

**California Mental Health Services Authority  
FINANCE COMMITTEE TELECONFERENCE  
AGENDA**

September 18, 2017  
3:00 p.m. – 4:00 p.m.

Dial-in Number: 916-233-1968  
Access Code: 3043



**CalMHSA**

3043 Gold Canal Drive, Suite 200  
Rancho Cordova, CA 95670

**Kern County**

Behavioral Health and Recovery Services  
2001 28<sup>th</sup> Street  
Bakersfield, CA 93301

**Madera County**

Behavioral Health Services  
209 E. 7<sup>th</sup> Street  
Madera, CA 93637

**Sonoma County**

3322 Chanate Road  
Santa Rosa, CA 95404

**Los Angeles County**

Mental Health  
550 S. Vermont Avenue, 10<sup>th</sup> Floor  
Los Angeles, CA 90020

**Colusa County**

162 E. Carson Street, Suite A  
Colusa, CA 95932

**Riverside County**

4095 County Circle Drive, MS #3790  
Riverside, CA 92503

*In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Laura Li at (916) 859-4818 (telephone) or (916) 859-4805 (facsimile). Requests must be made as early as possible, and at least one full business day before the start of the meeting.*

*Materials relating to an item on this agenda submitted to this Board after distribution of the agenda packet are available for public inspection at 3043 Gold Canal Drive, Suite 200, Rancho Cordova, CA, 95670, during normal business hours.*

**FINANCE COMMITTEE MEETING**

**1. CALL TO ORDER**

**2. ROLL CALL AND PUBLIC COMMENT INSTRUCTION**

The Committee welcomes and encourages public participation in its meetings. This time is reserved for members of the public (including stakeholders) to address the Committee concerning matters on the agenda. Items not on the agenda are reserved for the end of the meeting. Comments will be limited to three minutes per person and 20 minutes total.

For agenda items, public comment will be invited at the time those items are addressed. Each interested party is to complete the Public Comment Card and provide it to CalMHSA staff prior to start of item. When it appears there are several members of the public wishing to address the Committee on a specific item, at the outset of the item, the Committee President may announce the maximum amount of time that will be allowed for presentation of testimony on that item. Comment cards will be retained as a matter of public record.

**3. CONSENT CALENDAR.....4**

A. Routine Matters

- a. Minutes from the May 8, 2017 Finance Committee Teleconference

B. Reports / Correspondence

- a. CalMHSA Summary of Contributions by Program
- b. Cash Flow Management
  - i. Cash Balance as of August 31, 2017
  - ii. Projected Cash Flow at August 31, 2017

***Recommendation: Approval of the consent calendar.***

**4. CALMHSA FINANCIAL STATEMENT FOR YEAR ENDING JUNE 30, 2017 - UNAUDITED.....16**

***Recommendation: Accept file of the Unaudited CalMHSA Financial Statements for the Year ending June 30, 2017 for presentation at the next scheduled Board of Directors Meeting.***

**5. CALMHSA ANNUAL REVENUE AND EXPENDITURE REPORT – REVISED BUDGET JUNE 30, 2018...  
.....21**

***Recommendation:***

- ***Finance Committee to discuss and/or recommend to the Board of Directors the CalMHSA Revenue and Expenditure Report – Revised Budget June 30, 2018; and***
- ***Finance Committee ratification of the George Hills Contract increase to 10.75 FTE, retroactive to July 1, 2017.***

**6. FUNDING THE CONTINUATION OF THE STATEWIDE PEI PROJECT AND ADDRESSING LOCAL NEEDS VIA COUNTY OR REGIONAL SPECIFIC PROJECTS .....26**

***Recommendation: Discussion of the Statewide PEI Project programming and retaining state wideness while addressing local needs.***

**7. EXECUTIVE DIRECTOR FINANCE REPORT.....29**

A. Other Financial Matters

***Recommendation: None, information only.***

**8. PUBLIC COMMENT**

This time is reserved for members of the public to address the Committee relative to matters of CalMHSA not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to three minutes per person and twenty minutes in total. The Committee may also limit public comment time regarding agenda items, if necessary, due to a lengthy agenda.

**9. CLOSING COMMENTS**

**10. ADJOURNMENT**

### **Agenda Item 3**

#### **SUBJECT: CONSENT CALENDAR**

---

#### **ACTION FOR CONSIDERATION:**

Approval of the Consent Calendar.

#### **BACKGROUND AND STATUS:**

The Consent Calendar consists of items that require approval or acceptance but are self-explanatory and require no discussion. If the Finance Committee would like to discuss any item listed, it may be pulled from the Consent Calendar.

- A. Routine Matters
  - a. Minutes from the May 8, 2017 Finance Committee Teleconference
- B. Reports / Correspondence
  - a. CalMHSA Summary of Contributions by Program
  - b. Cash Flow Management
    - i. Cash Balance as of August 31, 2017
    - ii. Projected Cash Flow at August 31, 2017

#### **FISCAL IMPACT:**

None.

#### **RECOMMENDATION:**

Approval of the Consent Calendar.

#### **TYPE OF VOTE REQUIRED:**

Majority vote.

#### **REFERENCE MATERIALS ATTACHED:**

- Minutes from the May 8, 2017 Finance Committee Teleconference
- CalMHSA Summary of Contributions by Program
- Cash Balance as of August 31, 2017
- Projected Cash Flow at August 31, 2017



## CalMHSAs Finance Committee

### TELECONFERENCE MINUTES FROM MAY 8, 2017

---

#### Finance Committee Members

##### Present

- Bill Walker, CalMHSAs Treasurer, Kern County
- Terence M. Rooney, Colusa County
- Dennis P. Koch, Madera County
- Michael Lucid, Sonoma County
- Dr. William Arroyo, Los Angeles County

##### Absent

- Steve Steinberg, Riverside County

##### CalMHSAs Staff

- Wayne Clark, Executive Director
- John Chaquica, Chief Operating Officer
- Kim Santin, Finance Director
- Ann Collentine, Program Director
- Laura Li, JPA Administrative Manager
- Theresa Ly, Program Manager
- Armando Bastida, Executive Assistant

##### Public

- Becky Fein, Active Minds

1. **Call to Order**

The CalMHSA Finance Committee teleconference was called to order at 3:03 p.m. on May 8, 2017 by Finance Committee Chair Bill Walker, Kern County.

2. **Roll Call and Public Comment Instructions**

JPA Administrative Manager, Laura Li, CalMHSA, called roll and a quorum was established. All participants were asked to introduce themselves. Treasurer, Bill Walker, Kern County, proceeded to review the public comment instructions, noting that items not on the agenda would be reserved for public comment at the end of the meeting.

3. **Consent Calendar**

Treasurer, Bill Walker asked the committee for any changes to the following items:

Routine Matters:

- Minutes from the March 27, 2017 Finance Committee Teleconference

None were proposed.

**Action: Approval of the consent calendar.**

**Motion: Sonoma County – Michael Lucid**

**Second: Madera County – Dennis Koch**

Public comment was heard from the following individual(s):

*None*

4. **Cash Flow Management**

Treasurer, Bill Walker provided an overview of the current cash balance as of April 30, 2017. The cash flow at the end of the fiscal year is estimated to be \$4.2M.

**Action: For information and discussion.**

Public comment was heard from the following individual(s):

*None*

5. **CalMHSA Financial Statement for the Quarter Ending March 31, 2017**

Treasurer, Bill Walker provided an overview of receivables of the public/private fund development project. Chief Operating Officer, John Chaquica outlined late fees and interest fees described in the CalMHSA Bylaws.

**Action: For information and discussion.**

**Motion: Los Angeles County – William Arroyo**

**Second: Colusa County – Terence M. Rooney**

Public comment was heard from the following individual(s):

*None*

6. **CalMHSA Agreement for Administrative and Financial Services with ORA (George Hills Company):**

Treasurer, Bill Walker provided an overview of the staff report providing justification for the sole source contract with George Hills Company. Bill Walker opened it up for discussion for any questions regarding the options being presented. The committee directed staff to present the George Hills contract to the Executive Committee prior to presenting to the CalMHSA Board, with their recommendation.

**Action: Approval of the Fourth Amendment to the George Hills Company contract, with one of the options presented and/or as directed.**

**Motion: Colusa County – Terence M. Rooney**

**Second: Los Angeles County – William Arroyo**

Public comment was heard from the following individual(s):

*None*

7. **CalMHSA Annual Proposed Revenue and Expenditure Report – June 30, 2018**

Finance Director, Kim Santin went over some of the Program Expense highlights. Revenue has been estimated based on the Historical results of the fiscal year 2016/2017.

**Action: Approval of the CalMHSA Proposed Revenue and Expenditure Report – June 30, 2018**

**Motion: Sonoma County – Michael Lucid**

**Second: Colusa County – Terence M. Rooney**

Public comment was heard from the following individual(s):

*None*

8. **Finance Committee Elections**

Treasurer, Bill Walker questioned members if they would like to continue serving another term on the Finance Committee. Members would like to continue on the Finance Committee. CalMHSA President, Terence M. Rooney will search for a representative for the Superior Region to replace his position on the committee.

**Action: None, information only.**

Public comment was heard from the following individual(s):

*None*

9. **Finance Committee Teleconference Meeting Calendar for Fiscal Year 2017-2018**

Treasurer, Bill Walker asked members if they have an objections for the meeting dates. Hearing none, Bill Walker asked for a motion to approve the calendar.

**Action: Approval of the proposed Finance Committee Teleconference Meeting Calendar for Fiscal Year 2017-2018**

**Motion: Los Angeles County – William Arroyo**

**Second: Sonoma County – Michael Lucid**

Public comment was heard from the following individual(s):

*None*

10. **CalMHSA Executive Director Finance Report**

Wayne Clark, Executive Director, provided a state of the authority on the following topics:

- ✚ FY 17/18 CalMHSA Annual County Contribution letter sent
- ✚ Preparing FY 17/18 budget for release to members May 15, 2017
- ✚ Lester Consulting revenue shortfall in FY 16/17, unpaid counties including several large counties
- ✚ Suicide Prevention Planning Legislation
- ✚ Complexities Related to Non Paying Counties
- ✚ Other Financial Matters

**Action: None, information only.**

Public comment was heard from the following individual(s):

*None*

11. **General Public Comment**

This time is reserved for members of the public to address the Committee relative to matters of CalMHSA not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to three minutes per person and twenty minutes in total. The Committee may also limit public comment time regarding agenda items, if necessary, due to a lengthy agenda.

Public comment was heard from the following individual(s):

*None*

12. **Closing Comments**

Treasurer, Bill Walker asked for any closing comments.

13. **Adjournment**

With no further comments, the meeting was adjourned at 3:49 p.m.



**California Mental Health Services Authority**  
**Summary of Contributions by Program**  
**2017/2018 Program Year**  
**BASED on Current Funding**

Member	Budget PEI Sustainability	Actual PEI Committed Sustainability	PAID as of 9/13/2017
Alameda	290,883.00	57,157.00	\$57,157.00
Alpine	15,000.00	14,208.00	\$14,208.00
Amador *	-	-	
City of Berkeley	-	40,614.00	
Butte	25,000.00	35,000.00	
Calaveras*	-	-	
Colusa	11,414.00	22,732.80	\$22,732.80
Contra Costa	-	78,000.00	
Del Norte	-	-	
El Dorado	9,471.00	55,000.00	
Fresno	455,864.01	342,412.80	\$342,412.80
Glenn	20,712.98	24,153.60	\$24,153.60
Humboldt	8,198.31	-	
Imperial	48,915.00	-	
Inyo	-	-	
Kern	120,019.19	142,333.00	
Kings	48,373.00	74,592.00	
Lake	-	28,474.36	\$28,474.36
Lassen	11,000.00	-	
Los Angeles	2,070,000.00	-	
Madera	15,200.00	15,200.00	
Marin	75,000.00	80,986.00	
Mariposa	-	-	
Mendocino	8,625.00	36,940.80	\$36,940.80
Merced	-	-	
Modoc	6,522.00	20,000.00	\$20,000.00
Mono	-	-	
Monterey	252,000.00	167,654.40	
Napa	10,471.00	48,307.20	
Nevada	5,000.00	10,000.00	
Orange	900,000.00	-	
Placer	162,000.00	116,505.00	\$116,505.00
Plumas	25,000.00	22,732.80	
Riverside	526,379.00	526,379.00	
Sacramento	320,325.00	350,500.00	\$350,500.00
San Benito	-	29,836.80	\$29,836.80
San Bernardino	561,894.00	561,894.00	
San Diego	400,000.00	400,000.00	
San Francisco	100,000.00	50,000.00	\$50,000.00
San Joaquin	174,662.00	-	
San Luis Obispo	67,308.00	98,035.20	\$98,035.20
San Mateo	95,965.00	-	
Santa Barbara	5,000.00	-	
Santa Clara	-	-	
Santa Cruz	-	-	
Shasta	13,000.00	-	
Sierra *	-	-	
Siskiyou	-	25,574.40	
Solano	60,611.00	72,460.80	
Sonoma	109,200.00	161,971.20	\$161,971.20
Stanislaus	-	-	
Sutter/Yuba	39,185.00	69,619.20	\$69,619.20
Tehama *	-	-	
Tri-City	15,181.00	17,188.00	\$17,188.00
Trinity	10,000.00	11,126.16	\$11,126.16
Tulare	31,443.17	-	
Tuolumne	16,715.00	16,715.00	\$16,715.00
Ventura	53,500.00	59,501.00	\$59,501.00
Yolo	35,000.00	25,000.00	
<b>Total</b>	<b>7,230,036.66</b>	<b>3,908,804.52</b>	<b>1,527,076.92</b>

\* Not a member county

**California Mental Health Services Authority**  
**Summary of Contributions by Program**  
**2017/2018 Program Year - SHB**  
**BASED on Current Funding**

<b>Member</b>	<b>State Hospital Bed Program</b>	<b>Actual SHB Committed</b>	<b>PAID as of 9/13/2017</b>
Alameda	29,442.00	29,442.00	\$29,442.00
Alpine			
Amador *			
City of Berkeley			
Butte	1,402.00	1,402.00	
Calaveras*			
Colusa			
Contra Costa	29,442.00	29,442.00	
Del Norte			
El Dorado	1,402.00	1,402.00	
Fresno	1,402.00	1,402.00	\$1,402.00
Glenn			
Humboldt	1,402.00		
Imperial	4,206.00		
Inyo			
Kern	11,216.00		
Kings	1,402.00	1,402.00	
Lake			
Lassen			
Los Angeles	269,000.00		
Madera	1,402.00	1,402.00	
Marin	5,608.00	5,608.00	
Mariposa			
Mendocino			
Merced			
Modoc			
Mono			
Monterey	5,608.00	5,608.00	
Napa	4,206.00	4,206.00	
Nevada			
Orange	23,834.00		
Placer	4,206.00	2,804.00	\$2,804.00
Plumas			
Riverside	26,638.00	26,638.00	\$26,638.00
Sacramento	25,236.00	25,236.00	\$25,236.00
San Benito			
San Bernardino	16,824.00	16,824.00	
San Diego	22,432.00	22,432.00	
San Francisco	57,482.00		
San Joaquin	4,206.00		
San Luis Obispo	1,402.00	1,402.00	\$1,402.00
San Mateo	7,010.00		
Santa Barbara	1,402.00	1,402.00	\$1,402.00
Santa Clara	51,874.00		
Santa Cruz	1,402.00		
Shasta			
Sierra *			
Siskiyou			
Solano	4,206.00		
Sonoma	1,402.00	1,402.00	\$1,402.00
Stanislaus	4,206.00	4,206.00	\$4,206.00
Sutter/Yuba			
Tehama *			
Tri-City			
Trinity			
Tulare	4,206.00	4,206.00	
Tuolumne			
Ventura	1,402.00	1,402.00	\$1,402.00
Yolo	1,402.00		
<b>Total</b>	<b>627,912.00</b>	<b>189,270.00</b>	<b>95,336.00</b>

\* Not a member county

**California Mental Health Services Authority**  
**Summary of Contributions by Program**  
**2017/2018 Program Year - Fund Development**  
**BASED on Current Funding**

<b>Member</b>	<b>Fund Development Program</b>	<b>Actual Fund Development Committed</b>	<b>PAID as of 9/13/2017</b>
Alameda	17,843.00	17,843.00	\$17,843.00
Alpine	394.00	394.00	\$394.00
Amador *	756.00	756.00	\$756.00
City of Berkeley	1,514.00	1,514.00	
Butte	2,893.00	2,893.00	\$2,893.00
Calaveras*	826.00		
Colusa	667.00		
Contra Costa	11,432.00	11,432.00	\$11,432.00
Del Norte	707.00		
El Dorado	2,009.00	2,009.00	
Fresno	12,453.00	12,453.00	\$12,453.00
Glenn	718.00	718.00	\$718.00
Humboldt	1,787.00		
Imperial	2,469.00		
Inyo	478.00		
Kern	10,764.00	10,764.00	\$10,764.00
Kings	2,066.00	2,066.00	
Lake	1,006.00	1,006.00	\$1,006.00
Lassen	705.00		
Los Angeles	142,548.00		
Madera	2,178.00		
Marin	2,833.00	2,833.00	
Mariposa	480.00		
Mendocino	1,228.00	1,228.00	
Merced	3,693.00	3,693.00	\$3,693.00
Modoc	440.00	440.00	\$440.00
Mono	466.00		
Monterey	5,866.00	5,866.00	
Napa	1,660.00	1,660.00	\$1,660.00
Nevada	1,328.00	1,328.00	
Orange	40,799.00		
Placer	3,495.00	3,495.00	\$3,495.00
Plumas	642.00	642.00	
Riverside	26,918.00		
Sacramento	16,312.00	16,312.00	\$16,312.00
San Benito	954.00	954.00	\$954.00
San Bernardino	26,676.00	26,676.00	\$26,676.00
San Diego	40,961.00	40,961.00	
San Francisco	9,302.00		
San Joaquin	8,562.00		
San Luis Obispo	3,378.00	3,378.00	\$3,378.00
San Mateo	8,190.00		
Santa Barbara	5,805.00		
Santa Clara	22,744.00	22,744.00	\$22,744.00
Santa Cruz	3,641.00		
Shasta	2,398.00		
Sierra *	405.00		
Siskiyou	816.00	816.00	
Solano	4,992.00		
Sonoma	5,673.00	5,673.00	\$5,673.00
Stanislaus	6,506.00	6,506.00	\$6,506.00
Sutter/Yuba	2,243.00	2,243.00	\$2,243.00
Tehama *	973.00		
Tri-City	2,819.00	2,819.00	\$2,819.00
Trinity	463.00	463.00	\$463.00
Tulare	6,138.00	6,138.00	\$6,138.00
Tuolumne	906.00	906.00	\$906.00
Ventura	10,352.00		
Yolo	2,735.00		
<b>Total</b>	<b>500,005.00</b>	<b>221,622.00</b>	<b>162,359.00</b>

\* Not a member county

**California Mental Health Services Authority**  
**Summary of Contributions by Program**  
**2017/2018 Program Year**  
**BASED on Current Funding**

Member	PEI	Private	State	Suicide	2017/2018
	Sustainability	Fund	Hospital Bed	Prevention	Total
	Page 6	Page 8	Page 9	Program	Budget
Alameda	290,883.00	17,843.00	29,442.00		338,168.00
Alpine	15,000.00	394.00			15,394.00
Amador *	-	756.00			756.00
	-	1,514.00			1,514.00
Butte	25,000.00	2,893.00	1,402.00		29,295.00
Calaveras*	-	826.00			826.00
Colusa	11,414.00	667.00			12,081.00
Contra Costa	-	11,432.00	29,442.00		40,874.00
Del Norte	-	707.00			707.00
El Dorado	9,471.00	2,009.00	1,402.00		12,882.00
Fresno	455,864.01	12,453.00	1,402.00	305,615.88	775,334.89
Glenn	20,712.98	718.00			21,430.98
Humboldt	8,198.31	1,787.00	1,402.00		11,387.31
Imperial	48,915.00	2,469.00	4,206.00		55,590.00
Inyo	-	478.00			478.00
Kern	120,019.19	10,764.00	11,216.00		141,999.19
Kings	48,373.00	2,066.00	1,402.00	19,931.47	71,772.47
Lake	-	1,006.00			1,006.00
Lassen	11,000.00	705.00			11,705.00
Los Angeles	2,070,000.00	142,548.00	269,000.00		2,481,548.00
Madera	15,200.00	2,178.00	1,402.00	19,931.47	38,711.47
Marin	75,000.00	2,833.00	5,608.00		83,441.00
Mariposa	-	480.00		6,643.82	7,123.82
Mendocino	8,625.00	1,228.00			9,853.00
Merced	-	3,693.00		53,150.59	56,843.59
Modoc	6,522.00	440.00			6,962.00
Mono	-	466.00			466.00
Monterey	252,000.00	5,866.00	5,608.00		263,474.00
Napa	10,471.00	1,660.00	4,206.00		16,337.00
Nevada	5,000.00	1,328.00			6,328.00
Orange	900,000.00	40,799.00	23,834.00		964,633.00
Placer	162,000.00	3,495.00	4,206.00		169,701.00
Plumas	25,000.00	642.00			25,642.00
Riverside	526,379.00	26,918.00	26,638.00		579,935.00
Sacramento	320,325.00	16,312.00	25,236.00		361,873.00
San Benito	-	954.00			954.00
San Bernardino	561,894.00	26,676.00	16,824.00		605,394.00
San Diego	400,000.00	40,961.00	22,432.00		463,393.00
San Francisco	100,000.00	9,302.00	57,482.00		166,784.00
San Joaquin	174,662.00	8,562.00	4,206.00		187,430.00
San Luis Obispo	67,308.00	3,378.00	1,402.00		72,088.00
San Mateo	95,965.00	8,190.00	7,010.00		111,165.00
Santa Barbara	5,000.00	5,805.00	1,402.00		12,207.00
Santa Clara	-	22,744.00	51,874.00		74,618.00
Santa Cruz	-	3,641.00	1,402.00		5,043.00
Shasta	13,000.00	2,398.00			15,398.00
Sierra *	-	405.00			405.00
Siskiyou	-	816.00			816.00
Solano	60,611.00	4,992.00	4,206.00		69,809.00
Sonoma	109,200.00	5,673.00	1,402.00		116,275.00
Stanislaus	-	6,506.00	4,206.00	54,235.00	64,947.00
Sutter/Yuba	39,185.00	2,243.00			41,428.00
Tehama *	-	973.00			973.00
Tri-City	15,181.00	2,819.00			18,000.00
Trinity	10,000.00	463.00			10,463.00
Tulare	31,443.17	6,138.00	4,206.00	84,325.27	126,112.44
Tuolumne	16,715.00	906.00			17,621.00
Ventura	53,500.00	10,352.00	1,402.00		65,254.00
Yolo	35,000.00	2,735.00	1,402.00		39,137.00
<b>Total</b>	<b>7,230,036.66</b>	<b>500,005.00</b>	<b>627,912.00</b>	<b>543,833.50</b>	<b>8,901,787.16</b>

\* Not a member county

**Agenda Item 3.B.b.**

**SUBJECT: CASH FLOW MANAGEMENT**

---

**ACTION FOR CONSIDERATION:**

For Information and discussion.

**BACKGROUND AND STATUS:**

Historically, CalMHSA has held adequate balances of cash and investments. Cash balances are decreasing as we payout on the contract obligations. After the August cash disbursements, our cash balance is \$7.5 million. CalMHSA has currently received \$1.5 million for Phase III FY 17-18. Cash Management continues to be a priority for CalMHSA, therefore becoming a regular item in the agenda.

We received 39% of the Phase III Fiscal Year 2017-2018 Prevention and Early Intervention funding from counties by August 31, 2017.

We received 44% of the Fund Development funding from counties by August 31, 2017.

We received 30% of the State Hospitals funding from counties by August 31, 2017.

**FISCAL IMPACT:**

None.

**RECOMMENDATION:**

For Information and discussion.

**TYPE OF VOTE REQUIRED:**

Majority vote.

**REFERENCE MATERIAL ATTACHED:**

- Cash Balance as of August 31, 2017
- Projected Cash Flow as of August 31, 2017

**CalMHSA**  
**Cash Balance**  
**As of August 31, 2017**

Cash Balance, 6/30/2017	6,316,053.82
Cash Received 07/01 to 08/31/2017	2,146,534.95
Cash Payments 07/01 to 8/31/2017	(916,137.64)
Cash Balance, 08/31/2017	7,546,451.13

<b>Cash Balance by Institution</b>	
California Bank & Trust	678,091.11
Morgan Stanley Smith Barney	1,296.15
Local Agency Investment Fund	6,867,063.87
<b>Cash Total 8/31/2017</b>	<b>7,546,451.13</b>

**California Mental Health Services Authority**  
**Projected Cash Flow**  
**2017/2018**

As of August 31, 2017

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Totals
<b>Beginning Cash Balance</b>	6,316,053	5,927,931	7,546,450	8,092,653	9,509,968	8,762,011	8,017,554	7,395,629	6,787,856	6,180,082	5,586,308	4,978,534	6,316,053
<b>Cash Receipts:</b>													
Phase II - Sustainability 16-17			250,000										250,000
Phase III - Sustainability 17-18	102,570	1,203,197	1,918,778	1,918,778									5,143,322
Private Fund Develop - Member Fee 16-17		22,744	95,127	95,127									212,998
Private Fund Develop - Member Fee 17-18	27,391	103,829	171,362	171,362									473,943
Suicide Prevention Hotline 17-18		517,257	13,288	13,288									543,833
State Hospital Beds 16-17			160,437	160,437									320,874
State Hospital Beds 17-18	51,874	92,532	238,248	238,248									620,902
Other (LAIF Interest, donations, etc.)	20,277	4,864		18,000			16,000			14,000			73,141
<b>Total Cash Receipts</b>	<b>202,112</b>	<b>1,944,423</b>	<b>2,847,239</b>	<b>2,615,239</b>	<b>-</b>	<b>-</b>	<b>16,000</b>	<b>-</b>	<b>-</b>	<b>14,000</b>	<b>-</b>	<b>-</b>	<b>7,639,013</b>
<b>Cash Expenses:</b>													
PEI/Phase I Obligations 2014/15			595,812										595,812
Phase II Obligations 2016/17	247,895	154,332	1,066,799	553,999	104,032	104,032	-	-	-	-	-	-	2,231,089
Phase III Obligations 2017/18			336,364	336,364	336,364	336,364	336,364	336,364	336,364	336,364	336,364	336,364	3,363,636
Suicide Prevention Hotline	57,749		42,718	42,718	42,718	42,718	42,718	42,718	42,718	42,718	42,718	42,718	484,928
Plumas Wellness Center	8,573	60											8,633
Community Response Plan													-
TTACB Contract			11,895	11,895	11,895	11,895	11,895	11,895	11,895	11,895	11,895	11,895	118,951
State Hospital Beds	88,750	18	39,462	39,462	39,462	39,462	39,462	39,462	39,462	39,462	39,462	39,462	483,385
Fiscal Modernization Project	3,648	10,000	3,223	3,223	3,223	3,223	3,223	3,223	3,223	3,223	3,223	3,223	45,875
Drug Medi-Cal													-
PNWE													-
EDC													-
Orange County													-
Sutter	13,183	2,223	30,151	30,151	30,151	30,151	30,151						166,160
WET Program Expenditures			12,373	12,373	12,373	12,373	12,373	12,373	12,373	12,373	12,373	12,373	123,725
Research & Development													-
Private Fund Development	15,000	23,858	21,328	21,328	21,328	21,328	21,328	21,328	21,328	21,328	21,328	21,328	252,136
<b>Total Administrative Expenses</b>	<b>155,437</b>	<b>135,413</b>	<b>140,913</b>	<b>146,413</b>	<b>146,413</b>	<b>142,913</b>	<b>140,413</b>	<b>140,413</b>	<b>140,413</b>	<b>140,413</b>	<b>140,413</b>	<b>175,413</b>	<b>1,744,976</b>
<b>Total Cash Expenses</b>	<b>590,234</b>	<b>325,903</b>	<b>2,301,036</b>	<b>1,197,924</b>	<b>747,957</b>	<b>744,457</b>	<b>637,925</b>	<b>607,774</b>	<b>607,774</b>	<b>607,774</b>	<b>607,774</b>	<b>642,774</b>	<b>9,619,306</b>
<b>Ending Cash Balance</b>	<b>5,927,931</b>	<b>7,546,450</b>	<b>8,092,653</b>	<b>9,509,968</b>	<b>8,762,011</b>	<b>8,017,554</b>	<b>7,395,629</b>	<b>6,787,856</b>	<b>6,180,082</b>	<b>5,586,308</b>	<b>4,978,534</b>	<b>4,335,760</b>	<b>4,335,760</b>

## **Agenda Item 4**

**SUBJECT: CALMHSA FINANCIAL STATEMENT FOR THE YEAR ENDING JUNE 30, 2017 -  
UNAUDITED**

---

### **ACTION FOR CONSIDERATION:**

Accept file of the Unaudited CalMHSA Financial Statement for the Year ending June 30, 2017 for presentation at the next scheduled Board of Directors Meeting.

### **BACKGROUND AND STATUS:**

The Finance Committee will review and discuss the financial statement for the year ending June 30, 2017. Upon committee approval, the financial statement will be presented at the next Board of Directors Meeting.

Some key items are noted in the financial statement cover memo.

### **FISCAL IMPACT:**

None.

### **RECOMMENDATION:**

Accept file of the Unaudited CalMHSA Financial Statement for the Year ending June 30, 2017 for presentation at the next scheduled Board of Directors Meeting.

### **TYPE OF VOTE REQUIRED:**

Majority vote of the Finance Committee.

### **REFERENCE MATERIALS ATTACHED:**

- CalMHSA Financial Statement Year Ending June 30, 2017



**SUMMARY OF SIGNIFICANT CHANGES IN FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

**BALANCE SHEET:**

**Cash and Cash Equivalents** – The total cash balance as of June 30, 2017 is \$6.3 million. This is a decrease of \$2.0 million compared to the \$8.3 million in cash as of March 31, 2017. The decrease in cash is primarily due to expenses of \$2.4 million for the third quarter, offset by an increase of \$400 thousand of expenses which were payable at June 30, 2017.

**Receivables** – The balance in accounts receivable as of June 30, 2017, is \$784 thousand. Receivables are comprised mostly of the following:

• State Hospital Beds Program	\$ 320,874
• Phase II PEI Sustainability Funding	250,000
• Public/Private Partnership Development	<u>212,998</u>
	\$ 783,872

**Accounts Payable** – The balance in accounts payable as of June 30, 2017, is approximately \$1.7 million. The payables are primarily for payments to program partners. The vendors with the most significant balances are as follows:

• George Hills Company/Each Mind Matters	\$ 111,246
• Runyon Saltzman & Einhorn, Inc.	162,201
• Foundation for California Community Colleges	398,248
• University of California	<u>595,813</u>
	\$ 1,267,508

**STATEMENT OF REVENUE AND CHANGES IN NET ASSETS:**

**Operating Revenue** – Total revenue for the fiscal year ended June 30, 2017 was \$7.1 million consisting primarily of revenue for Phase II Sustainability (\$5.2 million) and Public/Private Partnership Development Fee (\$448 thousand), as well as other strategic programs such as Wellness Center, Suicide Prevention Hotline, the Community Response Plan and the State Hospital Beds Program.

**Expenses** – Overall expenses for the fiscal year ended June 30, 2017 were \$8.4 million. Expenses consisted mainly of contract expenses for the Statewide Program (Phase II.)

**CALIFORNIA MENTAL HEALTH SERVICES AUTHORITY**

**UNAUDITED  
BALANCE SHEET**

	<u>June 30,</u> <u>2017</u>	<u>June 30,</u> <u>2016</u>
<b>ASSETS</b>		
Current Assets:		
Cash & Cash Equivalents	\$ 6,309,433	\$ 7,713,846
Investments - Current Portion		
Contractor Prepayments		60,000
Receivables:		
State Hospital Bed Funds	320,874	529,772
Public/Private Partnership Development	212,998	
Fiscal Modernization		13,281
Phase II Sustainability	250,000	452,669
Other	5,138	31,348
Interest	16,877	11,978
Prepaid Expense	44,580	
Total Current Assets	<u>7,159,900</u>	<u>8,812,894</u>
Noncurrent Assets:		
Investments		
Total Assets	<u>\$ 7,159,900</u>	<u>\$ 8,812,894</u>
<b>LIABILITIES AND NET ASSETS</b>		
Current Liabilities:		
Accounts Payable and Accrued Expenses	\$ 1,685,854	\$ 1,541,735
Deferred Revenue	<u>52,093</u>	<u>780,361</u>
Total Current Liabilities	<u>1,737,947</u>	<u>2,322,096</u>
Net Assets:		
Operations	527,118	776,518
Obligated Funds Under Contract:		
International SDR Conference	(50,116)	(50,116)
Tech Asst/Capacity Building	203,272	203,272
WET Program Funding	148,470	148,470
Fiscal Modernization	96,314	169,915
SHB Program Funding	1,683,901	1,347,307
Plumas Wellness Center	169,576	620,938
Suicide Prevention Hotline	119,714	34,015
Community Response Plan	1,041	10,745
PNWE	7,576	7,576
Drug Medi-Cal	(6,603)	(4,797)
Orange County	2,862	2,862
Education Development Center, Inc.	2,024	2,968
Sutter Health Systems	190,477	
Public/Private Partnership Development	253,230	
Statewide PEI Project	<u>2,073,097</u>	<u>3,221,124</u>
Total Net Assets	<u>5,421,953</u>	<u>6,490,798</u>
Total Liabilities and Net Assets	<u>\$ 7,159,900</u>	<u>\$ 8,812,894</u>

**CALIFORNIA MENTAL HEALTH SERVICES AUTHORITY**

**UNAUDITED  
STATEMENT OF REVENUES, EXPENSES AND  
CHANGES IN NET ASSETS**

**For The Fiscal Year Ended June 30, 2017**

	<u>Operations</u>	<u>Strategic Programs</u>	<u>Statewide PEI Program</u>	<u>June 2017 Total</u>	<u>June 2016 Total</u>
<b>OPERATING REVENUES:</b>					
Program Funding Contributions		\$ 1,431,896	\$ 5,437,065	\$ 6,868,961	\$ 8,552,942
Private Fund Development Fee		448,230	-	448,230	
Conference Registration				-	(20,421)
Donations				-	-
License Royalty Fee	\$ 600			600	-
Application Fee	500			500	250
Total Operating Revenue	<u>1,100</u>	<u>1,880,126</u>	<u>5,437,065</u>	<u>7,318,291</u>	<u>8,532,771</u>
<b>PROGRAM EXPENSES:</b>					
SDR Conference		-		-	3,117
Program Contract		1,060,249	5,121,914	6,182,163	9,798,835
Program Mgmt. & Oversight		322,799	849,485	1,172,284	1,926,174
Other Contract Services		65,870	4,806	70,676	184,006
Private Fund Development Contract		90,000	-	90,000	
Legal	167,671	796	-	168,467	20,621
Marketing				-	1,396
Meeting and Other	21,424	11,829	5,426	38,679	78,994
Total Program Expense	<u>189,095</u>	<u>1,551,543</u>	<u>5,981,631</u>	<u>7,722,269</u>	<u>12,013,143</u>
<b>INDIRECT EXPENSES:</b>					
General Management			592,412	592,412	322,407
Other Contract Services	21,906		8,194	30,100	28,386
Legal Services	23,218		-	23,218	22,952
Insurance	29,920		-	29,920	29,203
Investment Management Fees	260		-	260	439
Dissemination Materials			-	-	64,263
Meeting and Other	40,066		2,856	42,922	16,512
Total General And Administrative	<u>115,370</u>	<u>-</u>	<u>603,461</u>	<u>718,831</u>	<u>484,161</u>
Total Expenses	<u>304,465</u>	<u>1,551,543</u>	<u>6,585,092</u>	<u>8,441,100</u>	<u>12,497,304</u>
Income/(Loss) from Operations	(303,365)	328,583	(1,148,027)	(1,122,809)	(3,964,533)
<b>NONOPERATING INCOME:</b>					
Investment Income	65,338			65,338	51,073
Change in Investment Value	(11,373)			(11,373)	(500)
Total Nonoperating Income	<u>53,965</u>			<u>53,965</u>	<u>50,573</u>
Change in Net Assets	(249,400)	328,583	(1,148,027)	(1,068,844)	(3,913,960)
Beginning Net Assets	<u>776,518</u>	<u>2,493,155</u>	<u>3,221,124</u>	<u>6,490,797</u>	<u>10,404,757</u>
Ending Net Assets	<u>\$ 527,118</u>	<u>\$ 2,821,738</u>	<u>\$ 2,073,097</u>	<u>\$ 5,421,953</u>	<u>\$ 6,490,797</u>

CALIFORNIA MENTAL HEALTH SERVICES AUTHORITY

UNAUDITED  
STATEMENT OF REVENUES, EXPENSES AND  
CHANGES IN NET ASSETS

For The Fiscal Year Ended June 30, 2017

	Strategic Programs											June 2016 Total	
	Fiscal Modernization	SHB Program	Wellness Center	Suicide Prevention Hotline	Community Response Plan	PNWE	Drug Medi-Cal	Orange County	EDC	Sutter Health Systems	Public/Private Partnership Development		Total Strategic Programs
OPERATING REVENUES:													
Program Funding Contributions	(13,281)	\$ 550,802		\$ 636,375	\$ 5,000				\$ 3,000	\$ 250,000		\$ 1,431,896	\$ 2,593,150
Private Fund Development Fee											\$ 448,230	448,230	
Conference Registration												-	(20,421)
Total Operating Revenue	(13,281)	550,802	-	636,375	5,000	-	-	-	3,000	250,000	448,230	1,880,126	2,572,729
PROGRAM EXPENSES:													
SDR Conference												-	3,117
Program Contract			450,050	550,676						59,523		1,060,249	869,481
Program Mgmt. & Oversight	13,450	204,349									105,000	322,799	205,670
Other Contract Services	45,494				14,704		1,728		3,944			65,870	115,685
Private Fund Development Contract											90,000	90,000	
Legal		796										796	1,499
Meeting and Other	1,376	9,063	1,312				78					11,829	9,058
Total Program Expense	60,320	214,208	451,362	550,676	14,704	-	1,806	-	3,944	59,523	195,000	1,551,543	1,204,510
Change in Net Assets	(73,601)	336,594	(451,362)	85,699	(9,704)	-	(1,806)	-	(944)	190,477	253,230	328,583	1,368,219
Beginning Net Assets	169,915	1,347,307	620,938	34,015	10,745	7,576	(4,797)	2,862	2,968	-	-	2,493,155	1,124,936
Ending Net Assets	\$ 96,314	\$ 1,683,901	\$ 169,576	\$ 119,714	\$ 1,041	\$ 7,576	\$ (6,603)	\$ 2,862	\$ 2,024	\$ 190,477	\$ 253,230	\$ 2,821,738	\$ 2,493,155

DRAFT

## **Agenda Item 5**

### **SUBJECT: CALMHSA ANNUAL REVENUE AND EXPENDITURE REPORT – REVISED BUDGET JUNE 30, 2018**

---

#### **ACTION FOR CONSIDERATION:**

- Finance Committee to discuss and/or recommend to the Board of Directors the CalMHSA Revenue and Expenditure Report – Revised Budget June 30, 2018; and
- Finance Committee ratification of the George Hills Contract increase to 10.75 FTE, retroactive to July 1, 2017.

#### **BACKGROUND AND STATUS:**

At the June 15, 2017 Board of Directors meeting, the members approved the proposed June budget and the target budget (which included Los Angeles estimated participation) for year ending June 30, 2018.

With the attainment of the target budget (Los Angeles executed participation agreement on July 6, 2017), this increases the need for FTE, therefore requiring adjustments to the George Hills contract indicated in the Fourth Amendment. The approval of increase and decrease in amount within the Agreement may be delegated to either the Executive Committee or Finance Committee.

As such, staff is proposing a revised budget reflecting the finalized agreement and ratification of a change in the George Hills contract to be effective July 1, 2017.

#### **FISCAL IMPACT:**

Fiscal impact of \$350,064.00 due to increase in FTE.

#### **RECOMMENDATION:**

- Finance Committee to discuss and/or recommend to the Board of Directors the CalMHSA Revenue and Expenditure Report – Revised Budget June 30, 2018; and
- Finance Committee ratification of the George Hills Contract increase to 10.75 FTE, retroactive to July 1, 2017.

#### **TYPE OF VOTE REQUIRED:**

Majority vote.

#### **REFERENCE MATERIALS ATTACHED:**

- CalMHSA Annual Revenue and Expenditure Report – Revised Budget June 30, 2018 Proposed Revision

**SUMMARY OF SIGNIFICANT ASSUMPTIONS IN THE PROPOSED REVISED BUDGET  
FOR FISCAL YEAR 2017/2018**

**REVENUE:**

Revenue has increased as follows:

- Final executed contract for PEI Sustainability Projects - Increase	\$220,000
- Revision for Suicide Prevention Projects - Decrease	(92,541)
	<u>\$127,459</u>
Net Revenue Increase	<u>\$127,459</u>

**EXPENSES:**

*Program Expenses Highlights (Details are on Page 2 of Budget Document)*

- Program Contracts Expense (and total expenses) increased \$358,215. Related to increased funding and reported actuals of June 30, 2017. See note (2) on page 1 of Revised Budget for details.

**California Mental Health Services Authority  
2017/2018 Operating Budget  
Combined Totals**

	(A)	(B)	(C)	(D)	(E)	Notes
	Approved Budget 2016/2017	Unaudited Actuals 2016/2017	Adopted Budget 2017/2018	Adopted Target Budget 2017/2018	Proposed Revised Budget 2017/2018	
<b>Revenues:</b>						
PEI Sustainability	6,423,162	5,437,065	5,160,037	7,010,037	7,230,037	
Private Fund Development Fees	500,000	448,230	500,005	500,005	500,005	
State Hospital Bed Program		550,802	627,912	627,912	627,912	
Suicide Prevention Program		636,375	636,375	636,375	543,834	
Sutter Health		250,000				
Other Programs		49,184				
Licence Royalty Fee		600	0			
<b>Total Revenues</b>	<b>6,923,162</b>	<b>7,372,256</b>	<b>6,924,329</b>	<b>8,774,329</b>	<b>8,901,788</b>	(1)
<b>Program Expenses:</b>						
Program Contracts	8,069,952	6,182,163	4,209,100	5,604,125	5,962,340	(2)
Program Management	1,072,399	1,172,284	1,269,742	1,541,558	1,565,058	(3)
Fundraising Counsel	200,000	90,000	200,000	200,000	200,000	
Other Contracts		70,676	35,000	35,000	35,000	
Legal	28,952	168,467	28,952	28,952	28,952	
Travel & Meetings	35,000	38,679	70,000	85,000	85,000	
Other Program Expenditures	821,246		774,970	821,246	821,246	
<b>Total Program Expenses</b>	<b>10,227,549</b>	<b>7,722,269</b>	<b>6,587,764</b>	<b>8,315,881</b>	<b>8,697,596</b>	
<b>General &amp; Administrative Expenses:</b>						
General & Administrative						
Staffing	584,945	592,412	593,834	672,082	648,582	(3)
Legal	10,000	23,218	10,000	10,000	10,000	
Travel & Meetings	66,000	42,922	16,000	16,000	16,000	
Other Contracts	45,000	30,360	10,000	10,000	10,000	
Insurance	30,000	29,920	37,000	37,000	37,000	
Financial Audit	15,000	0	15,000	15,000	15,000	
<b>Total General &amp; Administrative Expenses</b>	<b>750,945</b>	<b>718,832</b>	<b>681,834</b>	<b>760,082</b>	<b>736,582</b>	
<b>Total Expenditures</b>	<b>10,978,494</b>	<b>8,441,101</b>	<b>7,269,598</b>	<b>9,075,963</b>	<b>9,434,178</b>	(4)
<b>Net Increase/(Decrease) Unexpended Funds</b>	<b>(4,055,332)</b>	<b>(1,068,845)</b>	<b>(345,269)</b>	<b>(301,634)</b>	<b>(532,390)</b>	
Prior Year Reserves	6,491,784	6,490,797	2,648,099	2,648,099	5,421,953	
Projected Reserves as of June 30	2,436,452	5,421,952	2,302,830	2,346,465	4,889,563	
<b>Less: Obligated Reserves</b>	<b>(2,343,350)</b>	<b>(5,171,854)</b>	<b>(2,191,000)</b>	<b>(2,191,000)</b>	<b>(4,864,954)</b>	
<b>Total Available Reserves at June 30, 2018</b>	<b>93,102</b>	<b>250,098</b>	<b>111,830</b>	<b>155,465</b>	<b>24,609</b>	

**Notes**

(1)	<b>Revenue Increased \$127,459 as stated below:</b>	
	Increased for PEI Sustainability	\$ 220,000
	Decrease for Actual Suicide prevention	(92,541)
	Increased for PEI Sustainability	\$ 127,459

(2)	<b>Program Contracts Expenses Increased \$358,215 Related to Increased Funding and Reporting of June 30, 2017 Actual :</b>			
		Adopted Target Budget	Proposed Revised Budget	Budget Adjustemnt
	PEI Sustainability Projects	\$ 5,095,025	5,500,000	404,975
	Suicide Prevention Regional	509,100	462,340	(46,760)
		\$ 5,604,125	\$ 5,962,340	\$ 358,215

(3)	<b>Total Paid to George Hills is \$2,213,640 - No change from Adopted Target Budget.</b>
-----	--

(4)	<b>Total Expenses increased \$358,215 - Same Amount as Program Contract Expense Increase</b>
-----	--



**California Mental Health Services Authority**  
**Administrative Expense Allocation**  
2017/2018 Program Year  
**Proposed Revised Target Budget**

	Private Fund Development	Tech Asst/Capacity Building	WET Program Funding	Fiscal Modernization	State Hospital Bed Program	Suicide Prevention - Regional Program	PEI Sustainability Projects	Totals
<b>Direct Expenses:</b>								
Program Contracts						\$ 462,340	\$ 5,500,000	\$ 5,962,340
Program Management - Direct	\$ 307,842	\$ 37,599		\$ 51,699	\$ 321,941	51,699	794,278	1,565,058
Fundraising Counsel	200,000							200,000
Other Contracts	15,000						20,000	35,000
Legal				500	5,000		23,452	28,952
Travel & Meetings	50,000				5,000		30,000	85,000
Other Program Expenditures		165,227	148,470	36,500	471,049			821,246
<b>Total Direct Expenses</b>	<u>572,842</u>	<u>202,826</u>	<u>148,470</u>	<u>88,699</u>	<u>802,990</u>	<u>514,039</u>	<u>6,367,730</u>	<u>8,697,596</u>
<b>General &amp; Administrative:</b>								
General & Administrative								
Staffing	40,390	18,659	-	11,381	159,182	22,544	396,426	648,582
Legal	623	288	-	175	2,454	348	6,112	10,000
Travel & Meetings	996	460	-	281	3,927	556	9,780	16,000
Other Contracts	623	288	-	175	2,454	348	6,112	10,000
Insurance	2,304	1,064	-	649	9,081	1,286	22,615	37,000
Financial Audit	934	432	-	263	3,681	521	9,168	15,000
<b>Total Indirect Expenses</b>	<u>45,870</u>	<u>21,191</u>	<u>-</u>	<u>12,925</u>	<u>180,780</u>	<u>25,603</u>	<u>450,213</u>	<u>736,582</u>
<b>Total Expenditures</b>	<u>\$ 618,712</u>	<u>\$ 224,017</u>	<u>\$ 148,470</u>	<u>\$ 101,624</u>	<u>\$ 983,770</u>	<u>\$ 539,642</u>	<u>\$ 6,817,944</u>	<u>\$ 9,434,178</u>

## **Agenda Item 6**

### **SUBJECT: FUNDING THE CONTINUATION OF THE STATEWIDE PEI PROJECT AND ADDRESSING LOCAL NEEDS VIA COUNTY OR REGIONAL SPECIFIC PROJECTS**

---

#### **ACTION FOR CONSIDERATION:**

Discussion of the Statewide PEI Project programming and retaining state wideness while addressing local needs.

#### **BACKGROUND AND STATUS:**

Throughout the past couple of years, CalMHSA staff have heard the following feedback from county staff:

1. Local stakeholders continue to question the applicability and effectiveness of the Statewide PEI Project to address specific local needs
2. Contributions to the Statewide PEI Project is becoming more difficult to justify year after year, particularly for the larger counties that contribute a higher proportion of the overall Project budget
3. Larger counties that have enough local funding tend to prefer investing funds in developing their own programs, instead of contributing to statewide efforts
4. Counties and stakeholders have expressed great support for the programs – particularly the social marketing campaigns such as Each Mind Matters and Know the Signs – but have also expressed that they are too broad and non-specific to address the local needs of specific target audiences

Given these concerns, some counties may have declined or reduced their funding level to the Statewide PEI Project because of lack of local stakeholder support for statewide initiatives that don't directly apply to specific local needs. Furthermore, other larger counties such as Los Angeles, Santa Clara, Fresno, and Contra Costa have specifically requested more information on how they could develop county-tailored projects that are built from the foundation of the Statewide PEI Project. These county-specific projects would be built from programs that are currently implemented under the Statewide PEI Project, such as Each Mind Matters, Know the Signs, Walk In Our Shoes, Directing Change, or others. CalMHSA wants to facilitate continued county investment in the Statewide PEI Project but allow for more flexibility for regional and/or local activities.

Examples which have been discussed are: Santa Clara County requesting a County-specific project, that would encompass two different programs – a suicide prevention campaign tailored for at-risk youth based on branding developed by the Know the Signs Campaign, and a training program tailored after the Know the Signs campaign primary care suicide prevention training. Or Los Angeles County developing a low-literacy suicide prevention

training project for their various threshold languages based on the Know the Signs El Rotafolio low-literacy Spanish language suicide prevention training for promotoras.

Based on this feedback, CalMHSA proposes that a portion of local funds go towards activities that promote statewide engagement of all programs under the Each Mind Matters umbrella. This includes:

- Maintenance of all initiative websites
- Social media engagement
- Statewide media buys
- Participation in conferences and developing statewide networks
- Supporting dissemination and engagement of schools and community-based organizations that are not connected to county efforts
- Foundational Directing Change implementation

The remaining portion of local funds would go towards a “County or Regional-Specific Project” that address local needs. The County or Regional-Specific Project would only be developed if it met the following parameters.

**Parameters for creating County or Regional-Specific Projects Related to the Statewide PEI Project:** a portion of a county or region’s funding towards a county or regional-specific project related to the Statewide PEI Project would follow established parameters:

- a. County or regional-specific project must align with strategies implemented under the current Statewide PEI Project. For Phase III, this includes strategies in social marketing, information/resource development and evaluation/surveillance. All new projects must be approved by the Sustainability Task Force or CalMHSA Advisory Committee.
- b. County or regional-specific project must be applicable and beneficial for a statewide audience, at least showing potential for Statewide application
- c. Counties or regions must be willing to share any resources or materials developed by the county or regional-specific project with other counties throughout California.
- d. If the county or regional-specific project features local information (i.e.: logos, crisis hotline numbers etc....), the county must fund the creation of a “generic” item that can be used statewide.
- e. When applicable evaluation should be included in any project specific proposal, linking outcomes and other impact data to measures employed Statewide.

*CalMHSA staff can provide strategic support to counties and regions in identifying county or regional-specific projects based on programs and strategies implemented by the*

*Statewide PEI Project, that also adhere to these parameters. These parameters are subject to change based on negotiations with CalMHSA staff.*

**Next Steps:** Based on feedback from the Finance Committee, the Sustainability Taskforce will identify programmatic and fiscal implications for presentation and consideration by the CalMHSA Board of Directors in October.

**FISCAL IMPACT:**

None

**RECOMMENDATION:**

Discussion of the Statewide PEI Project programming and retaining state wideness while addressing local needs.

**TYPE OF VOTE REQUIRED:**

Majority vote.

**REFERENCE MATERIAL ATTACHED:**

- None.

**Agenda Item 7**

**SUBJECT: EXECUTIVE DIRECTOR FINANCE REPORT**

---

**ACTION FOR CONSIDERATION:**

None, Information only.

**BACKGROUND AND STATUS:**

CalMHSA Executive Director, Wayne Clark, will report on CalMHSA finance topics. The following topics may be discussed:

- Other Financial Matters

**FISCAL IMPACT:**

None.

**RECOMMENDATION:**

None, Information only.

**TYPE OF VOTE REQUIRED:**

Majority vote.

**REFERENCE MATERIAL(S) ATTACHED:**

- None.