



# Questions and Answers

## Academy for Professional Excellence

### Questions Related to RFP for Peer Support Specialist and Peer Support Specialist Supervision Training Curriculum

*Janice Yuwiler, Jan 14, 2022 3:44 PM PST*

Related to the Budget a. Is there a specific budget form we should use? b. Is there any provision for start-up costs and if so are there any limitations on the start-up costs or timeframe? c. Is the expectation that the contract will fully cover training costs for participants, or is the expectation that trainees will pay any portion of the training costs, e.g. via a registration fee, or exam fee, or set training fee? d. Is there any provision for costs that would support trainees participation e.g. childcare, transportation, tablets, jet packs, scholarships What is the allowable indirect rate? Is there a maximum funding amount? What is the projected project period end date for this contract? Is there an expectation for when training would begin? Is there an expectation for the number of peers and/or supervisors to be trained and/or the number of trainings offered? When do you expect the statewide certification exam will be available for us to refine the curriculum to align with the state certification exam? Do you have a sense of how much time will be available for this work? Are you looking for letters of support e.g. that an organization will send peers and/or supervisors to us for training, or letters of recommendation e.g. that we can and have been doing this work? Attachment A - requires collection of trainee's legal name. Is the intent for the trainee name to remain with the program with demographic data reported to the state in aggregate or as individual data associated with a unique identifier? Formatting Page 7 lists the RFP as a maximum of 7 pages. Page 13 states all pdfs must be formatted in Times Roman 12pt font and double-spaced. 1) Does the double-spacing refer to the curricula itself and the and responses to each questionnaire? Or does it refer to the max of 7 page proposal? 2) Do tables and charts need to be double-spaced in Times Roman 12pt font From the Curriculum Questionnaires: Do you need each county individually listed if we plan to serve ALL California counties, or do you need the counties listed individually only if we propose to service select counties or a region of the state?

**The RFP does not require a budget template. The only budget information that needs to be submitted will be received via the Questionnaire Guide, detailing what is your cost per student based on selected modalities. Please include all budgetary information related to the cost of your training under this section.**

**CalMHSA does not have a cap on indirect cost.**



At this time, CalMHSA does not have a maximum funding amount allotted per eligible training vendor, nor an number of individuals expected to be trained per contract period.

The contract term is set to begin on February 7, 2022. The term will be determined upon contract execution. CalMHSA will work with the vendor to determine an appropriate contract term suitable to both parties.

Information on the state-wide exam will be made available to training vendors by late Spring 2022.

Letter's of support could be from another organization or agency your business has worked with in some capacity either currently or at a previous time.

Attachment A will collect trainee information that supports the Medi-Cal Peer Support Specialist Certification application process and will support CalMHSA's ability to verify candidates who have met the training requirement through a qualified vendor to proceed to the examination phase of the application, in addition to state and county reporting requirements.

Submission materials (Proposal, Conflict of Interest, and two separate Questionnaire Guides) should be prepared in the file formats listed under Requested Information for this opportunity in the Bonfire Portal. All PDFs documents must be formatted in Times New Roman, 12 pt. font, double spaced, unless otherwise indicated in the Requested Information.

Tables and charts do not need to be double-spaced.

Please list out each county you plan to serve. If you plan to serve all 58 counties, please write out the names of all 58 counties.

## CAMHPRO

### Payment for Training

*Tiffany Elliott, Jan 10, 2022 4:27 PM PST*

I noticed that there is a section in the RFP related to the cost of training. Is there funding for training inherent in the Peer Support Specialist Certification Program, which pays out based on number of individuals trained? Or is this informational?



CalMHSA will take all areas of the proposal into consideration when determining which vendors to select, including the cost per trainee based on the selected modality of the course which is to be filled out in either Questionnaire Guide.

## Cal Voices

### RFP Questions

*Stephanie Ramos, Jan 10, 2022 12:37 PM PST*

Are applicants required to apply for both the supervisor and peer training curriculum, or can we choose one to apply for?

Yes, an agency can only apply for either the Peer Support Specialist Certification Program or Peer Support Specialist Supervisor Training Curriculum if they have developed one over the other. Please make sure this is clearly indicated in your proposal.

### RFP Question - Questionnaire Attachment Guide

*Stephanie Ramos, Jan 10, 2022 12:48 PM PST*

Is there a page limit for completing the Questionnaire Attachment Guides?

No, there is no page limit for the Questionnaire Attachment Guides.

### RFP Question - Minimum Requirements

*Stephanie Ramos, Jan 10, 2022 3:11 PM PST*

Can you define "business relationship" listed under Minimum Requirements, section 5.4?



This could be another organization or agency your business has worked with in some capacity either currently or at a previous time.

### RFP Question - Number of Contracts

*Stephanie Ramos, Jan 11, 2022 11:22 AM PST*

How many contracts will be awarded?

At this time, CalMHSA does not have set number of contracts to be awarded.

### RFP Question - Length of contract

*Stephanie Ramos, Jan 11, 2022 11:23 AM PST*

What is the term/period of the contract?

The contract term is set to begin on February 7, 2022, and the term length will be determined upon award. CalMHSA will work with the vendor to determine an appropriate contract term suitable to both parties.

### RFP Question - Scoring

*Stephanie Ramos, Jan 11, 2022 11:24 AM PST*

How are proposals scored/evaluated? - What is the scoring/evaluation criteria? - What are the total points possible for each component of the proposal and on what basis are these points assigned? - What would cause an evaluator to score one proposal higher or lower than another? - How many evaluators score each proposal? If more than one, how is each proposal's final score determined?

CalMHSA will receive all applications and review for completeness and adherence to the RFP rules stated in this document. Following the initial review, all qualified applications will be reviewed and scored by a review panel. The evaluation panel will conduct a fair and impartial evaluation of proposals received in response to this RFP. The review panel is comprised of individuals with varied backgrounds, to include professional expertise, lived experience, personal knowledge, etc. Panelists' information will not be disclosed as



a matter of confidentiality. CalMHSA is committed to ensuring the RFP review panel is representative of California's racial, ethnic, and cultural diversity. Applicants that fail to comply with the requested information and minimum requirements set forth in the RFP will be scored lower.

## RFP Question

*Stephanie Ramos, Jan 11, 2022 11:24 AM PST*

Must awardees enter into an exclusive contract with CalMHSA (i.e., may contractors deliver their training content outside of CalMHSA's peer certification program)?

Contractors are not required to enter into an exclusive contract with CalMHSA to be eligible as a training vendor.

## RFP Question - Peer Inclusion

*Stephanie Ramos, Jan 11, 2022 11:24 AM PST*

SB 803 requires "training to include people with lived experience as consumers and family members." (WIC § 14045.13(d).) Why don't the RFP's minimum requirements reflect this?

This information is requested under Section 3, Requested Information – Overview – d.

## RFP Question - Experience

*Stephanie Ramos, Jan 11, 2022 11:25 AM PST*

The RFP states "Proposer(s) must have a minimum of three (3) years of direct experience in the development of workforce or education program development for mental health organizations or local government agencies." (RFP § 5.1, p. 8.) Must proposers possess experience developing and delivering educational content specific to the peer support field (e.g., foundations of peer



support, core competencies for peer professionals, peer practice guidelines and service delivery standards, peer supervision, etc.)?)

Yes, potential training vendors are required to have a minimum of three (3) years direct experience working with workforce or education development for mental health and possess experience in developing educational content specific to the peer support field.

### RFP Question - Conflict

*Stephanie Ramos, Jan 11, 2022 11:26 AM PST*

Are organizations with employees serving on CalMHSA's Peer Certification Stakeholder Advisory Council barred from submitting a proposal?

Applicants with employees serving on CalMHSA's Peer Certification Stakeholder Advisory Council are not barred from submitting. All applicants are required to fill out a Conflict-of-Interest form and will be evaluated accordingly based on any conflicts of interest identified.

### RFP Question - Capacity

*Stephanie Ramos, Jan 11, 2022 11:26 AM PST*

Is there a capacity requirement? In other words, must proposers have capacity to deliver a specific minimum number of trainings per year?

No, there is no set capacity requirement.

### RFP Question - Budget

*Stephanie Ramos, Jan 12, 2022 10:47 AM PST*

Since this is a deliverables based contract, and the RFP does not disclose a budgeted amount nor a capacity requirement, what information needs to be included in the budget aside from the cost per student?



The only budgetary information required for this proposal is cost per student based on the selected modality of the course found in the Questionnaire Guide.

## RFO Question

*Stephanie Ramos, Jan 12, 2022 11:05 AM PST*

If an applicant applies for both the peer training and supervisor training, can an applicant be awarded one and not the other?

Yes, an agency can choose to only apply for either the Peer Support Specialist Certification Program or Peer Support Specialist Supervisor Training Curriculum if they have developed one over the other. Please make sure this is clearly indicated in your proposal.

## RFP Question - Budget

*Stephanie Ramos, Jan 12, 2022 11:14 AM PST*

What is the budget amount available to be awarded?

CalMHSA has not determined a set amount to be provided per training vendor.

## (No Subject)

*Stephanie Ramos, Jan 12, 2022 11:17 AM PST*

Will the selected agency(ies) be involved in delivering the LMS to training participants, or is the selected agency(ies) be licensing or selling their curriculum to CalMHSA?

CalMHSA will be purchasing trainings to post on our Learning Management System via a separate RFP Peer Support Specialist Certification – Peer Support Specialist and Peer



Supervisor Training Curriculum for CalMHSA Learning Management System. Applications for this opportunity are due via Bonfire on January 31, 2022.

This current RFP opportunity will be to select training vendors seeking to become approved trainers leading to Medi-Cal Peer Support Specialist Certification. Training vendors may use a variety of training modalities, including in-person, virtual, etc.

## RFP Question - Formatting

*Stephanie Ramos, Jan 13, 2022 11:37 AM PST*

The RFP instructions state that all PDF documents must be double spaced. Does that include the actual questions (as stated in the RFP), or just the responses?

**This only applies to the applicant's responses.**

## City College of San Francisco

### Questions re: RFP - PPSS

*Edith Guillen-Nunez, Jan 14, 2022 12:39 PM PST*

1. What is the length in years of contract? 2. Does the award include program set up time?  
3. When is the program expected to launch if agreement is intended to commence on February 7, 2022. 4. Can an agency apply for ONLY the Peer Support Specialist Certification Program and not include Peer Support Specialist Supervisor Training Curriculum? 5. Does the curriculum have to be in a moduled format, ie. a core competency presented each session or can they be in an integrated format, ie. core competencies weaved within the overall training?

**1. The contract term is set to begin on February 7, 2022. The term will be determined upon contract execution.**

**2. CalMHSA will work with the vendor to determine an appropriate contract term suitable to both parties.**

**3. Approved training programs must be ready to provide training covering the 17 Medi-Cal Peer Support Specialist Training Core Competencies outlined in the BHIN 21-041 starting April 30, 2022.**





4. Yes, an agency can choose to only apply for either the Peer Support Specialist Certification Program or Peer Support Specialist Supervisor Training Curriculum if they have developed one over the other. Please make sure this is clearly indicated in your proposal.

5. Training curriculum must encompass all 17 core competencies, however the format in which the content is covered is done at the discretion of the approved training vendor. The approved training vendor must have documentation available to demonstrate to CalMHSA how the 17 core competencies are included in the training curriculum for future monitoring and program evaluation.

## Community Solution

### Specialist vs Supervisor Training Proposals

*Melissa Santos, Jan 11, 2022 2:04 PM PST*

Will a separate RFP packet be posted for the supervisor training track?

No, guidelines for the training curriculum for Peer Supervisors for the supervision of peer workers will need to follow the Substance Abuse and Mental Health Services Agency (SAMHSA) guidelines for Supervision of Peer Workers. This is listed on page 6, Section 2, Scope of Work.

## Copeland Center for Wellness and Recovery Inc

### RFP Questions and Clarification

*Matthew Federici, Jan 14, 2022 2:23 PM PST*

1. Will all proposal sections be scored with equal weight or will some sections have greater weight? Can you provide an explanation of how the reviewers will score the proposals? 2. Is there any scoring advantage for applicants that are peer-run (consumer-run) organizations? 3. Will successful applicants be required to conduct all training sessions at in-person venues or will there be an option for conducting online training sessions? 4. Will systems be able to offer online trainings indefinitely versus an option to an in-person training? 5. What will be the COVID safety protocols for conducting training sessions at in-person venues? 6. What is the duration for an approved contract (e.g. one year, two years, etc.) 7. How many trainings do you expect a successful bidder to conduct in a one-year period? 8. Will contracts be renewable? 9. It appears that the budget/cost proposal must be included in the maximum 7-page proposal. Is that



accurate? 10. Should the proposed budget be based on a one-year contract? 11. Is there a ceiling on the amount of funds that an applicant can request? 12. Can you provide a listing of eligible and ineligible expenses for the project? 13. Can you provide a budget format and guidelines? 14. Will there be an option to implement a hybrid of online and in-person training?

CalMHSA will receive all applications and review for completeness and adherence to the RFP rules stated in this document. Following the initial review, all qualified applications will be reviewed and scored by a review panel. The evaluation panel will conduct a fair and impartial evaluation of proposals received in response to this RFP. The review panel is comprised of individuals with varied backgrounds, to include professional expertise, lived experience, personal knowledge, etc. Panelists' information will not be disclosed as a matter of confidentiality. CalMHSA is committed to ensuring the RFP review panel is representative of California's racial, ethnic, and cultural diversity. Applicants that fail to comply with the requested information and minimum requirements set forth in the RFP will be scored lower.

CalMHSA will be purchasing trainings to post on our Learning Management System via a separate RFP *Peer Support Specialist Certification – Peer Support Specialist and Peer Supervisor Training Curriculum for CalMHSA Learning Management System*. Applications for this opportunity are due via Bonfire on January 31, 2022.

CalMHSA will defer to approved training vendors to abide by local laws and public health guidance related to COVID safety and prevention.

The contract term is set to begin on February 7, 2022. The term will be determined upon contract execution. CalMHSA will work with the vendor to determine an appropriate contract term suitable to both parties.

There are no set capacity requirements for the amount of trainings to occur or number of students to be trained at this time.

It is not yet determined if CalMHSA will renew training vendor contracts.

The only budgetary information required for this proposal is cost per student based on the selected modality of the course found in the Questionnaire Guide. There is not a separate template for the budget and cost should be based per student. Please include all budgetary requirements for your trainings in this document.

Applicants are permitted to implement a hybrid model of training (online and in-person). Please include details on this proposal in the Questionnaire Guide document.

**Crestwood Behavioral Health, Inc.**



## General Question

*Scott Palluck, Jan 13, 2022 4:29 PM PST*

What evaluation processes will CalMHSA implement regarding the different modalities of training offered for both the Peer Support Specialist Training and the Supervisory Training?

CalMHSA will receive all applications and review for completeness and adherence to the RFP rules stated in this document. Following the initial review, all qualified applications will be reviewed and scored by a review panel. The evaluation panel will conduct a fair and impartial evaluation of proposals received in response to this RFP. The review panel is comprised of individuals with varied backgrounds, to include professional expertise, lived experience, personal knowledge, etc. Panelists' information will not be disclosed as a matter of confidentiality. CalMHSA is committed to ensuring the RFP review panel is representative of California's racial, ethnic, and cultural diversity. Applicants that fail to comply with the requested information and minimum requirements set forth in the RFP will be scored lower.

## Questionnaire Guides

*Scott Palluck, Jan 13, 2022 4:32 PM PST*

On the Peer Support Specialist Questionnaire Guide and the Peer Support Training Supervisor Questionnaire Guide, question 3 asks - "How is your training program delivered?" Can an organization (i.e. potential Training Provider) list current training locations, as well as include an option for the Training Provider to go to other geographic locations per a County's request?

Yes, organizations may list current training locations, as well as include an option for the Training Provider to go to other geographic locations per a County's request.

## Requested Information

*Scott Palluck, Jan 13, 2022 4:37 PM PST*

Under the Requested Information section of the RFP for both the Peer Support Specialist Training and the Peer Supervisor Training it states, "please upload a copy of your organization's proposed training curriculum. Please submit a comprehensive PDF document for this



requirement following the questions in the questionnaire attachment guide." To clarify, is the expectation to only complete the questionnaire attachment guide? Or is CalMHSA requesting the questionnaire guide to be completed, as well as submitting a proposed training curriculum? If a training curriculum is being requested, does this imply an overview of the curriculum or the entire curriculum, including training materials, workbooks, etc.?

The expectation is only to submit the questionnaire attachment guide. This will provide an overview of your organization's training curriculum for the review panel. More information may be requested upon vendor selection.

## Hathaway-Sycamores Child and Family Services

### Training Specialization (population)

*Samuel Gonzalez, Jan 14, 2022 4:01 PM PST*

Can you choose a specialized population or does the curriculum need to be for all peer support?

CalMHSA is interested in all Peer Support Specialist training which meets the standard criteria and core competency requirements

### Training Region

*Samuel Gonzalez, Jan 14, 2022 4:02 PM PST*

Can you choose a region? If not, what would be the required geographic area that the training would cover.

Yes, applicants should list out what California counties they are able to provide trainings in on the Questionnaire Guide.

### Numbers Trained

*Samuel Gonzalez, Jan 14, 2022 4:03 PM PST*



What is the estimate of how many people will be trained yearly?

At this time there is no set estimate of how many individuals are to be trained yearly.

## Questionnaire guide

*Samuel Gonzalez, Jan 14, 2022 4:07 PM PST*

How does the questionnaire guide tie into the application RFP?

The questionnaire guide will provide an overview of your organization's training curriculum for the review panel. More information may be requested upon vendor selection.

## Peer Supervisor Training

*Samuel Gonzalez, Jan 14, 2022 4:08 PM PST*

Can we choose to only do, for instance, Peer Supervisor Training, or do you have to train on both?

Yes, an agency can only apply for the Peer Support Specialist Certification Program and not include the Peer Support Specialist Supervisor Training Curriculum if they have developed one over the other. Please make sure this is clearly indicated in your proposal.

## LMS Vs. Non LMS

*Samuel Gonzalez, Jan 14, 2022 4:09 PM PST*

Can you please explain the main difference between the LMS RFP due Jan 31st and the non-LMS RFP due Jan 28th?

CalMHSA will be purchasing trainings to post on our Learning Management System via a separate RFP *Peer Support Specialist Certification – Peer Support Specialist and Peer Supervisor Training Curriculum for CalMHSA Learning Management System*. Applications for this opportunity are due via Bonfire on January 31, 2022.



This current RFP opportunity will be delivering trainings in-person to interested individuals in specific counties relevant to the training vendor.

## Multicultural Center of Marin

### Content of Core Competencies

*Stephen Marks, Jan 10, 2022 12:16 PM PST*

When will the specific content of the 16 Core Competencies named in SB803 be available for entities applying for this RFP.?

We are currently reviewing national standards to inform content satisfying the required 17 core competencies. We will provide information publicly once available.

## Pacific Clinics

### Budget Template

*Samanthi Gamage, Jan 13, 2022 12:18 PM PST*

Is there a budget template available?

The only budgetary information required for this proposal is cost per student based on the selected modality of the course found in the Questionnaire Guide.

### Training Curriculum

*Samanthi Gamage, Jan 13, 2022 3:33 PM PST*

Does a vendor have to provide both the Peer Support Specialist training and the Peer Supervisor training? Or can only one category be selected (i.e. Peer Support Specialist training)?



Yes, an agency can choose to only apply for either the Peer Support Specialist Certification Program or Peer Support Specialist Supervisor Training Curriculum if they have developed one over the other. Please make sure this is clearly indicated in your proposal.

## Question

*Samanthi Gamage, Jan 14, 2022 3:46 PM PST*

Post the RFP submittal deadline and award date, our agency will be a merged agency, which will impact the EIN that we will be using moving forward as a business. How does that impact the way we submit our application and what will be the process and documentation needed to notify you of this change if we are selected?

Please submit your application as the vendor that will be holding the EIN number if selected for contract execution.

## Painted Brain

### Attachment A

*Rayshell Chambers, Jan 12, 2022 4:50 PM PST*

Is this a form that we complete and submit with the RFQ? If so, is there a fillable form?

The proposal requirements include a written proposal from your organization, as well as two PDFs answering the questions set forth in the Questionnaire Guides detailing your organization's training curriculums, and a signed conflict of interest form. Instructions for this submission are listed under Section 9 of the RFP.

There is not a separate application.

## Training Curriculum Formatting

*Rayshell Chambers, Jan 12, 2022 4:55 PM PST*



Does this document also need to be formatted in Times New Roman, 12pt, double spaced?

Yes, Submission materials should be prepared in the file formats listed under Requested Information for this opportunity in the Bonfire Portal. All PDFs documents must be formatted in Times New Roman, 12 pt. font, double spaced, unless otherwise indicated in the Requested Information. The maximum upload file size is 1000 MB. Documents should not be embedded within uploaded files, as the embedded files will not be accessible or evaluated.

### Audited Financial Statement if awarded

*Rayshell Chambers, Jan 14, 2022 3:56 PM PST*

Our agency does not meet the 2M threshold for an independent audit, are we still qualified as a potential awardee?

Yes, you can still apply to this opportunity.

### Grant review committee members

*Rayshell Chambers, Jan 14, 2022 3:59 PM PST*

Who makes up the members of the review committee i.e., staff members. and/or community members, etc.?

The review panel is comprised of individuals with varied backgrounds, to include professional expertise, lived experience, personal knowledge, etc. Panelists' information will not be disclosed as a matter of confidentiality. CalMHSA is committed to ensuring the RFP review panel is representative of California's racial, ethnic, and cultural diversity.

## Parents Anonymous Inc

### RFP - PPSS - Peer Support Specialist Training Curriculum Questions & Answers





*Lisa Pion-Berlin, Jan 13, 2022 4:03 PM PST*

1. Is Budget/Cost included in the 7 page limit? 2. Is there a template for Budget/Cost? 3. Should the three signed letters of support be attached to the 7-page Narrative?

The only budgetary information required for this proposal is cost per student based on the selected modality of the course found in the Questionnaire Guide. There is not a separate template for the budget. The three-signed letters of support can be uploaded attached to the 7-page Narrative.

### **RFP - PPSS - Peer Support Specialist Training Curriculum Questions**

*Lisa Pion-Berlin, Jan 14, 2022 1:15 PM PST*

1. In the 7 pages for the Requested Information of the Proposal, please clarify: Budget/Cost – a. The selected Provider will be entering into a deliverable-based contract with CalMHSA. b. For entities submitting a proposal which includes the use of subcontractors (collaboration with other entities), please ensure deliverables are inclusive of all costs. CalMHSA will have no influence over subcontractors, therefore it will be the Provider's responsibility to manage all subcontractors and hold them to the same provisions they are being held to, under CalMHSA's contract. Do you want a line item budget or just address the Costs in Total Per person based on the Modalities as requested in the Questionnaires. 2. Both Questionnaires for Peer Support Specialist Training and Supervisor Training Curriculum must be completed and submitted with the Proposal as an attachment? 3. Does the Curricula included need to be Generic Peer Support or Specific to One of the Four specializations?

1. The only budgetary information required for this proposal is cost per student based on the selected modality of the course found in the Questionnaire Guide. The notices under Section 3 regarding the budget are informational.

2. Yes, please submit the Questionnaires as attachments. This will not count toward the 7-page limit.

3. The curriculum should be the generic Peer Support Specialist Training criteria, not specific to any of the four specializations.

### **Certification Examination**

*Lisa Pion-Berlin, Jan 14, 2022 2:53 PM PST*



Should the vendor include / have the participant take the vendor's own peer support specialist certification examination at the end of training or will there be a state level certification examination?

Yes, an agency has the ability to apply for either or both the Peer Support Specialist training and Peer Supervisor training, based on the curriculum the agency has available.

## Curriculum - Comprehensive PDF Document of Proposed Curriculum

*Lisa Pion-Berlin, Jan 14, 2022 3:07 PM PST*

Is a detailed written description of the curriculum sufficient or are presentation materials, etc. also required? Can we have just a description of presentation materials, handouts, quizzes and the certification exam or do we need to include the actual items in the PDF?

Applicants are required to include the information requested in the RFP. Training curriculum information should be listed in the proposal and in the Questionnaire attachments.

## RFP Format

*Lisa Pion-Berlin, Jan 14, 2022 3:12 PM PST*

Should #3 Requested Information responses be submitted as a PDF? Since the description of formatting is in item 9 versus item 6, should we use that to format the 7 page response with Times New Roman, 12pt font, double spaced? Must we also use Times New Roman, 12pt font, double spaced to format the proposed training curriculum comprehensive PDF document?

Section 3, Requested information should be part of the applicant's proposal, not a separate PDF. The only items not included in this document are the Conflict of Interest, and both Questionnaire Guides. All documents should be Times New Roman, 12pt font, double spaced.

## #4 Budget/Cost

*Lisa Pion-Berlin, Jan 14, 2022 3:16 PM PST*



If a Budget/Cost form or other description is not required to be submitted: How should the response to this item be formatted? Should we simply acknowledge that we have read and agree to the terms in 4.a. and 4.b?

The only budgetary information required for this proposal is cost per student based on the selected modality of the course found in the Questionnaire Guide.

## Peer Support Specialist Curriculum Questionnaire #4

*Lisa Pion-Berlin, Jan 14, 2022 3:24 PM PST*

Since the the Peer Support Specialist curriculum requires 80 hours, is there a different answer expected in #4? eg, if homework is not included in the 80 hours of classroom time.

The training must include 80 hours of training curriculum not including time outside of training.

## Richmond Area Multi-Services, Inc (RAMS)

### Current training vendor for SF County Behavioral Health Services

*Hasian Sinaga, Jan 11, 2022 3:31 PM PST*

We had submitted our RFQ to CalMHSA in August of 2021. Given that RAMS is a current Peer Mental Health Specialist Certificate provider funded by MHSA dollars through SF County Behavioral Health Services, are we to submit an RFP to be considered a vendor.....again? Many thanks!

Yes, if you submitted to the RFSQ in August 2021, this is your opportunity to submit a more detailed proposal to be eligible as a training vendor.

## Richmond Area Multi-Services, Inc.

### Budget Template



*Andrew Taw, Jan 12, 2022 9:41 AM PST*

To whom it may concern, Is there a budget template for the Budget/Cost section of the proposal? Thanks! Andrew

The only budgetary information required for this proposal is cost per student based on the selected modality of the course found in the Questionnaire Guide.

## Appendix A

*Andrew Taw, Jan 12, 2022 9:44 AM PST*

To whom it may concern, Is there an attachment for Appendix A (screenshotted in page 14 in the RFP)? Thanks! Andrew

No, Appendix A is just a reference of the kinds of data that the training vendor will be required to collect once an agreement is executed with CalMHSA.

## Tarzana Treatment Centers, Inc.

### Curriculum

*Albert Senella, Jan 14, 2022 4:19 PM PST*

Does CalMHSA want us to submit a full curriculum for both certifications or would our outline/basic structure suffice for the purposes of this application?

An outline/basic structure will suffice for the purposes of this application.

### Curriculum

*Albert Senella, Jan 14, 2022 4:20 PM PST*

Does CalMHSA anticipate making edits/ working collaboratively with funded agencies on curriculum or will curriculum as developed by agency be used?



CalMHSA anticipates working with agencies who have already developed their own training curriculum.

## West County Community Services

### Supervisor Training Component

*Tim Miller, Jan 13, 2022 11:23 AM PST*

While we have conducted a Peer Support Certification program for more than 10 years, we have not completed our supervision training modules. Can we submit an application without the latter or must a completed supervisor training program be included to qualify in this application?

Yes, an agency can choose to only apply for either the Peer Support Specialist Certification Program or Peer Support Specialist Supervisor Training Curriculum if they have developed one over the other. Please make sure this is clearly indicated in your proposal.

## Worker Education & Resource Center

### Two budget questions

*Amber Roth, Jan 12, 2022 4:31 PM PST*

1. The NOFA requires submission of a budget. I have not seen a budget form or template. Should the budget be submitted as an attachment, and what format should be used? 2. We offer a comprehensive program that includes supportive social services and employment services in conjunction with job training and certification. May we include the cost of the services along with the cost of the training, or is CalMHSA only paying for the training/certification component of our program? Thank you!

The RFP does not require a budget submission. The only budget information that needs to be submitted will be received via the Questionnaire Guide, detailing what is your cost per student based on selected modalities. Please include all budgetary information related to the cost of your training under this section.

