

California Mental Health Services Authority

SPECIAL EXECUTIVE COMMITTEE TELECONFERENCE

AGENDA

December 7, 2018
8:00 a.m. – 8:20 a.m.
Dial-in Number: 916-233-1968
Access Code: 3043



CalMHSa
3043 Gold Canal Drive, Suite 200
Rancho Cordova, CA 95670

Tri-City Mental Health
1717 N. Indian Hill Blvd, Suite B
Claremont, CA 91711

Fresno County
Fresno County Behavioral Health
Department
4441 E. Kings Canyon
Fresno, CA 93702

Kern County
Behavioral Health and Recovery
Services
2001 28th Street
Bakersfield, CA 93302

Los Angeles County
Department of Mental Health
550 S. Vermont Ave., 10th Fl
Los Angeles, CA 90020

Madera County
Behavioral Health Services
209 E. 7th Street
Madera, CA 93639

Sacramento County
Sacramento County Department
of Health and Human Services
7001-A East Parkway, Suite 400
Sacramento, CA 95823

San Diego County
San Diego County Behavioral
Health Division
3255 Camino del Rio S.
San Diego, CA 92108

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Laura Li at (916) 859-4818 (telephone) or (916) 859-4805 (facsimile). Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Materials relating to an item on this agenda submitted to this Board after distribution of the agenda packet are available for public inspection at 3043 Gold Canal Drive, Suite 200, Rancho Cordova, CA, 95670, during normal business hours.

By joining this meeting, you are giving consent to be recorded.

SPECIAL EXECUTIVE COMMITTEE TELECONFERENCE

1. CALL TO ORDER

2. ROLL CALL AND PUBLIC COMMENT INSTRUCTION

The Committee welcomes and encourages public participation in its meetings. This time is reserved for members of the public (including stakeholders) to address the Committee concerning matters on the agenda. Items not on the agenda are reserved for the end of the meeting. Comments will be limited to three minutes per person and 20 minutes total.

For agenda items, public comment will be invited at the time those items are addressed. Each interested party is to complete the Public Comment Card and provide it to CalMHSA staff prior to start of item. When it appears there are several members of the public wishing to address the Committee on a specific item, at the outset of the item, the Committee President may announce the maximum amount of time that will be allowed for presentation of testimony on that item. Comment cards will be retained as a matter of public record.

3. SIGNATURE AUTHORITY FOR APPROVED CONTRACTS AND PROGRAMS.....2

- A. Resolution of the Executive Committee of CalMHSA Authorizing Execution of Participation Agreements and Other Contracts

Recommendation: Adopt attached Resolution delegating continuing authority to Executive Director, his or her designee, or in their absence the Chief Operating officer to execute all CalMHSA Agreements for its programs and contracts (consistent with approval given) and ratifying such signatures on existing contracts and/or Participation Agreements.

4. REPORT FROM CALMHSA PRESIDENT – DAWAN UTECHT.....5

- A. General

Recommendation: None, information only.

5. REPORT FROM CALMHSA EXECUTIVE DIRECTOR - WAYNE CLARK.....6

- A. Other Informational Items

Recommendation: None, information only.

6. PUBLIC COMMENT

This time is reserved for members of the public to address the Committee relative to matters of CalMHSA not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to three minutes per person and twenty minutes in total. The Committee may also limit public comment time regarding agenda items, if necessary, due to a lengthy agenda.

7. CLOSING COMMENTS

8. ADJOURNMENT

Agenda Item 3

SUBJECT: SIGNATURE AUTHORITY FOR APPROVED CONTRACTS AND PROGRAMS

ACTION FOR CONSIDERATION:

Adoption of attached Resolution delegating continuing authority to Executive Director, his or her designee, or in their absence the Chief Operating Officer to execute all CalMHSA Agreements for its programs and contracts (consistent with approval given) and ratifying such signatures on existing contracts and/or Participation Agreements.

BACKGROUND AND STATUS:

Shasta County recently asked for a copy of the resolution or other documentation allowing CalMHSA's Executive Director or Chief Operating Officer to execute a Participation Agreement for the Presumptive Transfer Program, also known as the Inter-Member Transfer Program. No such documentation exists.

CalMHSA action to approve a Program implies such authority, but documentation would eliminate any doubt. As it relates to Shasta County, without the documentation, the Participation Agreement cannot be finalized.

Staff recommends that the approved resolution authorize signatures on approved contracts and programs going forward and ratify signatures on previously approved contracts and Programs.

FISCAL IMPACT:

None.

RECOMMENDATION:

Adopt attached Resolution delegating continuing authority to Executive Director, his or her designee, or in their absence the Chief Operating Officer to execute all CalMHSA Agreements for its programs and contracts (consistent with approval given) and ratifying such signatures on existing contracts and/or Participation Agreements.

TYPE OF VOTE REQUIRED:

Majority Vote.

REFERENCE MATERIAL(S) ATTACHED:

- Resolution of the Executive Committee of CalMHSA Authorizing Execution of Participation Agreements and other Contracts

RESOLUTION NO. _____
**RESOLUTION OF THE EXECUTIVE COMMITTEE OF CalMHSA AUTHORIZING
EXECUTION OF PARTICIPATION AGREEMENTS AND OTHER CONTRACTS**

WHEREAS, the California Mental Health Services Authority (“CalMHSA”) has established Programs related to mental health services; and

WHEREAS, a member County has requested documentation of the authority of CalMHSA’s Executive Director or Chief Operating Officer to execute a Participation Agreement for such a Program; and

WHEREAS, no express authority was provided to the Executive Director or Chief Operating Officer to execute the Participation Agreement, although such authority could be implied; and

WHEREAS, there may be other instances where CalMHSA’s Board or Executive Committee approved contracts or Programs without expressly authorizing execution of the approved contracts or Participation Agreements necessary to implement approved Programs; and

WHEREAS, the bylaws of CalMHSA provide that the “Board or Executive Committee may authorize the Executive Director, any officer or officers, agent or agents, to enter into any contract or execute any instrument in the name and on behalf of the Authority and such authorization may be general or confined to specific instances” (Bylaws, § 16.1).

NOW, THEREFORE, BE IT RESOLVED that the Executive Committee of CalMHSA authorizes the Executive Director, his or her designee, or in their absence the Chief Operating Officer to execute on behalf of CalMHSA Participation Agreements for any Program the creation of which was authorized by the Board or Executive Committee, and any subsequent amendments and related documents.

BE IT FURTHER RESOLVED that the Executive Committee of CalMHSA authorizes the Executive Director, his or her designee, or in their absence the Chief Operating Officer to execute on behalf of CalMHSA any contracts, any subsequent amendments, and any related documents that are consistent with the approval of such contracts by the Board or Executive Committee.

BE IT FURTHER RESOLVED that the Executive Committee of CalMHSA ratifies any execution of a contract or Participation Agreement by the Executive Director, his or her designee, or Chief Operating Officer that would have been authorized under this Resolution had it been adopted at the time of such execution.

PASSED AND ADOPTED at a special meeting of the Executive Committee of the California Mental Health Services Authority held on this 7th day of December 2018, by the following vote:

AYES:

NOES:

ABSENT:

Resolution No. _____

ATTEST:

PRESIDENT

Agenda Item 4

SUBJECT: REPORT FROM CALMHSA PRESIDENT – DAWAN UTECHT

ACTION FOR CONSIDERATION:

Discussion and/or action on items below, as deemed appropriate.

BACKGROUND AND STATUS:

CalMHSA President, Dawan Utecht, will be reporting on the following items.

- General

FISCAL IMPACT:

None.

RECOMMENDATION:

None, information only.

TYPE OF VOTE REQUIRED:

None.

REFERENCE MATERIAL(S) ATTACHED:

- None.

Agenda Item 5

SUBJECT: REPORT FROM CALMHSA EXECUTIVE DIRECTOR – WAYNE CLARK

ACTION FOR CONSIDERATION:

None, Information only.

BACKGROUND AND STATUS:

CalMHSA Executive Director, Wayne Clark, will report on CalMHSA topics, including:

- General

FISCAL IMPACT:

None.

RECOMMENDATION:

None, Information only.

TYPE OF VOTE REQUIRED:

None.

REFERENCE MATERIAL(S) ATTACHED:

- None.