



Take Action LA 2025 Grants Newsletter

February 26, 2025

The Take Action LA 2025 Grants Newsletter is your source of regular updates for this year's Take Action LA events and programs.

General Terminology

The Los Angeles County Department of Mental Health has preferred terminology for some words and phrases commonly used by grant-awarded organizations. Please see below and incorporate these into your Take Action LA communications, when appropriate:

Please use:	Instead of:
Older adults	Seniors or senior citizens
Unhoused	Homeless or houseless
Wellbeing (no space or hyphen)	Well-being or well being

Note: This is not an all-inclusive list and focuses on commonly used terms. CalMHSA will change terminology in your event listing to align with the preferred terminology above.

Invoices

Please remember to copy accountspayable@calmhsa.org on your invoices to ensure your invoice gets in the queue for processing as quickly as possible.

It is important that the address on your invoice match the address on the W9 submitted. Address discrepancies will cause delays in payment. Should you need to update your organization's address, please send us an updated W9.

If you have questions about the timing of invoice review and payment, please refer to your contract and/or the timeline reminder sent from takeactionla@calmhsa.org on Feb. 25.

Co-Sponsors

This year, we have asked you to let us know if you have any co-sponsors for your Take Action LA-sponsored event(s). To clarify this request, below is some additional information:

1. Take Action LA is the **primary** sponsor of the event(s), and the Take Action LA logo should be the largest of all sponsor logos anywhere logos are used.
2. Co-sponsors are other organizations or individuals who are contributing financially or in-kind to your event AND will be recognized as a partner in your signage, communications, or marketing materials.
3. Take Action LA is not a co-sponsor (Take Action LA is the **primary** sponsor).
4. Organizations or individuals you pay to participate in your event are not co-sponsors.
5. Please send us only the name and website of any co-sponsors for your event(s) if you have not already done so.

Office Hours

Thank you to those who have joined the office hours. Based on the sessions held in February, we have determined that office hours will continue every other week and will be scheduled for 30 minutes.

What do you need to know about office hours?

- They are Zoom meetings in which you have the opportunity to ask questions of CalMHSA and one another, collaborate with other organizations, and do a bit of networking.
- They are optional, and there is no need to RSVP. Please feel free to join as you have availability.
- They may conclude early if there isn't enough discussion to fill the entire 30 minutes.
- Upcoming office hours will be scheduled as follows:

Date	Time	Zoom Information
Mar. 11 Mar. 25 April 8 April 22	11-11:30 a.m.	https://calmhsa-org.zoom.us/j/86160554574?pwd=3PKRbsKbJUxdjmEFzg1oPSdzkA04VT.1&from=addon Meeting ID: 861 6055 4574 Passcode: 899457 Dial In: (669) 900-9128

In-Person Kick Off Meeting March 24

You have been sent an invitation to the Take Action LA Kick-Off on March 24, in Los Angeles to learn about the many activities planned for May, mingle with other participating organizations, and connect with your LACDMH and CalMHSA program leads.

This meeting is optional, but we would love to see you there. Please limit attendance to two staff members per organization. RSVPs are not required.

LACDMH Health Neighborhoods

For those who are interested, below is the current list of LACDMH Health Neighborhoods:

Service Area	Name	Email	Phone	Function
SA1 HN/FB Liaison	Gabriela Muniz	gmuniz@dmh.lacounty.gov	661-223-3830	HN Liaison
SA1 FB Liaison	Diana Luna-Miller	DLunaMiller@dmh.lacounty.gov	661-223-3817	Clergy lead
SA2 HN/FB Liaison	Michelle Renfrow	MRenfrow@dmh.lacounty.gov	818-610-6724	HN Liaison
SA3 HN/FB Liaison	Evelyn Lemus	ELemus@dmh.lacounty.gov	626-430-2937	HN Liaison
SA3 FB Liaison	Yue Hua Xu (Vickie)	YXu@dmh.lacounty.gov		
SA4 HN/FB Liaison	Gloria Mendez	GMendez@dmh.lacounty.gov		HN Liaison
SA5 HN/FB Liaison	Brian Navarro	BNavarro@dmh.lacounty.gov	310-482-6618	HN Liaison
SA5 Supervisor	Gwendolyn Davis	GDavis@dmh.lacounty.gov		
SA6 HN/FB Liaison	Kisha Thompson	KThompson@dmh.lacounty.gov	310-668-3017	HN Liaison
SA7 HN/FB Liaison	Alicia Llamas	allamas@dmh.lacounty.gov	323-705-4378	HN Liaison
SA8 HN/FB Liaison	Kim Phan	kphan@dmh.lacounty.gov	562-256-1291	HN Liaison

Reminder: Grants Landing Page for Key Resources

We have created a one-stop site for grantees to find key documents, resources, and vital information. Please bookmark it and visit it when you are looking for information. **Note: This page is for grant-awarded organizations. Please do not share it with your stakeholders or event attendees.** www.calmhsa.org/lac-grants/