



Project Manager Rancho Cordova, CA

December 2018

We are seeking a Project Manager to undertake a variety of tasks in relation to the operation of an innovative mental health technology development and implementation project across 15 counties and cities within the state of California as part of the California Mental Health Services Authority (CalMHSA). They include but are not limited to:

- Ownership of strategic projects' lifecycles, from development to testing, release, and support.
- Lead project team members and status reporting, identifying issues and risks through resolution.
- Organize and develop the project schedule, scope, and budget.
- Manage vendors, contracts, project and program processes.
- Review and approve requirements, design, development and implementation deliverables.
- Identify project resource needs and support stakeholder engagement.

We offer a competitive compensation package and collegial work environment. We are committed to creating a diverse work environment and are proud to be an equal opportunity employer.

Education and Experience

- A background in systems development and systems implementation.
- Experience with Agile (CSM or similar)
- A bachelor's degree in business or related field is desired.
- Project management experience, certification desired (PMP or similar)
- Three years of program-related experience.
- Any equivalent combination of education and experience may be sufficient to successfully perform the duties listed above.
- Proficient in Word, Excel, and PowerPoint.
- Excellent oral and written skills, critical thinking and problem-solving skills.
- Must be flexible, able to work independently, follow established time-lines, able to manage projects and anticipate the needs of executive staff and board members.

Compensation

The annual salary range for this position will be dependent on experience.

Benefits

- Medical paid 75% for employee
- 401K with employer match
- Dental, vision, long term disability and life insurance paid 100% for employee
- 11 paid holidays
- 15–20 days of PTO per year
- Employee Assistance Program for employee and dependents

Application Process

Submit resume to https://www.appone.com/MainInfoReq.asp?R_ID=2269348.

Candidates may be asked to complete an assessment related to the position for which they are interviewing.

The California Mental Health Services Authority (CalMHSA) is a Joint Powers of Authority (JPA), formed in 2009, for the purpose of creating a separate public entity to provide administrative and fiscal services in support of the County Members' Mental/Behavioral Health Departments acting alone or in collaboration with other counties.

Mission Statement

To provide member counties a flexible, efficient, and effective administrative/fiscal structure focused on collaborative partnerships and pooling efforts in:

- Development and implementation of common strategies and programs
- Fiscal integrity, protections, and management of collective risk

The purpose of this profile is to provide general information and assist potential candidates in determining interest in applying for this position. The information provided is not all-inclusive.

- Accountability at state, regional, and local levels

Purpose Statement

Promoting Efficiency, Effectiveness and Enterprise among Counties and Cities