



## CalMHSAs Finance Committee

### TELECONFERENCE MINUTES FROM December 4<sup>th</sup>, 2017

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#### Finance Committee Members

##### Present

- Bill Walker, CalMHSAs Treasurer, Kern County
- Dr. William Arroyo, Los Angeles County
- Dennis P. Koch, Madera County

##### Absent

- Michael Lucid, Sonoma County
- Terence M. Rooney, Colusa County
- Steve Steinberg, Riverside County

##### CalMHSAs Staff

- Wayne Clark, Executive Director
- John Chaquica, Chief Operations Officer
- Kim Santin, Finance Director
- Ann Collentine, Program Director
- Laura Li, JPA Administrative Manager
- Theresa Ly, Program Manager

##### Other Names

- Dotti Ysais, LA Office of Education
- Glenn Moriarty, 7 cups
- Becky Fein, Active Minds
- Michael Manduca
- Melen Vue, NAMI CA
- Ian Wallace, Cal Maritime

#### 1. Call to Order

The CalMHSAs Finance Committee teleconference was called to order at 3:03 p.m. on December 4th, 2017 by Finance Committee Chair Bill Walker, Kern County.

**2. Roll Call and Public Comment Instructions**

JPA Administrative Manager, Laura Li, CalMHSA, called roll and a quorum was established. All participants were asked to introduce themselves. Treasurer, Bill Walker, Kern County, proceeded to review the public comment instructions, noting that items not on the agenda would be reserved for public comment at the end of the meeting.

**3. Consent Calendar**

Treasurer, Bill Walker asked the committee for approval of the Consent Calendar:

**Action: Approval of the consent calendar**

**Motion: Los Angeles County – Dr. William Arroyo**

**Second: Madera County – Dennis P. Koch**

*Approved by unanimous vote.*

Public comment was heard from the following individual(s):

*None*

**4. Review of draft CalMHSA Financial Audit, Fiscal Year Ended June 30, 2017 and 2016**

Finance Director, Kim Santin gave an introduction to the JPA audit and introduced Michael Manduca. Michael indicated the audit process was a process of accountability to the Board, members and public. He referred to pages 1-2 as their opinion letter, pages 3-8 being the management highlights with trends CalMHSA is facing. Mr. Manduca shared the status of revenues, investment income, total expenses, general & admin and total fund balance.

New programs brought in new revenues, but wanted to mention the contingent liability due to DHCS issue, with there is no outcome to be determined, however working through the resolution process. No liability has been recorded.

They found no internal control or material weaknesses, and no issues came up.

**Recommendation: Finance Committee to discuss and/or recommend to the Board of Directors filing of the draft Financial Audit.**

**Motion: Madera County – Dennis P. Koch**

**Second: Los Angeles County – Dr. William Arroyo**

*Approved by unanimous vote.*

Public comment was heard from the following individual(s):

*None*

**5. Executive Director Finance Report**

**a. Innovation Tech Suite**

Ann Collentine, Deputy Program Director, provided an update on the Innovation Technology—based Mental Health Solutions project. RFSQ submittal deadline has past and now potentially

will identify which vendors they will want to contract with by the Board Meeting on December 14, 2017.

**b. AB 1299**

The Far Group Subcommittee of the Finance Committee of CBHDA will have a meeting to discuss how deposits are to be made and how CalMHSA will make it work in regard to AB 1299.

**c. Fund Development - Lester Consulting group**

Staff continues its efforts in seeking funding from new sources, and will convene its first meeting of the Leadership Council on January 18, 2018. A status update to be provided after this first meeting.

**d. State Hospitals Program**

Efforts continue in seeking alternatives to state hospitals, with interest in a potential site in Paso Robles. A second site visit will take place in early January to confirm our initial assessments and schedule follow up meetings with the City.

**e. SD3**

In January of 2017 CalMHSA entered into an agreement with Desert Vista (Karen Linkins and John Freeman) for the purpose of delivering Value Based Purchasing educational sessions to our members. We continue to work in this effort and have planned for additional sessions in the future. An update to be presented and the December 14, 2017 Board Meeting.

**f. DHCS**

CalMHSA will do a final submission of disputed items, working at another four to five months to finalize a report.

Members discussed the impact on the budget given the implementation of the above projects, specifically Innovation Tech Suite with current county participation and additional county participation in the near future, to include research and development efforts with AB 1299. The Committee determined it was necessary to have a streamlined process with the ability to approve budget revisions, as programs are rolled out. The changes would be based on county funding amounts, required FTE, etc. The committee felt it was important to seek CalMHSA Board authorization for the Finance Committee to review and recommend to the Executive Committee for approval, revisions to the budget as additional programs are rolled out.

An Executive Committee meeting is to be scheduled in January 2018.

Public comment was heard from the following individual(s):

*None*

**6. General Public Comment**

This time is reserved for members of the public to address the Committee relative to matters of CalMHSA not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to three minutes per person and twenty minutes in total. The

Committee may also limit public comment time regarding agenda items, if necessary, due to a lengthy agenda.

Public comment was heard from the following individual(s):

*None*

**7. Closing Comments**

Treasurer, Bill Walker asked for any closing comments.

**8. Adjournment**

With no further comments, the meeting ended at 3:50 P.M.