/Private Partnership Development | 394,411 |
| • Sutter Health Systems | 250,000 |
| • Phase II PEI Sustainability Funding | <u>174,663</u> |
| | \$1,411,752 |

Accounts Payable – The balance in accounts payable as of December 31, 2016, is approximately \$1.3 million. The payables are primarily for payments to program partners. The vendors with the most significant balances are as follows:

| | |
|------------------------------------|----------------|
| • Runyon, Saltzman & Einhorn, Inc. | \$ 131,720 |
| • RAND | 197,853 |
| • University of California | <u>595,813</u> |
| | \$ 925,386 |

STATEMENT OF REVENUE AND CHANGES IN NET ASSETS:

Operating Revenue – Total revenue for the six months ended December 31, 2016 was \$7.1 million consisting primarily of revenue for Phase II Sustainability (\$5.2 million) and Public/Private Partnership Development Fee (\$500 thousand), as well as other strategic programs such as Wellness Center, Suicide Prevention Hotline, the Community Response Plan and the State Hospital Beds Program.

Expenses – Overall expenses for the six months ended December 31, 2016 were \$3.9 million. Expenses consisted mainly of contract expenses for the Statewide Program (Phase II.)

CALIFORNIA MENTAL HEALTH SERVICES AUTHORITY

**UNAUDITED
BALANCE SHEET**

| | <u>December 31, 2016</u> | <u>June 30, 2016</u> |
|--|------------------------------|--------------------------|
| ASSETS | | |
| Current Assets: | | |
| Cash & Cash Equivalents | \$ 9,582,663 | \$ 7,713,846 |
| Investments - Current Portion | | |
| Contractor Prepayments | 40,000 | 60,000 |
| Receivables: | | |
| State Hospital Bed Funds | 592,678 | 529,772 |
| Public/Private Partnership Development | 394,411 | |
| Fiscal Modernization | 13,281 | 13,281 |
| Phase II Sustainability | 174,663 | 452,669 |
| Other | 262,500 | 31,348 |
| Interest | 17,481 | 11,978 |
| Total Current Assets | <u>11,077,677</u> | <u>8,812,894</u> |
| Noncurrent Assets: | | |
| Investments | | |
| Total Assets | <u>\$ 11,077,677</u> | <u>\$ 8,812,894</u> |
| LIABILITIES AND NET ASSETS | | |
| Current Liabilities: | | |
| Accounts Payable and Accrued Expenses | \$ 1,278,570 | \$ 1,541,735 |
| Program Partner Holdbacks | | |
| Deferred Revenue | | 780,361 |
| Total Current Liabilities | <u>1,278,570</u> | <u>2,322,096</u> |
| Net Assets: | | |
| Operations | 713,096 | 776,518 |
| Obligated Funds Under Contract: | | |
| International SDR Conference | (50,116) | (50,116) |
| Tech Asst/Capacity Building | 203,272 | 203,272 |
| WET Program Funding | 148,470 | 148,470 |
| Fiscal Modernization | 136,915 | 169,915 |
| SHB Program Funding | 1,789,505 | 1,347,307 |
| Wellness Center | 252,568 | 620,938 |
| Suicide Prevention Hotline | 398,478 | 34,015 |
| Community Response Plan | 1,041 | 10,745 |
| PNWE | 7,576 | 7,576 |
| Drug Medi-Cal | (6,585) | (4,797) |
| Orange County | 15,362 | 2,862 |
| Education Development Center, Inc. | 2,024 | 2,968 |
| Sutter Health Systems | 250,000 | |
| Statewide PEI Project | 5,937,502 | 3,221,124 |
| Total Net Assets | <u>9,799,107</u> | <u>6,490,798</u> |
| Total Liabilities and Net Assets | <u>\$ 11,077,677</u> | <u>\$ 8,812,894</u> |

CALIFORNIA MENTAL HEALTH SERVICES AUTHORITY

**UNAUDITED
STATEMENT OF REVENUES, EXPENSES AND
CHANGES IN NET ASSETS**

For The Six Months Ended December 31, 2016

| | <u>Operations</u> | <u>Strategic Programs</u> | <u>Statewide PEI Program</u> | <u>December 2016 Total</u> | <u>June 2016 Total</u> |
|-----------------------------------|-------------------|---------------------------|------------------------------|----------------------------|------------------------|
| OPERATING REVENUES: | | | | | |
| Program Funding Contributions | | \$ 1,460,481 | \$ 5,184,952 | \$ 6,645,433 | \$ 8,552,942 |
| Private Fund Development Fee | | | 500,005 | 500,005 | |
| Conference Registration | | | | - | (20,421) |
| Donations | | | | - | - |
| Application Fee | | | | - | 250 |
| Total Operating Revenue | - | 1,460,481 | 5,684,957 | 7,145,438 | 8,532,771 |
| PROGRAM EXPENSES: | | | | | |
| SDR Conference | | - | | - | 3,117 |
| Program Contract | | 639,336 | 2,087,605 | 2,726,941 | 9,798,835 |
| Program Mgmt. & Oversight | | 104,023 | 485,157 | 589,180 | 1,926,174 |
| Other Contract Services | | 51,510 | 4,680 | 56,190 | 184,006 |
| Private Fund Development Contract | | | 30,000 | 30,000 | |
| Legal | 18,500 | 4,681 | - | 23,181 | 20,621 |
| Marketing | | | - | - | 1,396 |
| Meeting and Other | 14,543 | 5,576 | 4,234 | 24,353 | 78,994 |
| Total Program Expense | 33,043 | 805,126 | 2,611,676 | 3,449,845 | 12,013,143 |
| INDIRECT EXPENSES: | | | | | |
| General Management | | | 351,321 | 351,321 | 322,407 |
| Other Contract Services | 16,150 | | 5,432 | 21,582 | 28,386 |
| Legal Services | | | - | - | 22,952 |
| Insurance | 29,920 | | - | 29,920 | 29,203 |
| Investment Management Fees | 25 | | - | 25 | 439 |
| Dissemination Materials | | | - | - | 64,263 |
| Meeting and Other | 11,278 | | 150 | 11,428 | 16,512 |
| Total General And Administrative | 57,373 | - | 356,903 | 414,276 | 484,161 |
| Total Expenses | 90,416 | 805,126 | 2,968,579 | 3,864,121 | 12,497,304 |
| Income/(Loss) from Operations | (90,416) | 655,355 | 2,716,378 | 3,281,317 | (3,964,533) |
| NONOPERATING INCOME: | | | | | |
| Investment Income | 31,746 | | | 31,746 | 51,073 |
| Change in Investment Value | (4,752) | | | (4,752) | (500) |
| Total Nonoperating Income | 26,994 | | | 26,994 | 50,573 |
| Change in Net Assets | (63,422) | 655,355 | 2,716,378 | 3,308,310 | (3,913,960) |
| Beginning Net Assets | 776,518 | 2,493,155 | 3,221,124 | 6,490,797 | 10,404,757 |
| Ending Net Assets | \$ 713,096 | \$ 3,148,510 | \$ 5,937,502 | \$ 9,799,107 | \$ 6,490,797 |

CALIFORNIA MENTAL HEALTH SERVICES AUTHORITY

UNAUDITED
STATEMENT OF REVENUES, EXPENSES AND
CHANGES IN NET ASSETS

For The Six Months Ended December 31, 2016

| | Strategic Programs | | | | | | | | | | | | | | |
|-------------------------------|------------------------------------|------------------------------------|-------------------|-------------------------|---------------------|--------------------|----------------------------------|-------------------------------|-----------------|-------------------|------------------|-----------------|-----------------------------|--------------------------------|-----------------------|
| | International SDR Conference | Tech Asst/ Capacity Building | WET Program | Fiscal Modernization | SHB Program | Wellness Center | Suicide Prevention Hotline | Community Response Plan | PNWE | Drug Medi-Cal | Orange County | EDC | Sutter Health Systems | Total Strategic Programs | June 2016 Total |
| OPERATING REVENUES: | | | | | | | | | | | | | | | |
| Program Funding Contributions | | | | | \$ 553,606 | | \$ 636,375 | \$ 5,000 | | | \$ 12,500 | \$ 3,000 | \$ 250,000 | \$ 1,460,481 | \$ 2,593,150 |
| Conference Registration | | | | | | | | | | | | | | - | (20,421) |
| Total Operating Revenue | - | - | - | - | 553,606 | - | 636,375 | 5,000 | - | - | 12,500 | 3,000 | 250,000 | 1,460,481 | 2,572,729 |
| PROGRAM EXPENSES: | | | | | | | | | | | | | | | |
| SDR Conference | | | | | | | | | | | | | | - | 3,117 |
| Program Contract | | | | | | 367,424 | 271,912 | | | | | | | 639,336 | 869,481 |
| Program Mgmt. & Oversight | | | | 1,848 | 102,175 | | | | | | | | | 104,023 | 205,670 |
| Other Contract Services | | | | 31,152 | | | | 14,704 | | 1,710 | | 3,944 | | 51,510 | 115,685 |
| Legal | | | | | 4,681 | | | | | | | | | 4,681 | 1,499 |
| Meeting and Other | | | | | 4,552 | 946 | | | | 78 | | | | 5,576 | 9,058 |
| Total Program Expense | - | - | - | 33,000 | 111,408 | 368,370 | 271,912 | 14,704 | - | 1,788 | - | 3,944 | - | 805,126 | 1,204,510 |
| Change in Net Assets | - | - | - | (33,000) | 442,198 | (368,370) | 364,463 | (9,704) | - | (1,788) | 12,500 | (944) | 250,000 | 655,355 | 1,368,219 |
| Beginning Net Assets | (50,116) | 203,272 | 148,470 | 169,915 | 1,347,307 | 620,938 | 34,015 | 10,745 | 7,576 | (4,797) | 2,862 | 2,968 | - | 2,493,155 | 1,124,936 |
| Ending Net Assets | <u>\$ (50,116)</u> | <u>\$ 203,272</u> | <u>\$ 148,470</u> | <u>\$ 136,915</u> | <u>\$ 1,789,505</u> | <u>\$ 252,568</u> | <u>\$ 398,478</u> | <u>\$ 1,041</u> | <u>\$ 7,576</u> | <u>\$ (6,585)</u> | <u>\$ 15,362</u> | <u>\$ 2,024</u> | <u>\$ 250,000</u> | <u>\$ 3,148,510</u> | <u>\$ 2,493,155</u> |

Agenda Item 6

SUBJECT: Complexities Related to Non Paying Counties

ACTION FOR CONSIDERATION:

Discuss and approve the proposed solutions for addressing the issue of member counties benefitting from certain CalMHSA managed programs, for which they do not financially contribute.

BACKGROUND AND STATUS:

At the Strategic Planning Session (SPS) on April 15, 2016, the Board of Directors requested staff (items number 5 and 6 under “Money – Sustainability”) to propose options for addressing the issue raised by members at SPS regarding non-paying counties. In response, staff prepared a comprehensive packet relative to sustainability, which included background, analysis, and potential proposed solutions for addressing the issue of member counties benefitting from certain CalMHSA managed programs, for which they do not financially contribute—see attached.

A relevant section of the Bylaws (see attached) notes the following--“Unless written notice of intent to participate in a Program is provided to the Executive Director by the Member, it shall be presumed that the Member declines to participate. Upon conclusion of the notice period, Member contributions will be determined and billed to the Members committed to join.”

The above Bylaws section was applied only to non-State-wide Programs (at the time the Bylaws were passed all members join specifically to participate in the State-wide Program and, it was assumed all members would continue to participate in statewide PEI). This is an issue that should be reviewed and Bylaws potentially amended. In practice CalMHSA has received written notice (in several forms) denoting member participation or not and whether a member elects to no longer participate. Staff recommends that this practice should be reviewed again if participating and payment is further defined and clarified.

Additionally, it has been suggested that on an annual basis, staff create county specific impact statements so that members can evaluate value to costs for all CalMHSA projects (currently staff only prepares county impact statements for Statewide PEI projects).

Below is a summary of the potential proposed solutions which address ways to achieve equality and ensure CalMHSA has sufficient funding to manage the approved programs.

Recommendation(s):

- 1) Each CalMHSA Program shall establish an annual minimum percentage of funding participation or minimum dollar level of funding for all, and each, member. Any member who will directly benefit from a program must fund at the minimum level in order to remain as a member in good standing in CalMHSA and the program. Any member not in good

standing will remain a member for up to one year and if good standing is not restored shall no longer be a member of that program nor benefit directly from the program.

Or, an alternative solution is to evaluate membership standing in the aggregate rather than on a program by program basis. In this scenario, points would be assigned to correspond to the level of participation by program and then an aggregate number of points would be required to achieve good standing as defined.

- 2) CalMHSA shall have two tiers of membership. Tier I shall be full participation whereas funding is at least at the minimum level, and as a result the member shall receive full and direct benefit of the program. Tier II is for those members who chose not to fund at the minimum level, but wish to remain a member in good standing and receive indirect benefit in CalMHSA and/or programs. Tier II members shall pay an administrative fee equal to the minimum funding level determined for the program.

For additional background information please see attached documents.

FISCAL IMPACT:

Increase in member contributions.

RECOMMENDATION:

Discuss and approve the proposed solutions for addressing the issue of member counties benefitting from certain CalMHSA managed programs, for which they do not financially contribute.

TYPE OF VOTE REQUIRED:

Majority vote of the Finance Committee.

REFERENCE MATERIAL(S) ATTACHED:

- Non Paying Counties
- Statewide Impact Report 2015-2016
- Fresno County Impact Report 2015-2016

NON PAYING COUNTIES

October 2016 Version Prepared by Staff in Response to:

Board Direction from June 2016 Board Meeting RE: Draft Strategic Plan

1. **OBJECTIVE** - to address the issue of member counties benefitting from certain CalMHSA managed programs, of which they do not financially contribute.

Background - CalMHSA manages programs approved by the membership. Currently there are three programs whereas all members could participate. Each program is unique and will be discussed separately.

Statewide PEI; this program, initiated in 2010 was funded by one-time funds whereas the members assigned them directly to the JPA. The vast majority of counties assigned all their funds to the JPA. There were, however, several counties that did not join the JPA, but participated, and a few counties that joined the JPA but did not participate. A total of 7 counties (mostly small counties) did not financially participate in the original implementation of the PEI Statewide Projects. These non-paying counties received some benefit from the original one-time funding, but not to the same degree as counties that provided funding. Of note, by Phase 2, all counties, except 3 very small counties, had financially supported PEI Statewide Projects. Since the inception of the PEI Statewide Projects, the issue of equity has been an on-going concern relative to current funding structure, which is done through a volunteer Letter of Acknowledgement (LOA) basis.

In the LOA structure each county elects to participate or not participate; and to what degree they financially will participate (CalMHSA provides suggested parameters of fiscal participation, generally 4-7% of Annual PEI funding). Prior board discussion of non-contributing or lesser contributing counties resulted in staff working with contractors to ensure counties received products and services based on the level of county contribution. As a CalMHSA member a county receives some benefits from this statewide prevention campaign. Currently, 15 counties out of 58 counties (25.9%) did not fund CalMHSA through an LOA.

| Fiscal Year | Number Participating Members | Total Funds Committed | Total Funds Received |
|--------------|------------------------------|-----------------------|----------------------|
| PEI FY 14-15 | 44 | \$6,396,323.40 | \$6,321,937.63 |
| PEI FY 15-16 | 42 | \$5,958,353.21 | \$5,958,353.21 |
| PEI FY 16-17 | 41 | \$5,157,324.23 | \$4,982,661.69* |

* Collection during current fiscal year, more contributions are expected to reach \$5.2 million.

State Hospital Program; this program started primarily out of the need for collective contract bargaining to hold down costs and improve quality of patient care. Initially it was a program that was supported and funded by those counties currently procuring beds. However, the annual and necessary funding for the effort has not been funded consistently by all counties who procure beds. Currently there are several counties have not paid and some counties where it is unknown whether payment will be made for past or current invoices.

Fiscal Modernization; this project was initially focused on exploring options to transition from Short-Doyle 2 to a new billing system. CBHDA, CalMHSA and Counties proposed a migration from the state-operated Short-Doyle 2 system to a HIPPA-compliant, county-based encounter data systems that use certified vendors/systems to collect and store encounter information locally. Since the project began in 2013, the scope has changed from solely an information technology project to a project that is inclusive of fiscal and delivery system considerations. While this project conceptually benefits all counties nine counties have fiscally not participated.

CalMHSA Bylaws, Article 12 – Programs, Sections 12.1 – Formation of Programs

ARTICLE 12 - PROGRAMS

Section 12.1 - Formation of Programs

12.1.1 The Authority may establish Programs in such areas as the Board may determine.

12.1.2 The Authority may authorize and use administrative funds to study the development/feasibility of new Programs. In the event of such development, the estimated Member contributions shall be developed by the Executive Director and each Member will be given a stated time period to state in writing whether it intends to participate in the new Program. **Unless written notice of intent to participate in a Program is provided to the Executive Director by the Member, it shall be presumed that the Member declines to participate. Upon conclusion of the notice period, Member contributions will be determined and billed to the Members committed to join.** Receipt by the Authority of funds from third parties on behalf of, or as the assignee of, the Member will be deemed contributions on behalf of the Member. To the extent feasible, Member contributions to a Program shall be used reimburse the Authority's administrative funds used to study and develop the Program. Each Member that elects to participate will be bound to the new Program for the period of time so required by the Participation Agreement for that Program.

12.1.3 Establishment of a Program that may involve more than one member and contributions made directly by such Members requires a vote of the full Board. Once a Program is established, addition of other Members as participants does not require additional Board action. Single-County Programs and Programs funded entirely by grants or other non-Member sources may be established by vote of either the Board or the Executive Committee. As to such Programs, the Board or Executive Committee may delegate authority to the Executive Director to establish and

execute Participation Agreements for such Programs, subject to the limits imposed in the delegation of authority.

12.1.4 The Participants in a Program shall adopt and maintain a Participation Agreement to establish the operating guidelines of that Program, except as to the Statewide PEI Program. As to the Statewide PEI Program, the relevant Information Notices, assignment documents executed on behalf of Members, CalMHSA contract with the California Department of Mental Health and these Bylaws are deemed to constitute the Participation Agreement.

12.1.5 Participation Agreements shall, among other things, specify the conditions under which additional Members will be allowed to join in the Program after its inception.

Proposed Solutions—In order to hope to achieve equality and ensure CalMHSA has sufficient funding to manage the approved programs certain critical next steps should be considered:

- 1) Each CalMHSA Program shall establish an annual minimum percentage of funding participation or minimum dollar level of funding for all, and each, member. Any member who will directly benefit from a program must fund at the minimum level in order to remain as a member in good standing in CalMHSA and the program. Any member not in good standing will remain a member for up to one year and if good standing is not restored shall no longer be a member of that program nor benefit directly from the program.

Or, an alternative solution is to evaluate membership standing in the aggregate rather than on a program by program basis. In this scenario, points would be assigned to correspond to the level of participation by program and then an aggregate number of points would be required to achieve good standing as defined.

- 2) CalMHSA shall have two tiers of membership. Tier I shall be full participation whereas funding is at least at the minimum level, and as a result the member shall receive full and direct benefit of the program. Tier II is for those members who chose not to fund at the minimum level, but wish to remain a member in good standing and receive indirect benefit in CalMHSA and/or programs. Tier II members shall pay an administrative fee equal to the minimum funding level determined for the program.

CalMHSa Prevention and Early Intervention Project: STATEWIDE IMPACT REPORT 2015-2016

IN THE COMMUNITY

The California Mental Health Services Authority (CalMHSa) is committed to mental health promotion, prevention and early intervention for all Californians. Since 2011, CalMHSa has implemented a broad range of programs to change attitudes, knowledge and awareness about mental health throughout the state.

Each Mind Matters: California's Mental Health Movement is leading the effort to raise awareness and reduce stigma about mental health. Its suicide prevention campaign, Know the Signs, encourages individuals to recognize the warning signs of suicide, find the words to talk to someone who may be at risk, and learn about resources. Through these social marketing efforts, CalMHSa is collaborating with community-based organizations to engage California's diverse population.



Each Mind Matters and Know The Signs

Nearly **200,000** Each Mind Matters and Know The Signs materials and resources disseminated throughout the state.

Over **1,000** community-based organizations, county health agencies and schools reached.

56,000 people accessed the Each Mind Matters and Know The Signs websites.

4.5 million people reached through Each Mind Matters' social media channels.

Outcomes



Each Mind Matters Movement

- **3.8 million** Californians recognized the Each Mind Matters lime green awareness ribbon.
- **1.6 million** people initiated a conversation about mental health after recognizing the lime green awareness ribbon.
- **15.4%** more Californians exposed to Each Mind Matters turn to help for mental health challenges.

Know the Signs Campaign

- Over **50%** of Californians were exposed to Know The Signs.
- Individuals exposed to the campaign report **higher levels of confidence to intervene** with someone at risk for suicide.
- The campaign was rated by experts to be aligned with **best practices** and one of the **best media campaigns** on the subject.



Funded by counties through the voter-approved Mental Health Services Act (Prop 63).

Program Reach

The **Walk In Our Shoes** (WIOS) Campaign educates 4th-6th graders through school plays and online engagement about individuals with mental health challenges, and helps develop compassion and acceptance.

- Nearly **50,000** WIOS materials and resources disseminated throughout the state
- Almost **24,000** students reached
- 80** campuses received educational performances and resources
- Over **14,000** website visits

Outcomes

- Students exposed to the **Walk In Our Shoes** website demonstrate significantly higher knowledge of mental health.



- 63%** of teachers and administrators who saw the performance started a conversation about mental health in the classroom.

The **Directing Change** program offers young people the opportunity to create 60-second films about suicide prevention and mental health that are used to raise awareness and support education and advocacy efforts.

- Nearly **10,000** **Directing Change** materials and resources disseminated throughout the state
- 3,000** students participated
- 262** schools participated
- 1,200** films submitted
- 42,000** online film views

- 87%** of students have a better understanding of mental illness and suicide after participating in **Directing Change**.
- 95%** of students pledged to support a friend with a mental health challenge.



California's Community Colleges implemented **Kognito** suicide prevention training that positively impacts student mental health, reaching milestones such as:

- Nearly **12,000** people trained in **Kognito** throughout the state's community colleges.
- All **113** community college campuses reached throughout the state with support and resources.



- 87%** of those who completed the **Kognito** training report that they are better prepared to identify, approach, and refer students exhibiting signs of psychological distress.
- 66%** of faculty who completed the **Kognito** training report an increase in the number of conversations they had with other faculty and staff about students they were concerned about.

WHAT'S TO COME

CalMHSA continues to expand California's mental health movement with the addition of new tools and resources, which include:

- Mental Health Awareness and Suicide Prevention Toolkits
- Diverse communities mental health promotion materials
- California Community Colleges Mental Health Webinars and Fact Sheets
- "The University of California: Promoting Student Mental Health Guide" to assist faculty and staff in supporting student mental health
- Directing Change Classroom Guide



CalMHSA Statewide PEI Project 2015-2016 County Impact Report: Fresno

County FY 2015/2016 contribution to Statewide PEI Project:
\$455,864.00 (7% of local MHSA PEI Funds)

In fiscal year 2015-2016, 42 counties collectively pooled local PEI funds through CalMHSA to support the first year implementation of the Statewide PEI Project. Statewide, the funding supported programs such as maintaining and expanding social marketing campaigns, creating new outreach materials for diverse audiences, providing technical assistance and outreach to counties, schools and local community based organizations, providing stigma reduction trainings to diverse audiences, and building the capacities of higher education schools to address stigma reduction and suicide prevention.

Notably, CalMHSA funds significant contracts with organizations that have expertise in creating high quality culturally adapted materials. Those contracts allow for Colusa County to have added-value components to outreach resources, tools and materials. Additionally, this reduced Colusa's cost for this critical investment in culturally adapted social marketing, outreach, trainings and stigma and discrimination reduction best practices. Colusa County is able to access these partners and receive resources and services at a reduced rate.

The information below highlights some key activities that were specifically implemented within Fresno County in 2015-2016.

Agencies, Schools and Organizations Reached with Statewide PEI Programs

There were a total of 24 local agencies, schools and organizations that received outreach materials, training, technical assistance or a presentation about stigma reduction and suicide prevention through the collective efforts of all programs implemented under the Statewide PEI Project. These include:

County agencies:

Fresno County Behavioral Health Services

Schools:

CSU Fresno
Fresno City College
Reedley College
Reedley College – Madera/Oakhurst
West Hills College Coalinga
Willow International Community College
Participating John Muir Charter Schools
Duncan Polytechnical High School
Clovis East High School

Clovis North Educational Center
Center for Advanced Research and Technology
Sunnyside High School
Selma High School
Sanger High School
Canyon Middle School
Garfield Elementary
Eric White Elementary
Woodrow Wilson Elementary

Community Based Organizations:

Fresno Center for New Americans
California Consortium for Urban Indian
Health

Youth Empowerment Centers
Program/Kings
NAMI Fresno
Sanger Community Center

Training & Technical Assistance

Training

- The EMM Resource Navigators provided a presentation on Each Mind Matters, mental health and Know the Signs during a workshop for county staff of the Cultural Diversity Committee, peer support networks and providers and mental health professionals in Fresno County on Feb. 24, 2016.
- The EMM Resource Navigators presented to a group of service providers in Fresno County on Aug. 26, 2016 during a workshop at the annual Central Valley Latino Conference to share information on available resources for mental health and suicide prevention outreach and education to the Latino communities of California.
- The EMM Resource Navigators conducted two presentations at the "R U Okay?" youth suicide prevention summit in Fresno County.

Technical Assistance

- The EMM Resource Navigators is supporting Fresno County in creating suicide prevention materials for the Punjabi community.
- The EMM Resource Navigators assisted Fresno County by mailing a supply of materials and creating two PowerPoint presentations with talking points to support a skills development training to behavioral health staff and service providers on Sept. 10, 2015.
- MaryAnn Le, deputy director of Fresno County Behavioral Health, requested information about suicide prevention materials available for the API community in general and in Vietnamese in particular.
- The EMM Resource Navigators provided staff from Fresno County Mental Health with information about the Patrick Corrigan toolkit to assist with selection of stigma reduction measures they would like to include on a survey.
- The EMM Resource Navigators assisted staff from Fresno County with a local press release for Walk In Our Shoes.
- The EMM Resource Navigators provided Fresno County with an article and infographic on suicide risk in the veteran community and an overview of suicide prevention resources for veterans.
- The EMM Resource Navigators provided staff at Central High School in Fresno County with guidance on responding to students following suicidal behavior. A list of school postvention resources was sent, along with a link to a relevant upcoming webinar. Know the Signs materials were mailed for ASIST-trained staff to wear (pin buttons) and disseminate (brochures and wallet cards). Directing Change DVDs were also sent and the school was encouraged to participate in the program.

- The EMM Resource Navigators, in response to a request by staff from Fresno County Behavioral Health, provided an overview of educational resources on mental health and suicide prevention available on the Directing Change website. This information will support mental health professionals that will provide a basic overview of these topics as part of seven concurrent youth workshops at an upcoming youth suicide prevention forum.
- Received monthly emails from Resource Navigator, which included Each Mind Matters updates, description of new resources, and identifying relevant resources that support specific target audiences.
- County had continual access to a designated Each Mind Matters Resource Navigator.
- Had access to and participated in CalMHSA's monthly County Liaison calls.

Dissemination of outreach resources

Between July 1, 2015- June 30, 2016 a total of over 9,000 materials across Each Mind Matters programs and initiatives were disseminated throughout the county. In addition, the county received numerous reminders to access and share resources electronically via www.yourvoicecounts.org and <http://catalogue.eachmindmatters.org/>.

| | |
|-------------------------------------|-------|
| Walk In Our Shoes Materials | 1,170 |
| Directing Change Materials | 81 |
| Each Mind Matters Promotional Items | 5,913 |
| Know the Signs Outreach Materials | 1,990 |

In addition, 3 community engagement mini-grants was given to participating John Muir Charter Schools, the California Consortium for Urban Indian Health and Fresno Center for New Americans, which allowed for broader dissemination of materials throughout Fresno County.

Directing Change

There were 26 Directing Change submissions from Fresno County in 2016. Schools and/or organizations that submitted Directing Change videos included:

- Duncan Polytechnical High School
- Clovis East High School
- Clovis North Educational Center
- Center for Advanced Research and Technology
- Sunnyside High School
- Selma High School
- Sanger High School
- Youth Empower Centers Program
- Canyon Middle School

View the winning Directing Change videos developed within the county here: <http://www.directingchange.org/films-by-county/#Fresno>.

In addition, Directing Change and Meredith O'Connor presented during four assemblies, reaching approximately 400 students, on Jan. 19, 2016 in Fresno County at:

- Fulton/JE Young-Millbrook High School
- Children's Outpatient Mental Health
- Gateway and Clovis Community Day Secondary School (high school students)
- Ted C Wills Community Center

Walk In Our Shoes

There were three Walk In Our Shoes performances at following schools, reaching 575 students:

- Garfield Elementary
- Eric White Elementary
- Woodrow Wilson Elementary

In addition, all counties had access to the parent and teacher tools and full Walk In Our Shoes performance on video at www.walkinourshoes.org.

NAMI

There was one NAMI Mental Health 101 Training implemented at Sanger Community Center by NAMI Fresno.

There were also two stipends provided to NAMI Fresno to support capacity-building activities.

Higher Education

Five community colleges in Fresno County received Kognito mental health and suicide prevention online trainings including:

- Fresno City College
- Reedley College
- Reedley College – Madera/Oakhurst
- West Hills College Coalinga
- Willow International Community College

A total of 44 individuals were trained.

In collaboration with the County Behavioral Health Agency, and the Health Services Association for California Community Colleges, the California Community Colleges Student Mental Health Program developed a Fresno County Profile interactive document to provide the county and local community colleges a snapshot of both parties' prevention and early intervention resources available: <http://www.ccstudentmentalhealth.org/resources/index.php#county-profiles>.

In addition, CSU Fresno and Fresno City College were engaged in increasing the local capacity of Active Minds Chapters, reaching students about mental health, stigma and suicide prevention.

Agenda Item 7

SUBJECT: EXECUTIVE DIRECTOR FINANCE REPORT

ACTION FOR CONSIDERATION:

None, Information only.

BACKGROUND AND STATUS:

CalMHSA Executive Director, Wayne Clark, will report on CalMHSA finance topics. The following topics may be discussed:

- Strategic Development of 2016/2017 Revenue
- Other Financial Matters

FISCAL IMPACT:

None.

RECOMMENDATION:

None, Information only.

TYPE OF VOTE REQUIRED:

Majority vote.

REFERENCE MATERIAL(S) ATTACHED:

- None.